

**BOARD OF DIRECTORS
HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, OCTOBER 11, 2022
5:00 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 PEARSON ROAD, CROWLEY LAKE, CALIFORNIA**

AGENDA

- 1. CALL MEETING TO ORDER**
 - A. Roll Call

- 2. ADDITIONS TO AGENDA**
 - A. Items added to the agenda must be approved by the Board pursuant to Government Code §54954.2

- 3. PUBLIC COMMENT**
 - A. The public may make a statement or pose questions on Items NOT on the agenda** (see note at end of agenda)

- 4. PRESENTATIONS**
 - A. RDN – Rate Study

- 5. CONSENT AGENDA**
 - A. Financial Reports
 1. Consideration & Approval of Disbursements List
 - a. Disbursements and Checks
 - B. Review & Acceptance of Monthly Financial Reports
 1. Account Balances – All Funds
 2. Budget Report: YTD Actual to Budget Report –September 2022
 3. Southern California Edison Report
 4. Equipment Use Hours Report
 - C. Approval of Minutes
 1. Minutes of the Regular Board Meeting of September 13, 2022

- 6. SEWER FACILITIES UPDATE - GENERAL UPDATE**
 - A. General Report on Status of Facilities, Operational Stability

- 7. NEW BUSINESS**
 - A. LAFCO MSR Updates
 - B. Easement – Crowley Lake Drive

- 8. OLD BUSINESS**
 - A. SoCalRen
 - B. RDN – Rate Study
 - C. Sierra Springs Easement
 - D. Audit – FY 2021-2022
 - E. Board Vacancy

F. Board Meeting Dates – November and December 2022

- 9. **NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS**
- 10. **BOARD MEMBER COMMENTS/REPORTS**
- 11. **ANNOUNCEMENTS**
 - A. Regular Board Meeting: To Be Announced
- 12. **ADJOURNMENT**

****NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board’s schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

HILTON CREEK COMMUNITY SERVICES DISTRICT

CHECKS WRITTEN - ALL FUNDS

10/09/22

Accrual Basis

September 15 through October 11, 2022

Type	Date	Num	Name	Memo	Amount
Sep 15 - 17, 22					
Liability C...	09/15/2022		QuickBooks Payroll Service	Created by Payroll Service on 09/14/2022	-8,617.63
Paycheck	09/16/2022	DD12...	BEATTY, LORINDA A	Direct Deposit	0.00
Paycheck	09/16/2022	DD12...	CZESCHIN, WILLIAM	Direct Deposit	0.00
Sep 15 - 17, 22					-8,617.63
Week of Sep 18, 22					
Bill Pmt -...	09/19/2022		FRONTIER COMMUNICATIONS	08/22/2022 to 09/21/2022	-42.87
Bill Pmt -...	09/19/2022		SCE Plant	Plant 8/3/2022 to 8/31/2022	-2,525.43
Bill Pmt -...	09/19/2022		SCE Pump Station	Pump Station 8/3/2022 to 8/31/2022	-758.52
Bill Pmt -...	09/19/2022		Intuit	ACH PROCESSING FEE - SEPTEMBER	-294.00
Bill Pmt -...	09/20/2022		PERS Health Insurance		-2,131.28
Bill Pmt -...	09/20/2022		VERIZON WIRELESS		-207.52
Bill Pmt -...	09/23/2022		Intuit	ACH PROCESSING FEE BASTIAN-HE...	-3.00
Bill Pmt -...	09/23/2022		PERS 457 Contributions	PPE 9/16/2022	-84.61
Bill Pmt -...	09/23/2022		PERS Retirement	PPE 9/16/2022	-362.97
Week of Sep 18, 22					-6,410.20
Week of Sep 25, 22					
Liability C...	09/29/2022		QuickBooks Payroll Service	Created by Payroll Service on 09/28/2022	-4,652.58
Paycheck	09/30/2022	DD12...	BEATTY, LORINDA A	Direct Deposit	0.00
Paycheck	09/30/2022	DD12...	CZESCHIN, WILLIAM	Direct Deposit	0.00
Paycheck	09/30/2022	DD12...	ADAMSON, CYNTHIA R	VOID: Direct Deposit	0.00
Bill Pmt -...	09/30/2022		PERS 457 Contributions	PPE 9/30/2022	-84.61
Bill Pmt -...	09/30/2022		PERS Retirement	PPE 9/30/2022	-362.97
Paycheck	10/01/2022	8363	Hatter, Jason T		-907.50
Week of Sep 25, 22					-6,007.66
Week of Oct 2, 22					
Liability C...	10/03/2022	E-pay	Emp. Dev. Dept.	499-0247-1 QB Tracking # -1882633522	-19.45
Liability C...	10/03/2022	E-pay	EFTPS	94-2834850 QB Tracking # -1882591522	-2,847.88
Liability C...	10/03/2022	E-pay	Emp. Dev. Dept.	499-0247-1 QB Tracking # -1882557522	-1,074.81
Week of Oct 2, 22					-3,942.14
Oct 9 - 11, 22					
Paycheck	10/11/2022	8367	HAFNER, KEITH		-2,801.48
Paycheck	10/11/2022	8368	Hatter, Jason T		-77.56
Check	10/11/2022	8365	ACCOUNTANT	VOID: VOID MISPRINT	0.00
Check	10/11/2022	8366	ACCOUNTANT	VOID: VOID MISPRINT	0.00
Paycheck	10/11/2022	DD12...	ADAMSON, CYNTHIA R	Direct Deposit	0.00
Paycheck	10/11/2022	DD12...	CONNOLLY, ISABEL S	Direct Deposit	0.00
Paycheck	10/11/2022	DD12...	CZESCHIN, WINDSOR	Direct Deposit	0.00
Paycheck	10/11/2022	DD12...	HIGERD, GARRETT	Direct Deposit	0.00
Paycheck	10/11/2022	DD12...	SHIPLEY, STEVE H	Direct Deposit	0.00
Bill Pmt -...	10/11/2022	8369	BABCOCK LABORATORIES, I...	ACCOUNT 4807	-529.18
Bill Pmt -...	10/11/2022	8370	INFOSEND, INC	September 2022 Billing	-341.88
Bill Pmt -...	10/11/2022	8371	MCWD	CUSTOMER 000038 INVOICE 01150	-90.00
Bill Pmt -...	10/11/2022	8372	MOUNTAIN MEADOWS MUTU...	MMH2011800 JULY AUG SEPT	-195.00
Bill Pmt -...	10/11/2022	8373	SANCON TECHNOLOGIES, IN...	INVOICE 27996	-11,740.00
Bill Pmt -...	10/11/2022	8374	UMPQUA BANK	September 2022	-2,217.29
Oct 9 - 11, 22					-17,992.39
TOTAL					-42,970.02

Hilton Creek Community Services District Sewer Funds Account Balances As Of September 30, 2022					
	Previous				9/30/2022
Account	Balance	Credits	Debits	Adjustments	Balance
**Bank of America	36,629.92	55,083.96	(52,544.03)	(110.62)	39,059.23
Sewer Fund Use Fees & Expenses		37,279.70	(39,168.18)		
Cancelled / Return/ Fin. Chg Other		4,168.98			<i>LB Reimb</i>
County Inv. Pool Transfer		-	-		
LAIF Transfers					
Capital Reserve Transfer		-	-		
Connection Fees					
County Loan Transfer					
Availability Fees		10.00			
Juniper Deposits/Expenses		2,125.28	(1,875.85)		
Juniper Drive Transfers		11,500.00	(11,500.00)		
Admin / Late Fees		-		(110.62) Adj JE Bounced Check	
Capital Reserve	52,899.72	0.43	-	-	52,900.15
Connection & Availability Fees					
Transfers					
Interest		0.43			
LAIF	4,985.95	-	-	-	4,985.95
Checking Transfers					No Change
Interest					
Other					
Other					
County Investment Pool	360,642.76	-	-	-	360,642.76
Checking Transfers					No Change
LAIF Transfers					
Interest					
Unsec. Property Tax					
Secure Property Tax					
Other					
Unitary Property Tax					
Delinquent Accounts Collection					
Total**	455,158.35	55,084.39	(52,544.03)	(110.62)	457,588.09
					<i>** Balance Owed to Sewer Fund</i>
					<i>1,489.89</i>
					<i>Total with Juniper Drive Oweing</i>
					<i>459,077.98</i>
COUNTY INVESTMENT POOL HOLDINGS - REMAINS WITHIN INVEMENT POOL					
HOLDINGS	35,092.80	-	-	-	
Capital Reserves Holding	17,546.40				<i>Net Prop Tax</i>
Emergency Reserves Holdings	17,546.40				<i>FY 2021-2022</i>
Other Holdings					

Juniper Drive Special Zone of Benefit Funds
As Of
September 30, 2022

	Previous	Credits	Debits	Adjustments	9/30/2022 Balance
Bank of America	105,128.01	7,772.22	(11,620.00)	-	101,280.23
Juniper Drive Fees Collected		7,772.22			
Juniper Drive Expenses			(11,620.00)		
LAIF	4,658.71	-	-	-	4,658.71
Interest					No Change
Other					
County Investment Pool	311,460.71	-	-	-	311,460.71
Checking Transfers					No Change
Interest					
Other					
Total**	421,247.43	7,772.22	(11,620.00)	-	417,399.65

