

Hilton Creek Community Services District

Operator /Maintenance Technician

Date:

Position Title: Operations and Maintenance Technician

Reports to: General Manager

Wage: \$23.00 to \$29.00 depending on experience

Term: Will consider both part-time and full-time applicants

Position Summary:

Under supervision of the General Manager this position performs operational and maintenance activities for the Hilton Creek Community Services District wastewater treatment plant, sewer collection system, sewer lift station, road maintenance for the Juniper Drive loop, and other related duties as assigned. This job is contingent on successfully obtaining a State Water Resource Control Board Operator II certificate within the applicable timeline.

Essential Job Duties:

- As directed, operates wastewater treatment processes to safely and efficiently meet all regulatory permit requirements.
- Monitors, troubleshoots, and performs minor repairs on various agency equipment
- Assist with, and perform minor laboratory tests, including but not limited to, dissolved oxygen, pH, ammonia, and nitrate.
- Drives agency equipment and vehicles
- Performs daily plant and infrastructure checks as assigned
- As directed, performs wastewater treatment tasks such as emergency and scheduled shutdowns, cleaning of tanks and equipment, and operation of process control.
- Performs housekeeping tasks and maintains general cleanliness of agency property.
- Assist with preventative maintenance tasks on agency infrastructure
- Responds to on-call and emergency situations
- Performs related duties as assigned
- Ability to work weekends, holidays, and on-call shifts
- Ability to work in extreme weather including but not limited to excess snow, heat, wind, cold and rain.

Qualification Requirements:

- Current California Grade II Wastewater Operator Certificate or ability to obtain a Grade II within 12 months
- Valid California Drivers License

- Ability to operate a full range of equipment commonly found in wastewater treatment plants, including a personal computer and common power tools
- Ability to work outside in a variety of weather conditions
- Ability to lift up to 50 pounds
- Ability to work safely in accordance with safety precautions, rules and regulations

Desirable Skills

- Electrical and instrumentation experience
- CWEA certifications
- Snow removal experience
- Higher education with science coursework (please send an unofficial transcript if applicable)

How to Apply

Email a cover letter, resume, and copy of applicable certificates to info@hiltoncreekcsd.com

The Hilton Creek Community Services District does not discriminate against any applicant for employment on the basis of age, race, color, sex, ancestry, national origin, pregnancy, marital status, sexual orientation, sexual identity, religion, military status, medical condition, mental disability, and physical disability.

The list of essential job duties contained in this job description is not exhaustive, and may be supplemented as necessary. This position performs other related duties as assigned, some of which may become essential to the position. Any offer of employment for this position is contingent upon receipt of acceptable results from a background investigation and drug screen.