

**BOARD OF DIRECTORS
HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 12, 2023
5:00 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 PEARSON ROAD
CROWLEY LAKE, CALIFORNIA**

AGENDA

- 1. CALL MEETING TO ORDER**
 - A. Roll Call

- 2. ADDITIONS TO AGENDA**
 - A. Items added to the agenda must be approved by the Board pursuant to Government Code §54954.2

- 3. PUBLIC COMMENT**
 - A. The public may make a statement or pose questions on Items **NOT** on the agenda** (see note at end of agenda)

- 4. PUBLIC HEARING:**
 - A. **AWARD OF AN ENERGY CONSERVATION CONTRACT(s)**
Pursuant to California Government Code Section 4217.10 to 4217.12

- 6. CONSENT AGENDA**
 - A. Financial Reports
 1. Consideration & Approval of Disbursements List
 - a. Disbursements and Checks
 - B. Review & Acceptance of Monthly Financial Reports
 1. Account Balances – All Funds
 2. Budget Report: YTD Actual to Budget Report – August 2023
 3. District Fund Transfers – August 2023
 4. Southern California Edison Report
 5. Equipment Use Hours Report
 - C. Approval of Minutes
 1. Minutes of the Board Meeting of August 8, 2023
 2. Minutes of the Special Board Meeting of August 15, 2023

- 7. SEWER FACILITIES UPDATE - GENERAL UPDATE**
 - A. General Report on Status of Facilities, Operational Stability
 1. Plant Automation
 2. Clarifier #2
 3. Blower
 4. Wells
 5. Manholes and Sewer Lines
 6. Drying Beds
 7. Testing and Flows
 8. Miscellaneous Projects

- 8. NEW BUSINESS**
 - A. Ordinance Discussion
 - B. CalPERS 457(b) Enrollment
 - C. CalPERS 457 Amendment to include Roth Options

- 9. OLD BUSINESS**
 - A. Potential Housing Density

- 10. NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS**

- 11. BOARD MEMBER COMMENTS/REPORTS**

- 12. ANNOUNCEMENTS**
 - A. Regular Board Meeting: October 10, 2023 at 5 p.m.
Crowley Lake Community Center

- 13. CLOSED SESSION**
 - A. Public Employees Performance Evaluation – Board Secretary/Finance Officer
Unrepresented (Government Code §54957)

- 14. ADJOURNMENT**

****NOTE:** Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of three minutes.

HILTON CREEK COMMUNITY SERVICES DISTRICT CHECKS WRITTEN - ALL FUNDS August 9 through September 12, 2023

Type	Date	Num	Name	Memo	Amount
Aug 9 - 12, 23					
Aug 9 - 12, 23					
Week of Aug 13, 23					
Liability C...	08/14/2023	E-pay	EFTPS	94-2834850 QB Tracking # 371240194	-154.00
Liability C...	08/14/2023	E-pay	Emp. Dev. Dept.	499-0247-1 QB Tracking # 371274194	-9.00
Bill Pmt -...	08/15/2023		AT&T	District Phones - Aug 9 to 2023	-236.38
Bill Pmt -...	08/17/2023		SCE Plant	06-30-2023 to 08-01-2023	-3,477.21
Week of Aug 13, 23					-3,876.59
Week of Aug 20, 23					
Bill Pmt -...	08/21/2023		FRONTIER COMMUNICATIONS	Pump Station Alarm System 08/22/2023...	-42.22
Bill Pmt -...	08/21/2023		Intuit	Transactions Fees ACH	-9.00
Bill Pmt -...	08/21/2023		PERS Health Insurance	September 2023	-2,460.02
Bill Pmt -...	08/23/2023		Intuit	ACH fees	-9.00
Bill Pmt -...	08/23/2023		PERS - Other	GASB 68 Reporting	-700.00
Week of Aug 20, 23					-3,220.24
Week of Aug 27, 23					
Bill Pmt -...	08/31/2023		PERS 457 Contributions	August 2023	-183.33
Bill Pmt -...	08/31/2023		PERS Retirement	August 2023	-949.04
Liability C...	09/01/2023	E-pay	Emp. Dev. Dept.	499-0247-1 QB Tracking # 1147978194	-29.05
Liability C...	09/01/2023	E-pay	EFTPS	94-2834850 QB Tracking # 1148055194	-4,126.16
Liability C...	09/01/2023	E-pay	Emp. Dev. Dept.	499-0247-1 QB Tracking # 1148128194	-1,311.53
Week of Aug 27, 23					-6,599.11
Week of Sep 3, 23					
Liability C...	09/05/2023		QuickBooks Payroll Service	Created by Payroll Service on 09/01/2023	-19,355.92
Paycheck	09/06/2023	DD13...	ADAMSON, CYNTHIA R	Direct Deposit	0.00
Paycheck	09/06/2023	DD13...	CONNOLLY, ISABEL S	Direct Deposit	0.00
Paycheck	09/06/2023	DD13...	CZESCHIN, WINDSOR	Direct Deposit	0.00
Paycheck	09/06/2023	8471	PRESTON, DEVIN M		-383.33
Paycheck	09/06/2023	DD13...	SHIPLEY, STEVE H	Direct Deposit	0.00
Paycheck	09/06/2023	8470	Hatter, Jason T		-1,000.00
Paycheck	09/06/2023	DD13...	HAFNER, KEITH	Direct Deposit	0.00
Paycheck	09/06/2023	DD13...	BEATTY, LORINDA A	Direct Deposit	0.00
Paycheck	09/06/2023	DD13...	CZESCHIN, WILLIAM	Direct Deposit	0.00
Week of Sep 3, 23					-20,739.25
Sep 10 - 12, 23					
Bill Pmt -...	09/11/2023		MAMMOTH DISPOSAL	2023 08 01 TO 08/31	-207.66
Bill Pmt -...	09/11/2023		MCWD	CUSTOMER 000038 INVOICE 02053	-90.00
Bill Pmt -...	09/11/2023		SCE Plant	2023 08-02 to 08-30	-2,358.34
Bill Pmt -...	09/11/2023		SCE Pump Station	2023 08 02 to 08 30	-996.18
Bill Pmt -...	09/11/2023		UMPQUA BANK	August 2023 - PAID ONLINE	-4,955.22
Bill Pmt -...	09/11/2023	8472	BABCOCK LABORATORIES, I...	ACCOUNT 4807	-566.17