** Balance Owed to Sewer Fund (1,489.89)
Total with Balance Owing to Sewer Fund 415,909.76

Juniper Drive Wash					
Fwd	JD Fees Coll	JD Checks	JD Paid	SF Paid	JD Owes SF
(1,739.32)	2,125.28	(1,875.85)			(1,489.89)

Funds collected / paid in Sewer Fund

**Prior Month Adjustment - Board Payroll*

HILTON CREEK COMMUNITY SERVICES DISTRICT

Balance Sheet

As of September 30, 2022

10/07/22

Accrual Basis

	Sep 30, 22
ASSETS	
Current Assets	
Checking/Savings	
10000 · 1 Bank of America-Checking	39,059.23
12000 · 3 B of America-Capital Reserve	52,900.15
13000 · 4 Mono Co Treasury Inv. Pool	360,642.76
14000 · 5 LAIF	
General Sewer Fund	4,957.36
14000 · 5 LAIF - Other	28.59
Total 14000 · 5 LAIF	4,985.95
Total Checking/Savings	457,588.09
Accounts Receivable	
Accounts receivable	
ADMIN FEE - DELINQUENT ACCOUNTS	-30.00
AVAILABILITY FEES	404.69
SEWER USE FEES	
Finance Charge	384.23
SEWER USE FEES - Other	14,552.87
Total SEWER USE FEES	14,937.10
Total Accounts receivable	15,311.79
SEWER CONNECTION FEE	-221.24
Total Accounts Receivable	15,090.55
Other Current Assets	
Allowance for uncollectibles	-255.07
Total Other Current Assets	-255.07
Total Current Assets	472,423.57
Fixed Assets	
Property, Plant & Equipment	
Equipment	3,104,881.53
Facilities Improvements	78,028.37
Other Equipment	21,391.22
Vehicles	16,500.00
Property, Plant & Equipment - Other	53,625.00
Total Property, Plant & Equipment	3,274,426.12
Total Fixed Assets	3,274,426.12
Other Assets	
Accumulated depreciation	-2,800,165.35
Total Other Assets	-2,800,165.35
TOTAL ASSETS	946,684.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	-90.00
Total Accounts Payable	-90.00
Other Current Liabilities	
Accounts payable	876.86
17000 · Juniper Dr SZB Clearing Acct	-1,489.89

HILTON CREEK COMMUNITY SERVICES DISTRICT

Balance Sheet

As of September 30, 2022

10/07/22

Accrual Basis

	Sep 30, 22
2100 · Payroll Liabilities	
457 Employee Cont	4,335.73
457 Employer Contributions	3,265.72
B Retirement - EE Cont	2,414.73
Retirement - Employer	1,145.46
2100 · Payroll Liabilities - Other	3,901.80
Total 2100 · Payroll Liabilities	15,063.44
2110 · Direct Deposit Liabilities	156.05
Total Other Current Liabilities	14,606.46
Total Current Liabilities	14,516.46
Long Term Liabilities	
PENSION LIABILITIES	
Def inflows of resources-actuar	27,747.00
Def outflows of resources-actua	-33,679.00
Deferred outflows-contributions	-7,176.00
Net Pension Liability	259,339.00
Total PENSION LIABILITIES	246,231.00
Total Long Term Liabilities	246,231.00
Total Liabilities	260,747.46
Equity	
Capital Improvement Reserve	44,223.06
1110 · Retained Earnings	664,941.84
Net Income	-23,228.02
Total Equity	685,936.88
TOTAL LIABILITIES & EQUITY	946,684.34

HILTON CREEK COMMUNITY SERVICES DISTRICT

All Sewer Fund Transaction Detail Report

September 2022

Type	Date	Num	Name	Memo	Account	Cl...	Split	Debit	Credit
Liability Check	09/01/2022		QuickBooks Payroll ...	Created by P...	10000 · 1 Bank o...		2110 · Direct D...		4,403.60
Paycheck	09/01/2022	8353	HAFNER, KEITH		10000 · 1 Bank o...	162	-SPLIT-		3,651.27
Paycheck	09/01/2022	8354	Hatter, Jason T		10000 · 1 Bank o...	162	-SPLIT-		907.50
Bill Pmt -Check	09/01/2022		Bank of America	Check Proces...	10000 · 1 Bank o...		20000 · *Accou...		15.00
Paycheck	09/02/2022	DD1225	BEATTY, LORINDA A	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	09/02/2022	DD1226	CZESCHIN, WILLIAM	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Liability Check	09/06/2022	E-pay	Emp. Dev. Dept.	499-0247-1 Q...	10000 · 1 Bank o...		-SPLIT-		22.70
Liability Check	09/06/2022	E-pay	EFTPS	94-2834850 Q...	10000 · 1 Bank o...		-SPLIT-		2,100.74
Liability Check	09/06/2022	E-pay	Emp. Dev. Dept.	499-0247-1 Q...	10000 · 1 Bank o...		-SPLIT-		714.65
Bill Pmt -Check	09/06/2022		MAMMOTH DISPO...	August 2022	10000 · 1 Bank o...		20000 · *Accou...		173.65
Deposit	09/08/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	768.50	
Deposit	09/08/2022			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	09/10/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	2,986.74	
Bill Pmt -Check	09/12/2022		PERS 457 Contributi...	PPE 09 02 20...	10000 · 1 Bank o...		20000 · *Accou...		84.61
Bill Pmt -Check	09/12/2022		PERS Retirement	PPE 09/02/20...	10000 · 1 Bank o...		20000 · *Accou...		362.97
Deposit	09/12/2022			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Liability Check	09/13/2022		QuickBooks Payroll ...	Created by P...	10000 · 1 Bank o...		2110 · Direct D...		1,110.15
Bill Pmt -Check	09/13/2022	8355	BABCOCK LABOR...	INVOICE CH...	10000 · 1 Bank o...		20000 · *Accou...		156.55
Bill Pmt -Check	09/13/2022	8356	INFOSEND, INC	BILLING 7/15/...	10000 · 1 Bank o...		20000 · *Accou...		343.99
Bill Pmt -Check	09/13/2022	8357	MONO COUNTY D...	Sludge	10000 · 1 Bank o...		20000 · *Accou...		189.44
Bill Pmt -Check	09/13/2022	8358	Robert D Niehaus, I...	Invoice 9026	10000 · 1 Bank o...		20000 · *Accou...		2,380.00
Bill Pmt -Check	09/13/2022	8359	SDRMA	FY 2021/2022...	10000 · 1 Bank o...		20000 · *Accou...		2,143.26
Bill Pmt -Check	09/13/2022	8360	THE SHEET	Public Notices	10000 · 1 Bank o...		20000 · *Accou...		280.00
Bill Pmt -Check	09/13/2022	8361	UMPQUA BANK	August 2022	10000 · 1 Bank o...		20000 · *Accou...		755.96
Bill Pmt -Check	09/13/2022	8362	MCWD	INVOICE 010...	10000 · 1 Bank o...		20000 · *Accou...		120.00
Bill Pmt -Check	09/13/2022	8364	BILLY CZESCHIN	Equipment Us...	10000 · 1 Bank o...		20000 · *Accou...		12,500.00
Paycheck	09/14/2022	DD1227	ADAMSON, CYNTH...	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	09/14/2022	DD1228	CONNOLLY, ISABE...	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	09/14/2022	DD1229	CZESCHIN, WINDS...	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	09/14/2022	DD1230	HIGERD, GARRETT	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	09/14/2022	DD1231	SHIPLEY, STEVE H	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Transfer	09/14/2022			Funds Transf...	10000 · 1 Bank o...		17000 · Junipe...	11,500.00	
Deposit	09/14/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	342.92	
Deposit	09/14/2022		JUNIPER DRIVE FE...	Deposit	10000 · 1 Bank o...		-SPLIT-	1,154.40	
Liability Check	09/15/2022		QuickBooks Payroll ...	Created by P...	10000 · 1 Bank o...		2110 · Direct D...		8,617.63
Deposit	09/15/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	13,913.72	
Paycheck	09/16/2022	DD1232	BEATTY, LORINDA A	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	09/16/2022	DD1233	CZESCHIN, WILLIAM	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Deposit	09/16/2022			L. BEATTY P...	10000 · 1 Bank o...		A Medical Rei...	4,168.98	
Deposit	09/16/2022			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Bill Pmt -Check	09/19/2022		FRONTIER COMM...	08/22/2022 to...	10000 · 1 Bank o...		20000 · *Accou...		42.87
Bill Pmt -Check	09/19/2022		SCE Plant	Plant 8/3/202...	10000 · 1 Bank o...		20000 · *Accou...		2,525.43
Bill Pmt -Check	09/19/2022		SCE Pump Station	Pump Station ...	10000 · 1 Bank o...		20000 · *Accou...		758.52
Bill Pmt -Check	09/19/2022		Intuit	ACH PROCE...	10000 · 1 Bank o...		20000 · *Accou...		294.00
Bill Pmt -Check	09/20/2022		PERS Health Insura...		10000 · 1 Bank o...		20000 · *Accou...		2,131.28
Bill Pmt -Check	09/20/2022		VERIZON WIRELESS		10000 · 1 Bank o...		20000 · *Accou...		207.52
Deposit	09/21/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	5,781.04	
Deposit	09/21/2022			Deposit	10000 · 1 Bank o...		1499 · Undepo...	10.00	
Deposit	09/21/2022			Deposit	10000 · 1 Bank o...		1499 · Undepo...	55.31	

