

**BOARD OF DIRECTORS
HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, DECEMBER 14, 2021
5:00 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 PEARSON ROAD, CROWLEY LAKE, CALIFORNIA
TELECONFERENCE - ZOOM**

AGENDA

****NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

- 1. CALL MEETING TO ORDER**
 - A. Roll Call

- 2. ADDITIONS TO AGENDA**
 - A. Items added to the agenda must be approved by the Board pursuant to Government Code §54954.2

- 3. PUBLIC COMMENT**
 - A. The public may make a statement or pose questions on Items NOT on the agenda** (see note above)

- 4. CONSENT AGENDA**
 - A. Financial Reports
 1. Consideration & Approval of Disbursements List
 - a. Disbursements and Checks Numbered 8248-8264
 - b. One-signor Checks Numbered 8265-8269
 - B. Review & Acceptance of Monthly Financial Reports
 1. Account Balances – All Funds
 2. Budget Report: YTD Actual to Budget Report – November 2021
 3. Southern California Edison Report
 - C. Approval of Minutes
 1. Minutes of the Special Board Meeting of October 17, 2021
 2. Minutes of Regular Board Meeting of November 9, 2021
 3. Minutes of Special Board Meeting of November 17, 2021

- 5. SEWER FACILITIES UPDATE - GENERAL MANAGER UPDATE**
 - A. General Manager Report on Status of Facilities, Operational Stability

- 6. NEW BUSINESS**
 - A. RFQ Contract Operators
 - B. RFQ Clarifier Repairs

7. **OLD BUSINESS**
 - A. SoCalRen
 - B. RDN – Rate Study Update
 - C. Employee Handbook - Update
8. **NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS**
9. **BOARD MEMBER COMMENTS/REPORTS**
10. **ANNOUNCEMENTS**
 - A. Regular Board Meeting: January 11, 2022 at 5:00 p.m.
11. **CLOSED SESSION**
 - A. Public Employment – General Manager Government Code §54957
12. **ADJOURNMENT**

TELECONFERENCE INFORMATION

This meeting will be held via teleconferencing with members of the Board attending from separate remote locations. As authorized by AB361, dated September 16, 2021, a local agency may use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph m. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency and local officials have recommended or imposed measures to promote social distancing or the body cannot meet safely in person and the legislative body has made such findings.

Members of the public may participate via the Zoom webinar including listening to the meeting and providing public comment by following the instructions below or contact the Board Secretary, Lorinda Beatty, at (760) 965-9696 or info@hiltoncreekcsd.com

To Join the Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86527396590>

Or One tap mobile :

US: +16699006833,,86527396590# or +12532158782,,86527396590#

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**HILTON CREEK COMMUNITY SERVICES DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: LORINDA BEATTY
SUBJECT: ACCOUNT BALANCES REPORT
DATE: DECEMBER 14 2021

Notable changes to Account Balances

Sewer Fund Checking – Bank of America **\$66,663.10**

Included in this amount is \$26,656.80 which has been moved to the Capital Reserve account in December. There is a pending adjustment of \$6,762.20 due to an accounting error to be discovered and reported in January.

Capital Reserve **\$44,224.92**

No significant changes to the Capital Reserve Account; however, in December there will be a significant increase due to the transfer of the Encumbrance Fund.

County Investment Pool – Combined **\$683,907.80**

Updates received for Fiscal Year 2020/2021. Adjustments, interest and property taxes posted to the sum of \$20,111.17.

LAIF – Combined **\$9,613.53**

Nothing to report. No activity since October.

Juniper Drive Checking **\$82,080.23**

No significant changes to the Juniper Drive Checking Account.

REQUESTED ACTION: Information Only