11:49 AM

09/11/23

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT
CHECKS WRITTEN - ALL FUNDS
August 9 through September 12, 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Bill Pmt -...	09/11/2023	8473	BARTKIEWICZ, KRONICK & S...	RFP Bid Process - Legal Operations - 8...	-393.75
Bill Pmt -...	09/11/2023	8474	Emp. Dev. Dept.	ACCOUNT 499-0247-1 EMPLOYME...	-46.78
Bill Pmt -...	09/11/2023	8475	Inyo County Waste Managment	00379	-165.00
Sep 10 - 12, 23					-9,779.10
TOTAL					-44,214.29

Hilton Creek Community Services District					
Sewer Funds Account Balances					
As Of					
August 31, 2023					
	Previous				8/31/2023
Account	Balance	Credits	Debits	Adjustments	Balance
**Bank of America	45,103.58	54,289.47	(63,138.23)	-	36,254.82
Sewer Fund Use Fees & Expenses		29,069.47	(38,298.39)		
Cancelled / Return/ Fin. Chg Other		-			
County Inv. Pool Transfer					
LAIF Transfers					
Capital Reserve Transfer		-	-		
Connection Fees					
County Loan Transfer					
Availability Fees		-			
Juniper Deposits/Expenses		3,417.34	(3,037.18)		
Juniper Drive Transfers		21,802.66	(21,802.66)		
Admin / Late Fees		-			
Capital Reserve	159,399.06	421.35	-	-	159,820.41
Connection & Availability Fees					
Transfers		420.00		Avail Fees	
Interest		1.35			
LAIF	5,102.70	-	-	-	5,102.70
Checking Transfers					No Change
Interest					
Other					
Other					
County Investment Pool	457,232.04	57,242.49	-	(1.32)	514,473.21
Checking Transfers			-		Operation Exp
LAIF Transfers					
Interest		3,719.80		(1.32)	FY 2022-2023
Unsec. Property Tax					
Secure Property Tax					
Other		17,916.40			ERAF HOPTR FY 2022 2023
Unitary Property Tax		35,606.29			ERAF FY 2023 2024
Delinquent Accounts Collection					
Total**	666,837.38	111,953.31	(63,138.23)	(1.32)	715,651.14

** Balance Owed to Sewer Fund 131.50
Total with Juniper Drive Oweing 715,782.64

COUNTY INVESTMENT POOL HOLDINGS - REMAINS WITHIN INVEMENT POOL					
HOLDINGS	35,092.80	125,000.00	-	-	160,092.80
Emergency Reserves Holdings	17,546.40	25,000.00			Net Prop Tax 2023-2024
Capital Reserves Holdings	17,546.40	25,000.00			
Operation Reserves Holdings		25,000.00			
PERS UAL Holdings		25,000.00			
Personnel Leave Liability Holdings		25,000.00			