HILTON CREEK COMMUNITY SERVICES DISTRICT All Sewer Fund Transaction Detail Report September 2022

Type	Date	Num	Name	Memo	Account	Cl...	Split	Debit	Credit
Deposit	09/21/2022			Deposit	10000 · 1 Bank o...		1499 · Undepo...	108.19	
Deposit	09/23/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	387.17	
Deposit	09/23/2022			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	09/23/2022			Deposit	10000 · 1 Bank o...		1499 · Undepo...	1,666.26	
Bill Pmt -Check	09/23/2022		Intuit	ACH PROCE...	10000 · 1 Bank o...		20000 · *Accou...		3.00
Bill Pmt -Check	09/23/2022		PERS 457 Contributi...	PPE 9/16/2022	10000 · 1 Bank o...		20000 · *Accou...		84.61
Bill Pmt -Check	09/23/2022		PERS Retirement	PPE 9/16/2022	10000 · 1 Bank o...		20000 · *Accou...		362.97
Deposit	09/24/2022		JUNIPER DRIVE FE...	Deposit	10000 · 1 Bank o...		17000 · Junipe...	98.42	
Deposit	09/24/2022			Deposit	10000 · 1 Bank o...		1499 · Undepo...	55.31	
Deposit	09/24/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	553.10	
Deposit	09/24/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	2,997.80	
Deposit	09/26/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	365.04	
Liability Check	09/29/2022		QuickBooks Payroll ...	Created by P...	10000 · 1 Bank o...		2110 · Direct D...		4,652.58
Deposit	09/29/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	3,205.66	
Deposit	09/29/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	2,986.74	
Deposit	09/29/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	442.48	
Deposit	09/29/2022		JUNIPER DRIVE FE...	Deposit	10000 · 1 Bank o...		-SPLIT-	872.46	
Paycheck	09/30/2022	DD1235	BEATTY, LORINDA A	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	09/30/2022	DD1236	CZESCHIN, WILLIAM	Direct Deposit	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	09/30/2022	DD1234	ADAMSON, CYNTH...	VOID: Direct ...	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Bill Pmt -Check	09/30/2022		PERS 457 Contributi...	PPE 9/30/2022	10000 · 1 Bank o...		20000 · *Accou...		84.61
Bill Pmt -Check	09/30/2022		PERS Retirement	PPE 9/30/2022	10000 · 1 Bank o...		20000 · *Accou...		362.97
Deposit	09/30/2022			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	09/30/2022			Deposit	10000 · 1 Bank o...		-SPLIT-	110.62	
TOTAL								55,083.96	52,544.03

HILTON CREEK COMMUNITY SERVICES DISTRICT

Juniper Drive Clearing Account Monthly Detail Report

September 2022

Type	Date	Name	Memo	Class	Debit	Credit
General Journal	09/02/2022		10% GROSS ...	164	231.04	
General Journal	09/02/2022		10% GROSS ...	164	46.24	
General Journal	09/02/2022		10% GROSS ...	164		
General Journal	09/02/2022		10% GROSS ...	164	146.30	
General Journal	09/02/2022		10% GROSS ...	164	8.46	
Bill	09/06/2022	PERS Retirement	10% OIT RET...	164	20.12	
Bill	09/06/2022	PERS 457 Contributi...	10% 457 ER ...	164	8.46	
Bill	09/13/2022	INFOSEND, INC	INVOICE BIL...	164	34.40	
Bill	09/13/2022	UMPQUA BANK	10% Office S...	164	24.80	
Bill	09/13/2022	UMPQUA BANK	10% Fuel	164	40.61	
Bill	09/13/2022	SDRMA	10% FY 21/22...	164	214.33	
Bill	09/13/2022	THE SHEET	Public Notice ...	164	22.40	
Bill	09/13/2022	THE SHEET	Public Notice ...	164	5.60	
Bill	09/13/2022	BILLY CZESCHIN	FY 2022/2023...	164	6,750.00	
Bill	09/13/2022	BILLY CZESCHIN	FY 2022/2023...	164	4,500.00	
General Journal	09/13/2022		Total 10% CA...	164	28.33	
General Journal	09/13/2022		Total 10% IC ...	164	28.33	
General Journal	09/13/2022		Total 10% W...	164	18.33	
General Journal	09/13/2022		Total 10% GH...	164	28.33	
General Journal	09/13/2022		Total 10% SS...	164	18.33	
Transfer	09/14/2022		Funds Transf...			11,500.00
Deposit	09/14/2022	JUNIPER DRIVE FE...	J6016005 SO...	164		196.84
Deposit	09/14/2022	JUNIPER DRIVE FE...	J6013002 RO...	164		196.84
Deposit	09/14/2022	JUNIPER DRIVE FE...	J6012001 RO...	164		196.84
Deposit	09/14/2022	JUNIPER DRIVE FE...	J6017004 CA...	164		196.84
Deposit	09/14/2022	JUNIPER DRIVE FE...	J6017005 CA...	164		85.10
Deposit	09/14/2022	JUNIPER DRIVE FE...	J6016017 CZ...	164		196.84
Deposit	09/14/2022	JUNIPER DRIVE FE...	J6016015 CZ...	164		85.10
General Journal	09/16/2022		10% GROSS ...	164	146.30	
General Journal	09/16/2022		10% GROSS ...	164	8.46	
General Journal	09/16/2022		10% Medical ...	164	46.32	
General Journal	09/16/2022		10% GROSS ...	164	231.04	
General Journal	09/16/2022		10% GROSS ...	164	46.24	
General Journal	09/16/2022		10% GROSS ...	164		
Bill	09/20/2022	PERS Health Insura...	10% OIT HEA...	164	182.92	
Bill	09/20/2022	PERS Health Insura...	10% RET	164	30.21	
Bill	09/20/2022	VERIZON WIRELESS	10%	164	20.75	
Bill	09/20/2022	PERS 457 Contributi...	10% PPE 9/1...	164	8.46	
Bill	09/20/2022	PERS Retirement	10% ER CON...	164	20.12	
Deposit	09/24/2022	JUNIPER DRIVE FE...	J6014008 MIL...	164		98.42
Deposit	09/29/2022	JUNIPER DRIVE FE...	J6017031 CA...	164		85.10
Deposit	09/29/2022	JUNIPER DRIVE FE...	J6012002 CA...	164		196.84
Deposit	09/29/2022	JUNIPER DRIVE FE...	J6020010-001...	164		196.84
Deposit	09/29/2022	JUNIPER DRIVE FE...	J6017015 FIO...	164		196.84
Deposit	09/29/2022	JUNIPER DRIVE FE...	J6019005-001...	164		196.84
General Journal	09/30/2022		10% GROSS ...	164	231.04	
General Journal	09/30/2022		10% GROSS ...	164	46.24	
General Journal	09/30/2022		10% GROSS ...	164		
General Journal	09/30/2022		10% GROSS ...	164	146.30	

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10/07/22

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT
Juniper Drive Clearing Account Monthly Detail Report
September 2022

<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Debit</u>	<u>Credit</u>
General Journal	09/30/2022		10% GROSS ...	164	8.46	
Bill	09/30/2022	PERS 457 Contributi...	10% PPE 9/1...	164	8.46	
Bill	09/30/2022	PERS Retirement	10% ER CON...	164	20.12	
TOTAL					13,375.85	13,625.28

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT

Balance Sheet

10/04/22

As of September 30, 2022

Accrual Basis

	<u>Sep 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
101 - Checking - B of A	101,280.23
102 - LAIF	4,658.71
Mono County Treasury Inv. Pool	311,460.71
Total Checking/Savings	<u>417,399.65</u>
Accounts Receivable	
120 - ACCOUNTS RECEIVABLE	
121 - FINANCE CHARGES	874.51
122 - MAINTENANCE FEES	5,445.10
Total 120 - ACCOUNTS RECEIVABLE	<u>6,319.61</u>
Total Accounts Receivable	6,319.61
Other Current Assets	
JDSZB Wash Account	-1,489.89
Total Other Current Assets	<u>-1,489.89</u>
Total Current Assets	<u>422,229.37</u>
TOTAL ASSETS	<u>422,229.37</u>
LIABILITIES & EQUITY	
Equity	
32000 · 304 - Retained Earnings	413,350.63
Net Income	8,878.74
Total Equity	<u>422,229.37</u>
TOTAL LIABILITIES & EQUITY	<u>422,229.37</u>

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10/04/22

Accrual Basis

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
Transactions By Month
September 2022

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Clr</u>	<u>Split</u>	<u>Debit</u>	<u>Credit</u>
Sep 22							
Transfer	09/14/2022	Funds Transf...	101 - Checking - B o...	X	JDSZB Wash ...		11,250.00
Transfer	09/14/2022	Funds Transfer	101 - Checking - B o...	X	JDSZB Wash ...		250.00
Deposit	09/15/2022	Deposit	101 - Checking - B o...	X	-SPLIT-	6,926.40	
Check	09/19/2022	ACH Fee Pro...	101 - Checking - B o...	X	64900 · 507 - ...		120.00
Deposit	09/24/2022	Deposit	101 - Checking - B o...	X	-SPLIT-	281.94	
Deposit	09/29/2022	Deposit	101 - Checking - B o...	X	-SPLIT-	563.88	
Sep 22						7,772.22	11,620.00

