

**HILTON CREEK COMMUNITY SERVICES DISTRICT  
SEWER FUND  
PRELIMINARY BUDGET FISCAL YEAR 2021/2022**

REVENUE	Budget Sewer Fund
<b>General Operating Revenue:</b>	
Property Taxes	140,000.00
<b>Sewer Operation &amp; Maintenance Revenue:</b>	
Sewer Use Fees Collected	340,000.00
<b>Sewer Capital Improvement Revenue:</b>	
Sewer Connection Fees	-
Availability Fees	-
Sewer Connection Inspection Fees	-
<b>Investment Revenue</b>	
Interest on Investments	-
Transfer From Reserves	14,781.00
Transfer From Other Funds	-
<b>TOTAL REVENUES</b>	<b>494,781.00</b>
<b>EXPENSES</b>	
<b>ADMINISTRATION EXPENSES</b>	
Administration Fee	525.00
***Mono Invest. Pool Wash - Delinquent Accts.	
***Depreciation Expense (Book Entry Only)	
<b>SUBTOTAL</b>	<b>525.00</b>
<b>Estimated EMPLOYEE BENEFITS</b>	
Medical Reimbursement - Director (5)	9,493.39
Medical Reimbursement - Employees (2)	5,733.58
Health Insurance (1) Base Rate	6,426.04
Health Insurance - Retired (2)	3,402.00
Retirement Benefits - Employer Contributions GM	6,283.80
*** Retirement Benefits - Employee Contributions	-
***457 - Employee Contributions	-
457 Employer Contributions / Add Compensation (2)	3,960.00
<b>SUBTOTAL</b>	<b>35,298.80</b>
<b>PAYROLL</b>	
<b>Salaries &amp; Employee Benefits:</b>	
Director's Gross Salary <i>(\$100 Per Meeting x 5) x 12 + (\$2,200 Add. Comp.)x5 + \$3,000 Special Meetings if they occur</i>	18,000.00
Manager Gross Salary	77,400.00
Perdiem	15,750.00
Secretarial Gross Salary Part Time	31,500.00
Payroll Taxes	8,400.00
Payroll Processing Fee Expense	552.21
<b>SUBTOTAL</b>	<b>151,602.21</b>
<b>PROPOSED OPERATIONS POSITION - ESTIMATE</b>	
Salary	54,337.50
Additional Compensation	2,079.00
Insurance	6,426.00
Medical Reimbursement	1,701.00
Retirement	4,725.00
Workers' Comp Estimated Increase	2,362.50
<b>SUBTOTAL</b>	<b>71,631.00</b>

	<b>Budget</b>
<b>OPERATIONS</b>	
Liability Insurance	12,285.00
Worker's Comp Insurance	3,780.00
Accounting	8,505.00
Dues & Subscriptions	2,835.00
Travel -Non Litigation	472.50
License and Fees	26,250.00
Office Expenses	5,670.00
Educational Expenses	1,417.50
Telephone	1,890.00
Snow Removal (10%)	3,150.00
<b>SUBTOTAL</b>	<b>66,255.00</b>
<b>REPAIRS &amp; MAINTENANCE</b>	
Auto Expenses	4,725.00
Contract Services	5,250.00
Lab Testing	6,300.00
Plant - General Repairs & Maintenance	10,500.00
Plant - Pond Maintenance 1	21,000.00
Plant - Sludge Removal (Fallon)	11,550.00
Sewer Lines - General Maintenance	63,000.00
Supplies	649.99
Water	819.00
SCE - Plant	15,750.00
SCE - Pump Station	6,300.00
<b>SUBTOTAL</b>	<b>145,843.99</b>
<b>SUBTOTAL ALL OPERATING EXPENSES</b>	<b>471,156.00</b>
<b>Debt Service:</b>	
PERS Unfunded Liability	23,625.00
<b>SUBTOTAL:</b>	<b>23,625.00</b>
<b>TOTAL EXPENSES</b>	<b>494,781.00</b>

#### Special Projects / Non-Budget Items

<b>Sewer Capital Improvement Expenses:</b>	
<b>Capital Purchases/Improvements</b>	
Capital Purchases/Improvements	70,350.00
Engineering and Consulting Fees	10,500.00
Lateral Extensions	5,250.00
Monitoring Well - Equipment & Consultation	2,100.00
Plant - Sewer Equipment	31,500.00
<b>Totals</b>	<b>119,700.00</b>
<b>Contingency</b>	
Contingency General	
Spills	15,750.00
Legal	9,450.00
Rate Study	31,500.00
<b>Total</b>	<b>56,700.00</b>
<b>Total Non-Budget Special Projects</b>	<b>176,400.00</b>