Juniper Drive Special Zone of Benefit Funds

**As Of
August 31, 2023**

	Previous	Credits	Debits	Adjustments	8/31/2023 Balance
Bank of America	113,516.40	2,615.14	(11,449.84)	-	104,681.70
Juniper Drive Fees Collected		2,615.14	(11,250.00)		Snow Removal
Juniper Drive Expenses			(199.84)		
LAIF	4,767.79	-	-	-	4,767.79
Interest					No Change
Other					
County Investment Pool	316,600.65	2,345.25	-	-	318,945.90
Checking Transfers					
Interest		2,345.25			FY 2022 2023
Other					
Total**	434,884.84	4,960.39	(11,449.84)	-	428,395.39

** Balance Owed to Sewer Fund (131.50)
Total with Balance Owing to Sewer Fund 428,263.89

Juniper Drive Wash					
Fwd	JD Fees Coll	JD Checks	Adjust	SF Paid	JD Owes SF
(511.66)	3,417.34	(3,037.18)			(131.50)

Funds collected / paid in Sewer Fund

*154.38 End of Year Adjustments

HILTON CREEK COMMUNITY SERVICES DISTRICT

Balance Sheet

09/08/23

As of August 31, 2023

Accrual Basis

	Aug 31, 23
ASSETS	
Current Assets	
Checking/Savings	
10000 · 1 Bank of America-Checking	36,254.82
12000 · 3 B of America-Capital Reserve	159,820.41
13000 · 4 Mono Co Treasury Inv. Pool	514,473.21
14000 · 5 LAIF	
General Sewer Fund	4,957.36
14000 · 5 LAIF - Other	145.34
Total 14000 · 5 LAIF	5,102.70
Total Checking/Savings	715,651.14
Accounts Receivable	
Accounts receivable	
ADMIN FEE - DELINQUENT ACCOUNTS	-30.00
AVAILABILITY FEES	770.00
Non Customer	-291.60
SEWER USE FEES	
Finance Charge	2,808.42
LIEN FEE	-100.00
SEWER USE FEES - Other	16,946.97
Total SEWER USE FEES	19,655.39
Accounts receivable - Other	-92,301.54
Total Accounts receivable	-72,197.75
SEWER CONNECTION FEE	-110.62
Total Accounts Receivable	-72,308.37
Other Current Assets	
Allowance for uncollectibles	-254.45
1499 · Undeposited Funds	-221.24
Total Other Current Assets	-475.69
Total Current Assets	642,867.08
Fixed Assets	
Property, Plant & Equipment	
Equipment	3,104,881.53
Facilities Improvements	78,028.37
Other Equipment	21,391.22
Vehicles	16,500.00
Property, Plant & Equipment - Other	53,625.00
Total Property, Plant & Equipment	3,274,426.12
Total Fixed Assets	3,274,426.12
Other Assets	
Accumulated depreciation	-2,898,643.35
Total Other Assets	-2,898,643.35
TOTAL ASSETS	1,018,649.85
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	-2,592.24
Total Accounts Payable	-2,592.24

HILTON CREEK COMMUNITY SERVICES DISTRICT

Balance Sheet

As of August 31, 2023

09/08/23

Accrual Basis

	Aug 31, 23
Other Current Liabilities	
Accounts payable	2,877.10
17000 · Juniper Dr SZB Clearing Acct	-131.50
2100 · Payroll Liabilities	
457 Employee Cont	3,250.00
457 Employer Contributions	338.44
B Retirement - EE Cont	12,576.37
Retirement - Employer	1,719.15
2100 · Payroll Liabilities - Other	2,244.33
Total 2100 · Payroll Liabilities	20,128.29
2110 · Direct Deposit Liabilities	156.05
Total Other Current Liabilities	23,029.94
Total Current Liabilities	20,437.70
Long Term Liabilities	
PENSION LIABILITIES	
Def inflows of resources-actuar	127,851.00
Def outflows of resources-actua	-26,206.00
Deferred outflows-contributions	-6,103.00
Net Pension Liability	147,505.00
Total PENSION LIABILITIES	243,047.00
Total Long Term Liabilities	243,047.00
Total Liabilities	263,484.70
Equity	
Capital Improvement Reserve	52,898.82
1110 · Retained Earnings	669,857.35
Net Income	32,408.98
Total Equity	755,165.15
TOTAL LIABILITIES & EQUITY	1,018,649.85

HILTON CREEK COMMUNITY SERVICES DISTRICT All Sewer Fund Transaction Detail Report August 2023