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10/07/22

Accrual Basis

JUNIPER DRIVE WASH ACCCOUNT Transactions By Month September 2022

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Sep 22									
General Journal	09/02/2022	LB FY...		10% GROSS ...	JDSZB Wash Account		-SPLIT-		231.04
General Journal	09/02/2022	LB FY...		10% ADD RE...	JDSZB Wash Account		JDSZB Wash ...		46.24
General Journal	09/02/2022	LB FY...		100% JUNIP...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	09/02/2022	LB FY...		10% 457 EM...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	09/02/2022	LB FY...		10% ER CON...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	09/02/2022	LB FY...		10% Gross L...	JDSZB Wash Account		-SPLIT-		146.30
General Journal	09/02/2022	LB FY...		10% ADD CO...	JDSZB Wash Account		JDSZB Wash ...		8.46
General Journal	09/06/2022	LB FY...		10% Retireme...	JDSZB Wash Account		-SPLIT-		20.12
General Journal	09/06/2022	LB FY...		10% 457 PPE...	JDSZB Wash Account		JDSZB Wash ...		8.46
General Journal	09/13/2022	LB FY...		Infosend - Cu...	JDSZB Wash Account		64900 · 507 - ...		34.40
General Journal	09/13/2022	LB FY...		10% CA Gros...	JDSZB Wash Account		-SPLIT-		28.33
General Journal	09/13/2022	LB FY...		10% IC Gross...	JDSZB Wash Account		JDSZB Wash ...		28.33
General Journal	09/13/2022	LB FY...		10% WC Gro...	JDSZB Wash Account		JDSZB Wash ...		18.33
General Journal	09/13/2022	LB FY...		10% GH Gros...	JDSZB Wash Account		JDSZB Wash ...		28.33
General Journal	09/13/2022	LB FY...		10% SS Gros...	JDSZB Wash Account		JDSZB Wash ...		18.33
General Journal	09/13/2022	LB FY...		CC Fuel	JDSZB Wash Account		-SPLIT-		40.61
General Journal	09/13/2022	LB FY...		CC Office Exp...	JDSZB Wash Account		JDSZB Wash ...		24.80
General Journal	09/13/2022	LB FY...		SDRMA WC l...	JDSZB Wash Account		-SPLIT-		214.33
General Journal	09/13/2022	LB FY...		THE SHEET -...	JDSZB Wash Account		JDSZB Wash ...		22.40
General Journal	09/13/2022	LB FY...		THE SHEET -...	JDSZB Wash Account		JDSZB Wash ...		5.60
Transfer	09/14/2022			Funds Transf...	JDSZB Wash Account		101 - Checking...	11,250.00	
General Journal	09/14/2022	LB FY...		SNOW REM...	JDSZB Wash Account		512 - SNOW R...		11,250.00
Deposit	09/14/2022			Deposit	JDSZB Wash Account		-SPLIT-	1,154.40	
Transfer	09/14/2022			Funds Transfer	JDSZB Wash Account		101 - Checking...	250.00	
Transfer	09/14/2022			VOID: Funds ...	JDSZB Wash Account	X	170 - SEWER ...	0.00	
General Journal	09/16/2022	LB FY...		10% Gross L...	JDSZB Wash Account		-SPLIT-		146.30
General Journal	09/16/2022	LB FY...		10% ADD CO...	JDSZB Wash Account		JDSZB Wash ...		8.46
General Journal	09/16/2022	LB FY...		10% Medical ...	JDSZB Wash Account		504 C EE Med ...		46.32
General Journal	09/16/2022	LB FY...		10% GROSS ...	JDSZB Wash Account		-SPLIT-		231.04
General Journal	09/16/2022	LB FY...		10% ADD RE...	JDSZB Wash Account		JDSZB Wash ...		46.24
General Journal	09/16/2022	LB FY...		100% JUNIP...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	09/16/2022	LB FY...		10% 457 EM...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	09/16/2022	LB FY...		10% ER CON...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	09/16/2022	LB FY...		10% Retireme...	JDSZB Wash Account		-SPLIT-		20.12
General Journal	09/16/2022	LB FY...		10% 457 PPE...	JDSZB Wash Account		JDSZB Wash ...		8.46
General Journal	09/20/2022	LB FY...		Health Insura...	JDSZB Wash Account		-SPLIT-		182.92
General Journal	09/20/2022	LB FY...		Health Insura...	JDSZB Wash Account		JDSZB Wash ...		30.21
General Journal	09/20/2022	LB FY...		Verizon	JDSZB Wash Account		68100 · 515 - T...		20.75
Deposit	09/24/2022			Deposit	JDSZB Wash Account		12000 · Undep...	98.42	
Deposit	09/29/2022			Deposit	JDSZB Wash Account		-SPLIT-	872.46	
General Journal	09/30/2022	LB FY...		10% Retireme...	JDSZB Wash Account		-SPLIT-		20.12
General Journal	09/30/2022	LB FY...		10% 457 PPE...	JDSZB Wash Account		JDSZB Wash ...		8.46
General Journal	09/30/2022	LB FY...		10% GROSS ...	JDSZB Wash Account		-SPLIT-		231.04
General Journal	09/30/2022	LB FY...		10% ADD RE...	JDSZB Wash Account		JDSZB Wash ...		46.24
General Journal	09/30/2022	LB FY...		100% JUNIP...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	09/30/2022	LB FY...		10% 457 EM...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	09/30/2022	LB FY...		10% ER CON...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	09/30/2022	LB FY...		10% Gross L...	JDSZB Wash Account		-SPLIT-		146.30

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10/07/22

Accrual Basis

JUNIPER DRIVE WASH ACCCOUNT
Transactions By Month
September 2022

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Clr</u>	<u>Split</u>	<u>Debit</u>	<u>Credit</u>
General Journal	09/30/2022	LB FY...		10% ADD CO...	JDSZB Wash Account		JDSZB Wash ...		8.46
Sep 22								13,625.28	13,375.85

HILTON CREEK COMMUNITY SERVICES DISTRICT

10/07/22

Profit & Loss

Accrual Basis

September 2022

	Sep 22
Ordinary Income/Expense	
Income	
4010 · Fees	
Availability Fees	10.00
Use Fees	47,725.51
Total 4010 · Fees	47,735.51
4020 · Other Income	
Late Fee Charges	315.71
Total 4020 · Other Income	315.71
Total Income	48,051.22
Gross Profit	48,051.22
Expense	
Professional Fees	
Sewer Use Rate Study	2,380.00
Total Professional Fees	2,380.00
6003 · Depreciation Expense	7,500.00
6100 · Employee Benefits	
A Medical Reimb - Board	0.00
A Medical Reimb - Employee	416.90
B Health Insurance	
6104 · C Health Insurance - OIT	1,646.30
6105 · D Health Insurance - Retired	271.85
Total B Health Insurance	1,918.15
C Retirement	
A Retirement - ER Contribution	0.00
B Retirement - EE Contributions	
6111 · Retirement EE Cont - OIT	485.19
Total B Retirement - EE Contributions	485.19
6108 · Retirement ER Cont - OIT	543.36
Total C Retirement	1,028.55
E 457 Employer Cont	
6115 · 457 Employer Cont - OIT	313.06
Total E 457 Employer Cont	313.06
F Additional Compensation	
6116 · Add Compensation - Director	825.00
6117 · Add Compensation - Secretary	228.45
Total F Additional Compensation	1,053.45
Total 6100 · Employee Benefits	4,730.11
6200 · Payroll Expenses	
6201 · Gross Payroll-Board of Director	270.00
6203 · Gross Payroll OIT/Maint Tech	
Overtime 1.5 OIT Tech	1,702.69
6203 · Gross Payroll OIT/Maint Tech - Other	8,140.46
Total 6203 · Gross Payroll OIT/Maint Tech	9,843.15

HILTON CREEK COMMUNITY SERVICES DISTRICT

Profit & Loss

September 2022

10/07/22

Accrual Basis

	Sep 22
6204 · Gross Payroll - Chief Plant Op	4,550.00
6205 · Gross Payroll - Per Diem	1,000.00
6206 · Gross Payroll-Secretary	3,950.10
6210 · Payroll Taxes	1,053.39
Total 6200 · Payroll Expenses	20,666.64
6500 · Operations Administration	
Insurance	
6502 · Work Comp	1,928.93
Total Insurance	1,928.93
6557 · Telephone	
6557C · Telephone - Fire Alarm	42.87
6557 · Telephone - Other	186.77
Total 6557 · Telephone	229.64
Total 6500 · Operations Administration	2,158.57
6550 · Office Expenses	
6550A · Bank Service Charges	312.00
6550C · Website / Advert./ Pub Notice	439.20
6550D · Statement Production - AR	309.59
6550E · Postage/Shipping - Lab Testing	90.84
6550G · Office Communication- Not Phone	36.00
Total 6550 · Office Expenses	1,187.63
6600 · Repairs & Maintenance	
6601 · A Automobile Expense	
6601A · Fuel	365.54
Total 6601 · A Automobile Expense	365.54
6603 · Lab Testing	276.55
6604 · Plant - General / Misc	184.62
6608 · Sludge Removal	189.44
6611 · U Utilities	
6611 B · SCE - Plant	2,525.43
6611 C · SCE - Pump Station	758.52
Total 6611 · U Utilities	3,283.95
Total 6600 · Repairs & Maintenance	4,300.10
6615 · Equipment Rental	
Equip. Use - Avail/Standby Fee	750.00
Equip. Use - Guaranteed Hours	500.00
Total 6615 · Equipment Rental	1,250.00
Total Expense	44,173.05
Net Ordinary Income	3,878.17
Other Income/Expense	
Other Income	
Interest Income	0.43
Total Other Income	0.43
Net Other Income	0.43
Net Income	3,878.60

