

**Hilton Creek Community Services District
Immediate Opening
California Grade III Wastewater Operator**

Live and work in California's scenic Eastern Sierra. Hilton Creek Community Services District serves 500 customers of Crowley Lake, located approximately fifteen miles south of the town of Mammoth Lakes, Ski Resorts and near the eastern entrance to Yosemite.

Job Description: General Manager/Wastewater Treatment Plant Operator

- Completes daily plant operation tasks from procedure handbook (partial list: reading and interpreting monitoring equipment, rake bar screen, hosing inlet channel, foam in aeration tanks, and secondary clarifiers, skim tanks, checking air blowers and chain drive skimmer)
- Maintains pumping station daily
- Systematically inspects manholes and maintains sewer lines
- Completes routine equipment inspections, makes repairs, or arranges with outside contractors to make repairs
- Maintains logs and writes and submits reports for all regulatory agencies
- Conducts testing as required by regulatory agencies, meets safety and work procedure requirements
- Responds to on-call and emergency situations and/or arranges for stand-by employee to respond
- Recruits and supervises unlicensed and licensed employees and outside contractors
- Cleans and maintains district property, vehicle and buildings or arranges for that maintenance
- Engages with and responds to district customers
- Routinely inspects Juniper Loop, solves road maintenance problems, oversees snow plowing
- Attends board meetings, presents monthly report of district status, participates in budgeting and long-range planning
- Assists district secretary with district organizational tasks
- Performs related duties as assigned

Qualification Requirements

- Current California Grade III Wastewater Operator Certificate
- California Driver's License
- Ability to operate a full range of equipment commonly found in wastewater treatment plants, personal computer, common power tools
- Ability to work outside in a variety of weather conditions, including snow and excessive heat
- Physical abilities to perform the work including sufficient strength to lift up to 50 pounds
- Ability to work safely in accordance with safety precautions, rules, regulations,

- and practices
- Must be highly motivated and self-starter

Salary and Benefits

- Salary \$65,000-\$85,000 negotiable, based on experience
- Medical - PERS
- Retirement: PERS
- 457 Deferred Compensation

How to Apply

Email a cover letter, resume, district application, and a copy of all certificates to:
info@hiltoncreekcsd.com

Inquiries to (760)935-4500 or (760) 965-9696

Additional documents and verification may be required

The Hilton Creek Community Services District does not discriminate against any applicant for employment on the basis of age, race, color, sex, ancestry, national origin, pregnancy, marital status, sexual orientation, sexual identity, religion, military status, medical condition, mental disability, and physical disability.

The list of essential job duties contained in this job description are not exhaustive and may be supplemented as necessary. This position performs other related job duties as assigned, some of which may become essential to the position. Any offer of employment for this position is contingent upon receipt of acceptable results from a background investigation and drug screening.