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Bill Pmt -Check	08/01/2023		PERS Health Insura...	August 2023	10000 · 1 Bank o...		20000 · *Accou...		2,460.02
Deposit	08/01/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	08/01/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	08/01/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Bill Pmt -Check	08/01/2023		PERS Retirement	July 2023	10000 · 1 Bank o...		20000 · *Accou...		949.04
Liability Check	08/02/2023		QuickBooks Payroll ...	Created by P...	10000 · 1 Bank o...		2110 · Direct D...		18,572.84
Deposit	08/02/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	3,043.65	
Deposit	08/02/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	3,097.36	
Deposit	08/02/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	2,212.40	
Deposit	08/02/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	663.72	
Deposit	08/02/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	1,436.34	
Paycheck	08/03/2023	DD1327	JUNIPER DRIVE FE...	ADAMSON, CYNTH...	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	08/03/2023	DD1328		BEATTY, LORINDA A	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	08/03/2023	DD1329		CONNOLLY, ISABE...	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	08/03/2023	DD1331		CZESCHIN, WINDS...	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	08/03/2023	8462		PRESTON, DEVIN M	10000 · 1 Bank o...	162	-SPLIT-		259.14
Paycheck	08/03/2023	DD1333		SHIPLEY, STEVE H	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	08/03/2023	8460		Hatter, Jason T	10000 · 1 Bank o...	162	-SPLIT-		781.89
Paycheck	08/03/2023	DD1332		HAFNER, KEITH	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Paycheck	08/03/2023	DD1330		CZESCHIN, WILLIAM	10000 · 1 Bank o...	162	-SPLIT-	0.00	
Bill Pmt -Check	08/03/2023			PERS 457 Contributi...	10000 · 1 Bank o...		20000 · *Accou...		183.37
Bill Pmt -Check	08/03/2023			FRONTIER COMM...	10000 · 1 Bank o...		20000 · *Accou...		42.25
Bill Pmt -Check	08/03/2023			MAMMOTH DISPO...	10000 · 1 Bank o...		20000 · *Accou...		207.66
Bill Pmt -Check	08/03/2023			SCE Pump Station	10000 · 1 Bank o...		20000 · *Accou...		1,307.68
Bill Pmt -Check	08/03/2023	8463		BABCOCK LABOR...	10000 · 1 Bank o...		20000 · *Accou...		167.50
Bill Pmt -Check	08/03/2023	8464		MAMMOTH TIMES	10000 · 1 Bank o...		20000 · *Accou...	0.00	
Bill Pmt -Check	08/03/2023	8465		Undergrnd.Serv. Ale...	10000 · 1 Bank o...		20000 · *Accou...		300.00
Bill Pmt -Check	08/04/2023			MCWD	10000 · 1 Bank o...		20000 · *Accou...		180.00
Bill Pmt -Check	08/04/2023			UMPQUA BANK	10000 · 1 Bank o...		20000 · *Accou...		4,417.46
Deposit	08/06/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	120.00	
Bill Pmt -Check	08/07/2023		Bank of America	Remote Depo...	10000 · 1 Bank o...		20000 · *Accou...		15.00
General Journal	08/07/2023	LB 20...			10000 · 1 Bank o...		17000 · Junipe...	11,250.00	
Paycheck	08/08/2023	8461		Hatter, Jason T	10000 · 1 Bank o...	162	-SPLIT-		913.50
Bill Pmt -Check	08/08/2023	8466		Alboum Translation ...	10000 · 1 Bank o...		20000 · *Accou...		67.14
Bill Pmt -Check	08/08/2023	8467		BILLY CZESCHIN	10000 · 1 Bank o...		20000 · *Accou...		12,500.00
Deposit	08/08/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	4,203.56	
Deposit	08/08/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	4,522.35	
Deposit	08/08/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	553.10	
Deposit	08/08/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	787.36	
Bill Pmt -Check	08/08/2023	8468		JUNIPER DRIVE FE...	10000 · 1 Bank o...		20000 · *Accou...		486.38
Bill Pmt -Check	08/08/2023	8469		INFOSEND, INC	10000 · 1 Bank o...		20000 · *Accou...		125.50
Deposit	08/08/2023			Inyo County Waste ...	10000 · 1 Bank o...		20000 · *Accou...		
Deposit	08/08/2023			Bank Adjustm...	10000 · 1 Bank o...		Non Customer	0.01	
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	512.70	
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	492.25	
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.00	
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	55.31	
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	