HILTON CREEK COMMUNITY SERVICES District
Proposed Preliminary Budget FY 2022 2023
September 30, 2022

REVENUE	GL#	SEWER Budget	August	September	Year To Date	Over (Under)	% used of Budget	Goal 0.2500	Over
General Operating Revenue:									
Property Taxes Transferred to Operations		155,000.00			-	(155,000.00)	0%	-25%	
Sewer Operation & Maintenance Revenue:									
Sewer Use Fees Collected		340,000.00	33,143.01	37,529.70	103,935.50	(236,064.50)	31%	6% OVER	
Sewer Capital Improvement Revenue: Moved									
Investment Revenue									
Interest on Investments		0.00			9.32	9.32			
Transfer From Reserves		0.00			-	(0.00)			
Transfer From Other Funds		0.00			-	(0.00)			
Capital Interest		0.00				(0.00)			
Late Charges		0.00	123.19		557.12	557.12			
<i>Carry Over Rate Study Funds FY 2021-2023</i>		<i>16,827.44</i>							
TOTAL REVENUES		511,827.44	33,143.01	37,529.70	104,501.94	(391,055.18)	0.31	(0.19)	-
EXPENSES									
ADMINISTRATION EXPENSES 6000									
Administration Fee	6001	500.00			-	(500.00)	0%	-25%	
***Mono Invest. Pool Wash - Delinquent Accts.	6002	0.00			-	(0.00)	0%	-25%	
***Depreciation Expense (Book Entry Only)	6003	90,000.00	7,500.00	7,500.00	22,500.00	(67,500.00)	25%	0%	
SUBTOTAL		90,500.00	7,500.00	7,500.00	22,500.00	(68,000.00)	0.25	(0.50)	-

		SEWER Budget	August	September	Year To Date	Over	% used	Goal
Estimated EMPLOYEE BENEFITS	6100							
Medical Reimbursement - Director (5)	6101	10,109.05			1,468.31	(8,640.74)	15%	-10%
Medical Reimbursement - GM	6102	1,800.00			-	(1,800.00)	0%	-25%
Medical Reimbursement - OIT		3,600.00						
Medical Reimbursement - Secretary		3,641.76		416.90				
Health Insurance (1) General Manager	6103	22,000.00				(22,000.00)	0%	-25%
Health Insurance (1) Base Rate OIT	6104	22,000.00	1,646.30	1,646.30	6,583.88	(15,416.12)	30%	5% OVER
Health Insurance - Retired (2)	6105	3,700.00	271.85	271.85	1,086.51	(2,613.49)	29%	4% OVER
Retirement Benefits - Employer Contributions GM	6107	7,300.00			-	(7,300.00)	0%	-25%
Retirement Benefits - Employer Contributions OIT	6108	6,000.00	354.54	543.36	1,339.12	(4,660.88)	22%	-3%
*** Retirement Benefits - Employee Contributions GM	6110	7,000.00			-			
***Retirement Benefits - Employee Contributions OIT	6111	4,600.00	323.46	485.19	1,195.61			
***457 - Employee Contributions	6113	0.00			-	(0.00)	0%	-25%
457 Employer Contributions GM	6114	2,200.00			-	(2,200.00)	0%	-25%
457 Employer Contributions OIT	6115	2,200.00	152.30	313.06	617.78	(1,582.22)	28%	3%
Add Compensation - Directors	6116	11,000.00	825.00	825.00	2,475.15	(8,524.85)	23%	-2%
Add Compensation - Secretary	6117	2,200.00	152.30	228.45	533.17	(1,666.83)	24%	-1%
SUBTOTAL		109,350.81	3,725.75	4,730.11	15,299.53	(76,405.13)	1.71	(1.29) -
PAYROLL	6200							
Salaries & Employee Benefits:								
Director's Gross Salary + \$3,000 Special Meetings if they occur	6201	9,000.00	450.00	270.00	720.00	(8,280.00)	8%	-17%
General Manager Salary	6202	96,740.00			-	(96,740.00)	0%	-25%
OIT	6203	64,800.00	6,643.56	9,843.15	22,376.67	(42,423.33)	35%	10% OVER
Chief Plant Operator - Part Time	6204	30,000.00	3,412.50	4,550.00	7,962.50	(22,037.50)	27%	2% OVER
Perdiem	6205	25,000.00	1,000.00	1,000.00	3,000.00	(22,000.00)	12%	-13%
Secretarial Gross Salary Part Time	6206	40,500.00	2,633.40	3,950.10	11,220.75	(29,279.25)	28%	3% OVER
Payroll Taxes	6210	25,680.00	815.57	1,053.39	2,850.59	(22,829.41)	11%	-14%
SUBTOTAL		291,720.00	14,955.03	20,666.64	48,130.51	(243,589.49)	1.20	(0.55) -

		SEWER Budget	August	September	Year To Date	Over	% used	Goal	
OPERATIONS	6500								
Liability Insurance	6501	8,400.00			7,553.49	(846.51)	90%	65%	
Worker's Comp Insurance	6502	6,300.00		1,928.93	7,509.75	1,209.75	119%	94%	
PERS Unfunded Liability	6503	23,000.00			19,798.20	(3,201.80)	86%	61%	
Accounting	6504	8,500.00			-	(8,500.00)	0%	-25%	
Rate Study (Carry - Over FY 2021-2022)		16,827.54		2,380.00	2,380.00	(14,447.54)	14%	-11%	
Dues & Subscriptions	6505	2,889.00	930.00		930.00	(1,959.00)	32%	7% OVER	
Travel -Non Litigation	6506	963.00			-	(963.00)	0%	-25%	
License and Fees	6507	30,000.00			-	(30,000.00)	0%	-25%	
Educational Expenses	6556	9,000.00			-	(9,000.00)	0%	-25%	
Telephone	6557	2,800.00	229.64	229.64	459.28	(2,340.72)	16%	-9%	
Office Expenses	6550	8,667.00	644.62	1,187.63	2,144.25	(6,522.75)	25%	0%	
Contingency	6560	14,671.92			-	(14,671.92)	0%	-25%	
	SUBTOTAL	132,018.46	1,804.26	5,726.20	40,774.97	(91,243.49)	3.83	0.83	-
REPAIRS & MAINTENANCE	6600								
Auto Expenses	6601	5,000.00	491.72	365.54	857.26	(4,142.74)	17%	-8%	
Contract Services	6602	5,000.00			-	(5,000.00)	0%	-25%	
Lab Testing	6603	6,420.00	689.70	276.55	1,064.37	(5,355.63)	17%	-8%	
Plant - General Repairs & Maintenance	6604	15,000.00	173.65	184.62	358.27	(14,641.73)	2%	-23%	
Tools & Equipment - Non Capital	6605	20,000.00				(20,000.00)	0%	-25%	
SCADA	6606	15,000.00				(15,000.00)	0%	-25%	
Plant - Pond Maintenance	6607	5,350.00			-	(5,350.00)	0%	-25%	
Plant - Sludge Removal	6608	11,000.00	315.98	189.44	505.42	(10,494.58)	5%	-20%	
Sewer Lines - General Maintenance	6609	25,000.00			-	(25,000.00)	0%	-25%	
Supplies	6610	900.00			-	(900.00)	0%	-25%	
Water	6611A	780.00			-	(780.00)	0%	-25%	
SCE - Plant	6611B	18,190.00	2,125.08	2,525.43	4,650.51	(13,539.49)	26%	1% OVER	
SCE - Pump Station	6611C	7,490.00	737.95	758.52	1,496.47	(5,993.53)	20%	-5%	
Snow Removal (10%)	6615	2,500.00		1,250.00	1,250.00	(1,250.00)	50%	25% OVER	
Heavy Equipment - Snow Removal Plant	6616	5,000.00				(5,000.00)	0%	-25%	
Heavy Equipment - Non-snow Removal	6617	5,000.00				(5,000.00)	0%	-25%	
Repairs & Maintenance Contingency	6618	318.05				(318.05)	0%	-25%	
	SUBTOTAL	147,948.05	4,534.08	5,550.10	10,182.30	(137,765.75)	7%	-18%	
Debt - So Cal Ren - In Capital	6900								
	SUBTOTAL ALL EXPENSES	771,537.32	32,519.12	44,173.05	136,887.31	(617,003.86)	18%	-7%	
LESS ADJUSTMENTS									
	<i>***Non-Budget Items Expense</i>	<i>101,600.00</i>	<i>7,823.46</i>	<i>7,985.19</i>	<i>23,695.61</i>	<i>(77,904.39)</i>	<i>23%</i>	<i>-2%</i>	
	<i>**** Vacant GM Position</i>	<i>130,040.00</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>(130,040.00)</i>	<i>0%</i>	<i>-25%</i>	
	<i>*****10% Juniper Drive Cost Sharing</i>	<i>28,069.78</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>(28,069.78)</i>	<i>0%</i>	<i>-25%</i>	
	TOTAL ADJUSTED EXPENSES	511,827.54	24,695.66	36,187.86	113,608.60	(380,989.69)	22%	-3%	
	Year to Date Available Revenue				104,501.94				
	Year to Date Expenses				113,608.60				
	Net Available Revenue				(9,106.66)				

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT

10/04/22

Profit & Loss

Accrual Basis

September 2022

	<u>Sep 22</u>
Ordinary Income/Expense	
Income	
400 - REVENUE	
401 - Finance Charges	185.63
401 - Maintenance Fees	14,360.02
Total 400 - REVENUE	<u>14,545.65</u>
Total Income	<u>14,545.65</u>
Gross Profit	14,545.65
Expense	
500- OPERATING EXPENSES	
504 - Employee Benefits	
504-A - Retirement	60.36
504-AA-457 Employer Contributio	25.38
504-B - Health Insurance	213.13
504 C EE Med Reimb	46.32
Total 504 - Employee Benefits	<u>345.19</u>
512 - SNOW REMOVAL	11,250.00
63300 · 505 - Insurance Expense	
505-B - W/C Insurance	214.33
Total 63300 · 505 - Insurance Expense	<u>214.33</u>
64900 · 507 - Office Expense	207.20
66000 · 508 - Payroll Expenses	
508-B - Gross Payroll - Sec.	438.90
508 D - 10% Director Gross	121.65
Additional Compensation	25.38
Gross Salary - OIT/Maint Tech	831.84
OIT OVERTIME	0.00
Total 66000 · 508 - Payroll Expenses	<u>1,417.77</u>
67200 · 511 - Repairs and Maintenance	
60200 · 514- Automobile Expense	40.61
Total 67200 · 511 - Repairs and Maintenance	<u>40.61</u>
68100 · 515 - Telephone Expense	20.75
Total 500- OPERATING EXPENSES	<u>13,495.85</u>
Total Expense	<u>13,495.85</u>
Net Ordinary Income	<u>1,049.80</u>
Net Income	<u><u>1,049.80</u></u>

**JUNIPER DRIVE
PROPOSED BUDGET FISCAL YEAR 2022/2023
September 30, 2022**

REVENUE	BUDGET	August	September	2022/2023	Over (Under)	%	Goal %
		Month 2	Month 3	Year to Date	{+ or -}	Used	0.25000
Road Maintenance Revenue:							
Maintenance Fees Collected	50,000.00	2,059.82	7,772.22	17,053.70	(32,946.30)	34%	9% OVER
Maintenance Fees Collected Through Sewer Fund	35,000.00	3,579.24	2,125.28	7,482.44	(27,517.56)	21%	-4%
Combined Maintenance Fees Collected	85,000.00	5,639.06	9,897.50	24,536.14	(60,463.86)	29%	4% OVER
Interest - LAIF	15.00			8.70	(6.30)	58%	33% OVER
Interest - County Investment Pool	3,300.00			-	(3,300.00)	0%	-25%
Transfer From Reserves	0.00			-	(0.00)	0%	-25%
Late Fees	0.00			-	(0.00)	0%	-25%
TOTAL REVENUES	173,315.00	5,639.06	9,897.50	24,544.84	(124,234.02)	14%	14% OVER
EXPENSES							
ADMINISTRATION EXPENSES							
Administration Fee	50.00			-	(50.00)	0%	-25%
SUBTOTAL	50.00	-	-	-	(50.00)	0%	0%
EMPLOYEE BENEFITS							
Medical Reimbursement - Director	1,010.91			163.14	(847.77)	16%	-9%
Medical Reimbursement - Employee	180.00		46.32	46.32	(133.68)	26%	1% OVER
Health Insurance - Base	2,200.00	182.92	182.92	731.54	(1,468.46)	33%	8% OVER
Health Insurance - Retired	370.00	30.21	30.21	120.74	(249.26)	33%	8% OVER
Retirement Benefits - Employer Contributions	600.00	39.39	60.36	148.77	(451.23)	25%	0%
457 Employer Contributions	220.00	16.92	25.38	59.24	(160.76)	27%	2% OVER
Sec Additional Compensation	220.00	16.92	25.38	59.24	(160.76)	27%	2% OVER
SUBTOTAL:	4,800.91	286.36	370.57	1,328.99	(3,471.92)	28%	3% OVER
PAYROLL							
Salaries & Employee Benefits:							
Director's Gross Salary	900.00	113.32	121.65	406.67	(493.33)	45%	20% OVER
Manager Gross Salary	0.00			-	(0.00)	0%	-25%
OIT Gross Salary	6,480.00	554.56	831.84	1,812.71	(4,667.29)	28%	3% OVER
Secretarial Gross Salary	4,050.00	292.60	438.90	981.75	(3,068.25)	24%	-1%
SUBTOTAL	11,430.00	960.48	1,392.39	3,201.13	(8,228.87)	28%	28% OVER
OPERATIONS							
Liability Insurance	840.00			839.28	(0.72)	100%	75% OVER
Worker's Comp Insurance	630.00		214.33	834.42	204.42	132%	107% OVER
PERS Unfunded Liability	2,300.00			2,199.80	(100.20)	96%	71% OVER
Accounting	850.00			-	(850.00)	0%	-25%
Dues & Subscriptions	288.90	70.00		70.00	(218.90)	24%	-1%
Travel -Non Litigation	96.30			-	(96.30)	0%	-25%
License and Fees	0.00			-	(0.00)	0%	-25%
Office Expenses	8,667.00	53.33	207.20	399.33	(8,267.67)	5%	-20%
Educational Expenses	900.00			-	(900.00)	0%	-25%
Telephone	280.00	20.75	20.75	62.21	(217.79)	22%	-3%
Contingency	21,117.99			-	(21,117.99)	0%	-25%
SUBTOTAL	35,970.19	144.08	442.28	4,405.04	(31,565.15)	12%	-13%
REPAIRS & MAINTENANCE							
Auto Expenses	500.00	54.64	40.61	135.24	(364.76)	27%	2% OVER
Contract Services	500.00			-	(500.00)	0%	-25%
Snow Removal Contract	22,500.00			-	(22,500.00)	0%	-25%
Snow Removal Beyond Contract	10,000.00		11,250.00	11,250.00	1,250.00	113%	88% OVER
Supplies	0.00			-	(0.00)	0%	-25%
Repairs & Maintenance	50,000.00			-	(50,000.00)	0%	-25%
Transfer to Juniper Drive Investment Account	45,000.00			-	(45,000.00)	0%	-25%
SUBTOTAL:	128,500.00	54.64	11,290.61	11,385.24	(117,114.76)	9%	9% OVER
Debt Service:							
TOTAL EXPENSES	180,751.10	1,445.56	13,495.85	20,320.40	(160,430.70)	11%	11% OVER
Year to Date Available Revenue				24,544.84			
Year to Date Expenses				20,320.40			
Net Available Revenue				4,224.44			

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10/09/22

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT
Capital Reserve Transaction Detail Report
July through September 2022

Type	Date	N...	Name	Memo	Account	Class	Split	Debit	Credit
Jul 22									
Deposit	07/31/2022			July 2022	12000 · 3 B of Ameri...		Interest Receiv...	0.45	
Jul 22								0.45	0.00
Aug 22									
Deposit	08/31/2022			August 2022	12000 · 3 B of Ameri...		Interest Income	0.45	
Aug 22								0.45	0.00
Sep 22									
Deposit	09/30/2022			September 20...	12000 · 3 B of Ameri...		Interest Income	0.43	
Sep 22								0.43	0.00
TOTAL								1.33	0.00

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10/07/22

Accrual Basis

HCCSD Mono County Investment Pool
Balance Sheet
As of September 30, 2022

	<u>Sep 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Mono County Investment Pool	672,103.47
Total Checking/Savings	672,103.47
Total Current Assets	672,103.47
TOTAL ASSETS	672,103.47
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
LOANS	
MONO COUNTY LOAN	-96,368.27
Total LOANS	-96,368.27
Total Other Current Liabilities	-96,368.27
Total Current Liabilities	-96,368.27
Total Liabilities	-96,368.27
Equity	
Owners Equity	790,469.74
Net Income	-21,998.00
Total Equity	768,471.74
TOTAL LIABILITIES & EQUITY	672,103.47

HILTON CREEK COMMUNITY SERVICES DISTRICT
Revenue Report FY 2022 2023
September 30, 2022