HILTON CREEK COMMUNITY SERVICES DISTRICT

All Sewer Fund Transaction Detail Report

August 2023

Type	Date	Num	Name	Memo	Account	Class	Split	Debit	Credit
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	142.48	
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	221.24	
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	08/11/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	231.24	
Liability Check	08/14/2023	E-pay	EFTPS	94-2834850 Q...	10000 · 1 Bank o...		-SPLIT-		154.00
Liability Check	08/14/2023	E-pay	Emp. Dev. Dept.	499-0247-1 Q...	10000 · 1 Bank o...		-SPLIT-		9.00
Deposit	08/14/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	1,748.17	
Bill Pmt -Check	08/15/2023		AT&T	District Phone...	10000 · 1 Bank o...		20000 · *Accou...		236.38
Bill Pmt -Check	08/17/2023		SCE Plant	06-30-2023 to...	10000 · 1 Bank o...		20000 · *Accou...		3,477.21
Deposit	08/18/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	08/18/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	387.16	
Deposit	08/21/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	200.00	
Deposit	08/21/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	55.31	
Deposit	08/21/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	08/21/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	331.86	
Deposit	08/21/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	453.54	
Deposit	08/21/2023		JUNIPER DRIVE FE...	Deposit	10000 · 1 Bank o...		-SPLIT-	1,070.85	
Deposit	08/21/2023			Deposit	10000 · 1 Bank o...		-SPLIT-	4,022.44	
Bill Pmt -Check	08/21/2023		FRONTIER COMM...	Pump Station ...	10000 · 1 Bank o...		20000 · *Accou...		42.22
Bill Pmt -Check	08/21/2023		Intuit	Transactions ...	10000 · 1 Bank o...		20000 · *Accou...		9.00
Bill Pmt -Check	08/21/2023		PERS Health Insura...	September 2...	10000 · 1 Bank o...		20000 · *Accou...		2,460.02
Deposit	08/22/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.00	
Transfer	08/23/2023			Funds Transf...	10000 · 1 Bank o...		17000 · Junipe...	10,552.66	
Transfer	08/23/2023			Funds Transf...	10000 · 1 Bank o...		12000 · 3 B of ...		420.00
Bill Pmt -Check	08/23/2023		Intuit	ACH fees	10000 · 1 Bank o...		20000 · *Accou...		9.00
Bill Pmt -Check	08/23/2023		PERS - Other	GASB 68 Rep...	10000 · 1 Bank o...		20000 · *Accou...		700.00
Deposit	08/23/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	08/23/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
Deposit	08/24/2023		JUNIPER DRIVE FE...	Deposit	10000 · 1 Bank o...		17000 · Junipe...	98.42	
Deposit	08/26/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	55.31	
Deposit	08/26/2023			Deposit	10000 · 1 Bank o...		1499 · Undepo...	110.62	
General Journal	08/28/2023	LB 20...	Bank of America		10000 · 1 Bank o...		17000 · Junipe...		10,552.66
Bill Pmt -Check	08/31/2023		PERS 457 Contributi...	August 2023	10000 · 1 Bank o...		20000 · *Accou...		183.33
Bill Pmt -Check	08/31/2023		PERS Retirement	August 2023	10000 · 1 Bank o...		20000 · *Accou...		949.04
TOTAL								54,289.47	63,138.23

HILTON CREEK COMMUNITY SERVICES DISTRICT

Juniper Drive Clearing Account Monthly Detail Report

August 2023

Type	Date	Name	Memo	Class	Debit	Credit
General Journal	08/01/2023		Total 10% CA...	164	48.34	
General Journal	08/01/2023		Total 10% IC ...	164	48.34	
General Journal	08/01/2023		Total 10% W...	164	28.34	
General Journal	08/01/2023		Total 10% DP...	164	28.34	
General Journal	08/01/2023		Total 10% SS...	164	28.34	
General Journal	08/01/2023		10% GROSS ...	164	551.72	
General Journal	08/01/2023		10% GROSS ...	164	105.32	
General Journal	08/01/2023		10% GROSS ...	164		
General Journal	08/01/2023		10% GROSS ...	164	555.24	
General Journal	08/01/2023		10% GROSS ...	164	18.34	
Bill	08/01/2023	PERS Health Insura...	10% Health Ins	164	215.34	
Bill	08/01/2023	PERS Health Insura...	10% Health Ins	164	30.65	
Bill	08/01/2023	PERS Retirement	10% ER CON...	164	56.28	
Deposit	08/02/2023	JUNIPER DRIVE FE...	J6013002 RO...	164		196.84
Deposit	08/02/2023	JUNIPER DRIVE FE...	J6013006 HA...	164		196.84
Deposit	08/02/2023	JUNIPER DRIVE FE...	J6016005 SO...	164		196.84
Deposit	08/02/2023	JUNIPER DRIVE FE...	J6017004 CA...	164		196.84
Deposit	08/02/2023	JUNIPER DRIVE FE...	J6017005 CA...	164		85.10
Deposit	08/02/2023	JUNIPER DRIVE FE...	J6020003 FO...	164		196.84
Deposit	08/02/2023	JUNIPER DRIVE FE...	J6020006 FO...	164		85.10
Deposit	08/02/2023	JUNIPER DRIVE FE...	J6017027 LK...	164		196.84
Deposit	08/02/2023	JUNIPER DRIVE FE...	J6017026 LK...	164		85.10
Bill	08/03/2023	PERS 457 Contributi...	10%	164	18.34	
Bill	08/04/2023	UMPQUA BANK	10% Office Mi...	164	40.58	
Bill	08/04/2023	UMPQUA BANK	10% Dist Pho...	164	13.57	
Bill	08/04/2023	UMPQUA BANK	10% Fuel	164	15.87	
General Journal	08/04/2023		OFFICE - WE...	164		10.80
General Journal	08/04/2023		Phones	164		13.57
General Journal	08/07/2023					11,250.00
Bill	08/08/2023	MAMMOTH TIMES	10% PUBLIC...	164	0.00	
Bill	08/08/2023	BILLY CZESCHIN	FY 2023/2024...	164	6,750.00	
Bill	08/08/2023	BILLY CZESCHIN	FY 2023/2024...	164	4,500.00	
Deposit	08/08/2023	JUNIPER DRIVE FE...	J6013012-001...	164		196.84
Deposit	08/08/2023	JUNIPER DRIVE FE...	J6014012 PE...	164		196.84
Deposit	08/08/2023	JUNIPER DRIVE FE...	J6012014 MC...	164		196.84
Deposit	08/08/2023	JUNIPER DRIVE FE...	J6017015 FIO...	164		196.84
Bill	08/08/2023	INFOSEND, INC	10% CUSTO...	164	48.63	
Deposit	08/21/2023	JUNIPER DRIVE FE...	J6020010-001...	164		196.84
Deposit	08/21/2023	JUNIPER DRIVE FE...	J6013015 NO...	164		85.10
Deposit	08/21/2023	JUNIPER DRIVE FE...	J6013016 NO...	164		85.10
Deposit	08/21/2023	JUNIPER DRIVE FE...	J6013007 NO...	164		196.84
Deposit	08/21/2023	JUNIPER DRIVE FE...	J6020003 FO...	164		216.52
Deposit	08/21/2023	JUNIPER DRIVE FE...	J6020006 FO...	164		93.61
Deposit	08/21/2023	JUNIPER DRIVE FE...	J6017017 GIL...	164		196.84
Transfer	08/23/2023		Funds Transf...			10,552.66
Bill	08/23/2023	PERS - Other	GASB 68	164	70.00	
Deposit	08/24/2023	JUNIPER DRIVE FE...	J6014008 MIL...	164		98.42
Bill	08/26/2023	AT&T	10%	164	23.63	
General Journal	08/28/2023	Bank of America			10,552.66	

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09/08/23

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT
Juniper Drive Clearing Account Monthly Detail Report
August 2023

<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Debit</u>	<u>Credit</u>
General Journal	08/31/2023		10% GROSS ...	164	551.72	
General Journal	08/31/2023		10% GROSS ...	164	110.41	
General Journal	08/31/2023		10% GROSS ...	164		
General Journal	08/31/2023		10% GROSS ...	164	336.90	
General Journal	08/31/2023		10% GROSS ...	164	18.33	
Bill	08/31/2023	PERS 457 Contributi...	10%	164	18.33	
Bill	08/31/2023	PERS Retirement	10% ER CON...	164	56.28	
TOTAL					<u>24,839.84</u>	<u>25,220.00</u>

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09/08/23

Accrual Basis

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT

Balance Sheet

As of August 31, 2023

	<u>Aug 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
101 - Checking - B of A	104,681.70
102 - LAIF	4,767.79
Mono County Treasury Inv. Pool	<u>318,945.90</u>
Total Checking/Savings	428,395.39
Accounts Receivable	
120 - ACCOUNTS RECEIVABLE	
121 - FINANCE CHARGES	880.31
122 - MAINTENANCE FEES	<u>4,929.16</u>
Total 120 - ACCOUNTS RECEIVABLE	<u>5,809.47</u>
Total Accounts Receivable	5,809.47
Other Current Assets	
JDSZB Wash Account	<u>-131.50</u>
Total Other Current Assets	<u>-131.50</u>
Total Current Assets	<u>434,073.36</u>
TOTAL ASSETS	<u>434,073.36</u>
LIABILITIES & EQUITY	
Equity	
32000 · 304 - Retained Earnings	435,650.34
Net Income	<u>-1,576.98</u>
Total Equity	<u>434,073.36</u>
TOTAL LIABILITIES & EQUITY	<u>434,073.36</u>