REVENUE	August	September	Year To Date
	May & June	Jul & Aug	
	0.1667	0.2500	
General Operating Revenue:			
Property Taxes Recorded in County Investment Pool	263.85		263.85
Interest Received - Hilton Creek	1,386.04		1,386.04
Interest Received - Juniper Drive			
Funds Transferred from Hilton Creek			
Funds Transferred from Juniper Drive			
Funds Transferred From Capital			
Total Property Tax Revenue	1,649.89	-	1,649.89
Property Tax Admin Fee			-
Property Taxes Transferred to Operations			-
Property Taxes Transferred to Capital			-
Property Taxes Transferred to Juniper			-
Delinquent Account Payments TXF to Operations			
Total Outgoing	-	-	-
Net Property Taxes	1,649.89	-	1,649.89
Sewer Operation & Maintenance Revenue:			
Previous Month's Outstanding (Even Month's Only)	18,898.42		
Sewer Use Fees Billed	13,819.12	48,957.97	115,132.97
Late & Admin Fees Charges Billed	120.00	315.71	785.59
Other Charges Billed	-	-	0.00
Total Charged	32,837.54	49,273.68	134,816.98
			-
Sewer Fees Collected	32,521.40	38,327.04	104,566.57
Late & Admin Fees Collected	90.00	74.50	253.71
Other Collections			0.00
*Total Collected	32,611.40	38,401.54	104,820.28
Less Prepaid	(3,771.26)	(3,740.82)	(9,930.63)
Total Net Collections	28,840.14	34,660.72	94,889.65
Outstanding Collections Sewer Use Fees	(18,702.28)	10,630.93	10,566.40
Outstanding Collections - Late & Admin Fees	30.00	241.21	
Percent Collected	88%	70%	70%
<i>*Payment associated with Invoice Date</i>			
Juniper Drive Revenue			
Previous Month's Outstanding (Even Month's Only)	5,673.54		
Road Maintenance Fees Billed	98.42	14,360.02	28,816.66
Late Fees Charges	-	185.63	402.11
Other Charges			0.00
Total Charged	5,771.96	14,545.65	39,540.46
			-
Road Maintenance Fees Collected	5,619.38	9,897.50	24,398.36
Late Fees Collected	-		19.68
Other Collections	-		-
*Total Collected	5,619.38	9,897.50	24,418.04
Less Prepaid	(453.76)	-	(527.16)
Total Net Collections	5,165.62	9,897.50	23,890.88

	August	September	Year To Date
Juniper Outstanding Road Maintenance Fees	(5,520.96)	4,462.52	-
Outstanding Collections - Late & Admin Fees	-	185.63	4,418.30
Percent Collected	89%	68%	60%

**Payment associated with Invoice Date*

HILTON CREEK COMMUNITY SERVICES District
Rate Study Budget Carry-Over - FY 2021-2022
September 30, 2022

REVENUE

General Capital Reserve Funds	
Rate Study Budget 2021-2022	31,500.00

Total Budget Available FY 2022-2023	31,500.00
--	------------------

EXPENSES

FYE 2021-2022 Expenses	16,827.44
Sep-22	2,380.00

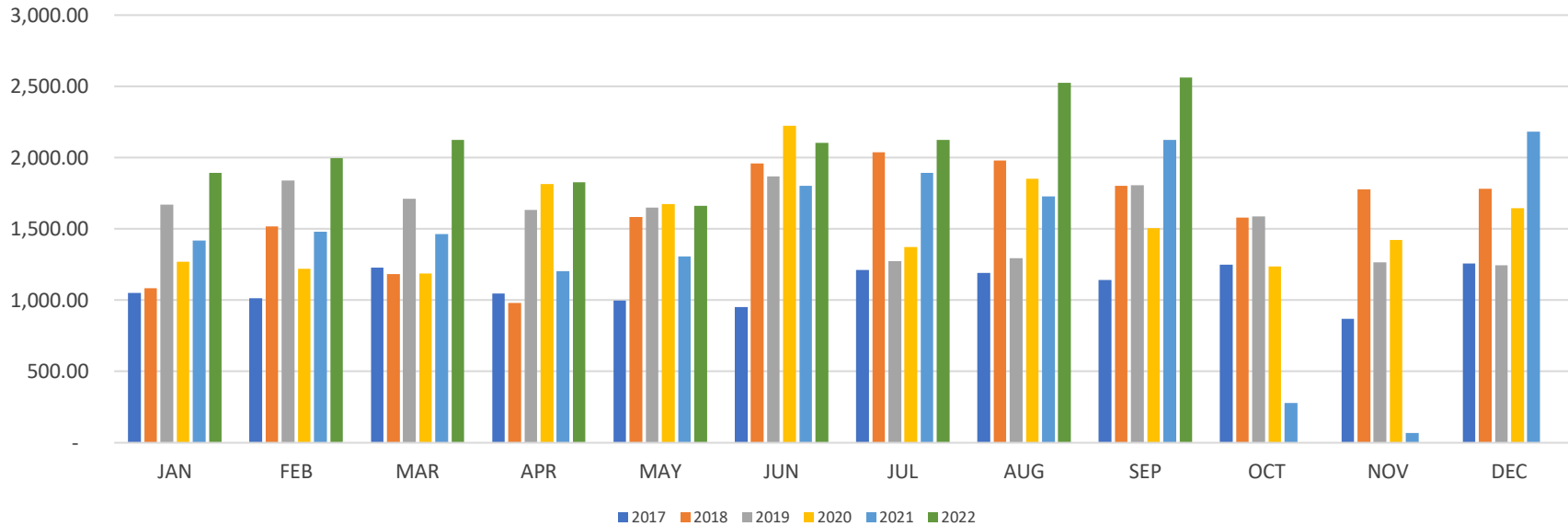
SUBTOTAL	19,207.44
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Remaining Balance	12,292.56
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HILTON CREEK CSD PLANT SCE ELECTRIC BILLS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	1,807.29	1,522.48	1,680.87	1,335.15	1,621.01	2,317.05	2,169.45	1,661.44	1,871.40	1,061.05	1,300.27	1,215.51
2014	1,159.40	1,105.89	1,105.96	998.57	1,180.62	1,015.24	1,274.09	1,992.96	1,882.55	1,337.29	1,241.11	1,345.37
2015	1,344.08	1,117.86	1,296.95	1,198.81	1,551.49	2,063.42	1,699.59	1,394.97	1,471.93	1,344.89	1,026.53	1,204.75
2016	1,330.52	995.19	1,543.03	1,563.37	998.18	1,029.09	1,211.52	1,040.58	1,065.69	1,140.95	830.92	978.51
2017	1,049.12	1,015.01	1,229.32	1,046.69	995.55	952.91	1,212.89	1,192.97	1,139.88	1,247.67	870.98	1,257.64
2018	1,084.24	1,519.62	1,185.24	980.79	1,585.18	1,958.72	2,039.38	1,980.39	1,804.35	1,579.83	1,778.21	1,782.52
2019	1,671.33	1,837.85	1,711.43	1,632.48	1,649.44	1,867.10	1,273.14	1,294.31	1,807.81	1,587.41	1,264.56	1,246.17
2020	1,269.72	1,220.72	1,189.09	1,813.11	1,673.46	2,222.14	1,374.75	1,852.97	1,506.67	1,237.67	1,422.08	1,644.73
2021	1,418.22	1,481.29	1,462.87	1,205.59	1,308.92	1,802.50	1,893.58	1,730.03	2,126.50	279.15	68.30	2,181.00
2022	1,891.71	1,994.83	2,124.45	1,826.94	1,662.05	2,105.34	2,125.08	2,525.43	2,563.23			

SCE Plant Electric Costs
2017 - Present



Plant Electric Use Comparison							PEAK HOURS PLANT			
	FY 2021-2022		FY 2022-2023		Difference		ON PEAK	MID PEAK	OFF PEAK	SPR OFF
	Kwh	Cost	Kwh	Cost	Kwh	Cost	0.17577	0.16564	0.09806	
JUL	12273	1893.58	10406	2125.08	-1867	231.50	1566	594	8246	
AUG	10795	1730.03	13062	2525.43	2267	795.40	1974	751	10337	
SEP	13723	2126.50	13448	2563.23	-275	436.73	1834	994	10311	309
OCT	147	279.15			-147	-279.15				
NOV	0	68.30			0	-68.30				
DEC	15856	2181.00			-15856	-2181.00				
JAN	13176	1891.71			-13176	-1891.71				
FEB	13468	1994.83			-13468	-1994.83				
MAR	13261	2124.45			-13261	-2124.45				
APR	11343	1826.94			-11343	-1826.94				
MAY	10910	1662.05			-10910	-1662.05				
JUN	11240	2105.34			-11240	-2105.34				

Pump Station Use Comparison							PEAK HOURS PUMP			
	FY 2021-2022		FY 2022-2023		Difference		ON PEAK	MID PEAK	OFF PEAK	SPR OFF
	Kwh	Cost	Kwh	Cost	Kwh	Cost				
JUL	2981	711.62	2751	737.95	-230	26.33	486	186	2079	
AUG	2564	648.03	2762	758.52	198	110.49	496	191	2075	
SEP	2996	648.56	3098	822.66	102	174.10	502	289	2232	75
OCT	3025	527.98			-3025	-527.98				
NOV	3504	676.60			-3504	-676.60				
DEC	3930	647.94			-3930	-647.94				
JAN	3580	739.73			-3580	-739.73				
FEB	3543	609.58			-3543	-609.58				
MAR	3555	686.59			-3555	-686.59				
APR	3382	632.47			-3382	-632.47				
MAY	3156	754.20			-3156	-754.20				
JUN	3306	822.91			-3306	-822.91				

SUMMER COST PERIODS (June 1 to Sept 30)

PEAK	WEEKDAYS	WEEKENDS & HOLIDAYS
ON	4-9 PM	
MID		4-9PM
OFF	12 AM - 4 PM 9 PM - 12 AM	12 AM TO 4 PM 9 PM - 12 AM

WINTER COST PERIODS (Oct 1 to May 31)