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT

Transactions By Month

August 2023

Type	Date	Memo	Account	Clr	Split	Debit	Credit
Aug 23							
Deposit	08/02/2023	Deposit	101 - Checking - B o...	X	-SPLIT-	648.98	
Bill Pmt -Check	08/03/2023	Returned Pay...	101 - Checking - B o...	X	202 - ACCOU...		196.84
Transfer	08/07/2023	Funds Transf...	101 - Checking - B o...	X	JDSZB Wash ...		11,250.00
Deposit	08/08/2023	Deposit	101 - Checking - B o...	X	-SPLIT-	1,487.38	
Deposit	08/21/2023	Deposit	101 - Checking - B o...	X	12000 · Undep...	196.84	
Deposit	08/21/2023	Deposit	101 - Checking - B o...	X	-SPLIT-	281.94	
Transfer	08/23/2023	Funds Transf...	101 - Checking - B o...	X	JDSZB Wash ...		10,552.66
Check	08/23/2023	ACH Charges...	101 - Checking - B o...	X	60400 · 502 - ...		3.00
Transfer	08/28/2023	Reverse 8/23/...	101 - Checking - B o...	X	JDSZB Wash ...	10,552.66	
Aug 23						13,167.80	22,002.50

JUNIPER DRIVE WASH ACCCOUNT

Transactions By Month

August 2023

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Aug 23									
General Journal	08/01/2023	LB FY...		Health Insura...	JDSZB Wash Account		-SPLIT-		215.34
General Journal	08/01/2023	LB FY...		Health Insura...	JDSZB Wash Account		JDSZB Wash ...		30.65
General Journal	08/01/2023	LB FY...		10% CA Gros...	JDSZB Wash Account		-SPLIT-		48.34
General Journal	08/01/2023	LB FY...		10% IC Gross...	JDSZB Wash Account		JDSZB Wash ...		48.34
General Journal	08/01/2023	LB FY...		10% WC Gro...	JDSZB Wash Account		JDSZB Wash ...		28.34
General Journal	08/01/2023	LB FY...		10% DP Gros...	JDSZB Wash Account		JDSZB Wash ...		28.34
General Journal	08/01/2023	LB FY...		10% SS Gros...	JDSZB Wash Account		JDSZB Wash ...		28.34
General Journal	08/01/2023	LB FY...		10% GROSS ...	JDSZB Wash Account		-SPLIT-		551.72
General Journal	08/01/2023	LB FY...		10% ADD RE...	JDSZB Wash Account		JDSZB Wash ...		105.32
General Journal	08/01/2023	LB FY...		100% JUNIP...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	08/01/2023	LB FY...		10% Gross L...	JDSZB Wash Account		-SPLIT-		555.24
General Journal	08/01/2023	LB FY...		10% ADD CO...	JDSZB Wash Account		JDSZB Wash ...		18.34
General Journal	08/01/2023	LB FY...		10% Retireme...	JDSZB Wash Account		-SPLIT-		56.28
General Journal	08/01/2023	LB FY...		10% 457 BC	JDSZB Wash Account		JDSZB Wash ...		18.34
Deposit	08/02/2023			Deposit	JDSZB Wash Account		-SPLIT-	1,436.34	
General Journal	08/04/2023	LB FY...		CC Fuel	JDSZB Wash Account		-SPLIT-		15.87
General Journal	08/04/2023	LB FY...		CC Office Exp...	JDSZB Wash Account		JDSZB Wash ...		40.58
General Journal	08/04/2023	LB FY...		CC DIST PH...	JDSZB Wash Account		JDSZB Wash ...		13.57
General Journal	08/04/2023	LB FY...			JDSZB Wash Account		60200 · 514- A...	24.37	
Transfer	08/07/2023			Funds Transf...	JDSZB Wash Account		101 - Checking...	11,250.00	
Deposit	08/08/2023			Deposit	JDSZB Wash Account		-SPLIT-	787.36	
General Journal	08/08/2023	LB FY...		Infosend - Cu...	JDSZB Wash Account		64900 · 507 - ...		48.63
General Journal	08/08/2023	LB FY...		Snow Remov...	JDSZB Wash Account		-SPLIT-		6,750.00
General Journal	08/08/2023	LB FY...		Snow Remov...	JDSZB Wash Account		JDSZB Wash ...		4,500.00
General Journal	08/09/2023	LB FY...		GASB 68	JDSZB Wash Account		503 A Dues & ...		70.00
Deposit	08/21/2023			Deposit	JDSZB Wash Account		-SPLIT-	1,070.85	
Transfer	08/23/2023			Funds Transf...	JDSZB Wash Account		101 - Checking...	10,552.66	
Deposit	08/24/2023			Deposit	JDSZB Wash Account		12000 · Undep...	98.42	
General Journal	08/26/2023	LB FY...		DISTRICT PH...	JDSZB Wash Account		68100 · 515 - T...		23.63
Transfer	08/28/2023			Reverse 8/23/...	JDSZB Wash Account		101 - Checking...		10,552.66
General Journal	08/31/2023	LB FY...		10% GROSS ...	JDSZB Wash Account		-SPLIT-		551.72
General Journal	08/31/2023	LB FY...		10% ADD RE...	JDSZB Wash Account		JDSZB Wash ...		110.41
General Journal	08/31/2023	LB FY...		100% JUNIP...	JDSZB Wash Account		JDSZB Wash ...	0.00	
General Journal	08/31/2023	LB FY...		10% Gross L...	JDSZB Wash Account		-SPLIT-		336.90
General Journal	08/31/2023	LB FY...		10% ADD CO...	JDSZB Wash Account		JDSZB Wash ...		18.33
General Journal	08/31/2023	LB FY...		10% Retireme...	JDSZB Wash Account		-SPLIT-		56.28
General Journal	08/31/2023	LB FY...		10% 457 BC	JDSZB Wash Account		JDSZB Wash ...		18.33
								25,220.00	24,839.84