PEAK	WEEKDAYS	WEEKENDS & HOLIDAYS
MID	4-9 PM	4-9 PM
OFF	12 AM - 8 AM 9 PM - 12 AM	12 AM TO 8 AM 9 PM - 12 AM
SUPER OFF	8 AM-4PM	8 AM-4PM

Fiscal Year Summary
 July 1, 2022 to June 30, 2023
 Equipment Use

	Sewer		Juniper		Total	
	Hours	Cost	Hours	Cost	Hours	Cost
July	5.50	677.25	-	-	5.50	677.25
August	-	-	-	-	-	-
September	5.00	378.00	-	-	5.00	378.00
October	-	-	-	-	-	-
November	-	-	-	-	-	-
December*	-	-	-	-	-	-
January	-	-	-	-	-	-
February	-	-	-	-	-	-
March	-	-	-	-	-	-
April	-	-	-	-	-	-
May	-	-	-	-	-	-
June	-	-	-	-	-	-
Fiscal Year Total	10.50	1,055.25	-	-	10.50	1,055.25

Notes:

Contact Agreement = \$25,000 for 60 hours of work. After 60 hours, hourly rates apply
 60 hour criteria met in December

Juniper Drive to be reimbursed for any costs over \$2,500 within the 60 hour limit

Snow Activity

**HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
September 13, 2022
5:00 P.M.
Crowley Lake Community Center
58 Pearson Road, Crowley Lake, California**

Minutes

1. **Steve Shipley called the meeting to order at 5:04 p.m.**

A. ROLL CALL

Members Present: Cindy Adamson, Isabel Connolly, Windsor Czeschin, Garrett Higerd and Steve Shipley
Members Absent: None
Staff Present: Lorinda Beatty, Billy Czeschin and Keith Hafner
Guests: David Richman, Pam Bold and via zoom Tyler Aguirre and Rachel Pennington.

2. **ADDITIONS TO AGENDA – None**

3. **PUBLIC COMMENT-** Mr. Richman thanks Mr. Higerd for his service and contributions to the Crowley Lake Community as a Board Member.

4. **PRESENTATIONS**

A. SoCalRen

Ms. Aguirre updated the Board regrading new projection options and next steps moving forward. Based upon EPA line assumption is for coarse bubble mixing. Ms. Aguirre provide a side-by-side comparison for Dissolved Oxygen (DO) Controls and Ammonia Based Controls. The DO cost is less than the cost of the Ammonia Based Controls, slightly decreasing the payback period and allowing for additional incentive funds. Ms. Aguirre asked that the Board sign an updated 0% interest loan application. There are no penalties or obligations to utilize the loan once secured.

Motion: to approve Board Chair, Steve Shipley to sign loan documents allowing project to move forward.

Moved by Mr. Higerd Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

5. **CONSENT AGENDA**

A. Financial Reports

1. Consideration & Approval of Disbursements List

B. Review Acceptance of Monthly Financial Reports

1. Account Balances – All Funds
2. Budget Report: YTD Actual to Budget Report August 2022
3. Southern California Edison Report
4. Equipment Use Hours

C. Approval of Minutes

1. Minutes of the Regular Board Meeting of August 9, 2022

Motion: To accept the Consent Agenda Item C. Items A and B were pulled at Mr. Higerd’ s request for discussion.

Moved by Mr. Higerd Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Abstain	Aye	Aye

Mr. Higerd asked about the disbursements and why payroll and the report reflects 0.00 to each employee but lumps the total into a “QuickBooks Payroll Service” payment and wanted to be sure the employees are being paid. Mr. Higerd also inquired about Umpqua Bank and what that payment is related to. Ms. Beatty responded that the employees are being paid and the Umpqua Bank was the credit card company that the District utilizes. Ms. Adamson and Ms. Czeschin advised Mr. Higerd that they review all documents and receipts as a function of the Financial Oversight Committee. Ms. Beatty also informed the Board that items on the distribution list are scanned and available for digital review at the Board’s request.

Mr. Higerd also inquired about the Pension Liability on the Balance Sheet. Ms. Beatty advised that the auditor provides direction on the adjustment for the Pension Liability. Mr. Higerd stated that the amount for the Net Pension Liability is \$259,000. Ms. Beatty advised she is looking for ways to reduce that amount through CalPERS programs and invited the Board to attend meetings/virtual classes with her.

Mr. Higerd also inquired about the profit and loss of the Mono County Investment Pool Admin fees of \$6,051.00 versus the Interest Income which was \$8,383.44. Ms. Beatty explained that the admin fee reflects two fiscal years due to some agencies pulling their funds out of the County investment pool before they could detract the admin fee due to an employee shortage. Ms. Beatty also advised that the Mono County Treasurer’s office is currently at, or nearly at full staffing and this is not likely to reoccur in the near future.

Mr. Higerd confirmed that the total amount reflects both Hilton Creek Sewer and Juniper Drive amounts.

Motion: To approve Consent Agenda items A and B:

Moved by Mr. Higerd Second by Ms. Czeschin

Ms. Adamson Ms. Connolly Ms. Czeschin Mr. Higerd Mr. Shipley
Aye Aye Aye Aye Aye

6. SEWER FACILITIES UPDATE - GENERAL MANAGER UPDATE

A. General Manager Report on Status of Facilities and Operational

Mr. Hafner advised that he and Mr. Czeschin have been cleaning some sewer lines, collected quarterly well samples and sent to the laboratory, San Con will be here next week to camera and clean lines. Mr. Czeschin has been very busy drawing maps, locating manholes, lines and creating a priority list. He's done a very good job and has the maps located on Google Maps. August's BOD range was 57 to 19 and was not a great month. September reported at 9.65 which is a great improvement and our CBOD was 1.63 which is as good as I have seen it for Hilton Creek.

Mr. Czeschin reported they have been clearing some lines and created a digital map, spoke with Kyle and Jason to identify past problems areas and created a priority list that can be emailed to anyone that needs the information. Mr. Czeschin will continue to work on the map as he progresses in his training and include identifiers correlating with GPS coordinates. We've had quite a few USAs and inquiries into easement lines by realtors or potential landowners. Mr. Czeschin has been working with the County assessor's however there is not a lot of easement information on the maps. Hilton Creek received direction from Mono County that the easement information can be obtained from the Title Company's.

There was some discussion regarding connections lower than the line. Mr. Czeschin stated he is going to purchase expandable plugs to clear lines prior to cleaning lines to mitigate backflow into homes.

7. NEW BUSINESS

A. Board Vacancy

Ms. Beatty provided a letter from the Mono County Clerk-Recorder Registrar advising the Board that there will be one vacancy and they have until September 17, 2022 to provide a recommendation otherwise the County will place an announcement in the newspaper regarding the vacancy and consideration from Board of Supervisor's appointment. After some discussion the Board did not have a recommendation.

B. Audit – FY 2021-2022

Ms. Beatty provided a proposal for the next 3 years from the Auditor. Mr. Higerd asked if this was the same auditor we've had for years. Ms. Beatty advised yes, but they change lead auditors as required. Mr. Higerd also asked what the recommendations were from last year. Ms. Beatty advised that yes, the recommendation was to assign GL number to accounts, use the enter bill process in QuickBooks and recommended a rate study as she recalls.

Motion: To approve the audit proposal from Robert W. Johnson Accountancy Corporation.

Moved by Mr. Higerd Second by Ms. Connolly

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye

C. Board Meeting Dates: November and December 2022

Ms. Beatty stated that the November Board meeting also falls on election day, which utilizes the same meeting space, and she is a poll volunteer which will conflict on both counts with the Hilton Creek CSD regular board meeting. November 1 or November 7 are tentative dates, and a decision will be made at the October meeting.

Ms. Beatty also stated that December 13 will be the regular board meeting and to consider conflicts with holiday schedules.

8. OLD BUSINESS

A. SoCalRen

No additional discussion beyond the presentation.

B. RDN Rate Study Update:

Ms. Beatty distributed a power point presentation from RDN which was received just before the meeting and will be a discussion with RDN at the October Board Meeting.

C. Sierra Springs Easement

Mr. Czeschin has been working on accessing the meadow area to access easements but has not had time to work on this project due to other projects dominating his time. They are difficult to access due to residents building landscaping, sheds, fences etc. over the easement and doing our best to maintain the creeks and wild area. Mr. Shipley stated that providing the residents with the knowledge of the existing easement to the residents and what could occur if the District has to access it.

D. Equipment Use Contract – Billy’s Snow Removal

Ms. Beatty advised the format of the contract renewal had been changed in past presentations and since has reverted back to the old format. Changes between the two fiscal year contracts are: Standby time, fuel surcharge and hourly rates.

Motion: To accept the Equipment Use Reimbursement contract between Billy’s Snow Removal for fiscal year 2022-2023

Moved by Ms. Connolly Second by Mr. Higerd

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Abstain	Aye	Aye

9. NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS - None

10. BOARD MEMBER COMMENTS/REPORTS - None

11. ANNOUNCEMENTS

A. Regular Board Meeting October 11, 2022, at 5:00 p.m. at the Crowley Lake Community Center – Covid restricts allowing.

12. ADJOURNMENT

Motion: To Adjourn to the September 13, 2022 Regular Board Meeting at 6:51 p.m.

Moved by Ms. Connolly, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Higerd	Mr. Shipley
Aye	Aye	Aye	Aye	Aye