Aug 23

HILTON CREEK COMMUNITY SERVICES DISTRICT

Profit & Loss

09/08/23

July through August 2023

Accrual Basis

	Jul - Aug 23
Ordinary Income/Expense	
Income	
Mono County Tax Revenue	37,711.50
4010 · Fees	
Availability Fees	250.00
Use Fees	65,283.00
Total 4010 · Fees	65,533.00
4020 · Other Income	
Late Fee Charges	346.17
Total 4020 · Other Income	346.17
Total Income	103,590.67
Gross Profit	103,590.67
Expense	
Professional Fees	
Sewer Use Rate Study	0.00
Total Professional Fees	0.00
6003 · Depreciation Expense	15,000.00
6100 · Employee Benefits	
A Medical Reimb - Board	0.00
A Medical Reimb - Employee	0.00
B Health Insurance	
6104 · C Health Insurance - OIT	3,876.42
6105 · D Health Insurance - Retired	551.94
Total B Health Insurance	4,428.36
C Retirement	
B Retirement - EE Contributions	
6111 · Retirement EE Cont - OIT	772.40
Total B Retirement - EE Contributions	772.40
6108 · Retirement ER Cont - OIT	1,013.12
Total C Retirement	1,785.52
E 457 Employer Cont	
6115 · 457 Employer Cont - OIT	330.03
Total E 457 Employer Cont	330.03
F Additional Compensation	
6116 · Add Compensation - Director	785.15
6117 · Add Compensation - Secretary	146.70
Total F Additional Compensation	931.85
Total 6100 · Employee Benefits	7,475.76
6200 · Payroll Expenses	
6201 · Gross Payroll-Board of Director	850.00
6203 · Gross Payroll OIT/Maint Tech	
Additional Duties - OIT	1,478.53
Overtime 1.5 OIT Tech	1,870.20
Weekly Standby Stipend - OIT	450.00
6203 · Gross Payroll OIT/Maint Tech - Other	4,198.03
Total 6203 · Gross Payroll OIT/Maint Tech	7,996.76

HILTON CREEK COMMUNITY SERVICES DISTRICT

Profit & Loss

09/08/23

July through August 2023

Accrual Basis

	Jul - Aug 23
6204 · Gross Payroll - Chief Plant Op	
Weekly Standby Stipend - CPO	0.00
6204 · Gross Payroll - Chief Plant Op - Other	6,475.00
Total 6204 · Gross Payroll - Chief Plant Op	6,475.00
6205 · Gross Payroll - Per Diem	2,855.00
6206 · Gross Payroll-Secretary	4,476.89
6210 · Payroll Taxes	1,443.33
Total 6200 · Payroll Expenses	24,096.98
6500 · Operations Administration	
Insurance	
6501 · Liability Insurance	8,396.08
6502 · Work Comp	5,624.42
Total Insurance	14,020.50
6503 · PERS UAL	19,142.10
6505 · Dues and Subscriptions	930.00
6557 · Telephone	
6557B · Telephone - Cell	334.87
6557C · Telephone - Fire Alarm	84.66
6557 · Telephone - Other	-122.12
Total 6557 · Telephone	297.41
Total 6500 · Operations Administration	34,390.01
6550 · Office Expenses	
6550A · Bank Service Charges	594.24
6550B · Printing and Reproduction	0.00
6550C · Website / Advert./ Pub Notice	180.54
6550D · Statement Production - AR	437.75
6550E · Postage/Shipping - Lab Testing	0.00
6550G · Office Communication- Not Phone	36.00
6550J · Office General / Misc	118.58
Total 6550 · Office Expenses	1,367.11
6600 · Repairs & Maintenance	
6601 · A Automobile Expense	
6601A · Fuel	142.87
Total 6601 · A Automobile Expense	142.87
6603 · Lab Testing	479.55
6604 · Plant - General / Misc	938.73
6605 · Tools & Equipment - Non Capital	2,507.62
6607 · Pond Maintenance	0.00
6608 · Sludge Removal	125.50
6611 · U Utilities	
6611 A · Water	300.00
6611 B · SCE - Plant	3,477.21
6611 C · SCE - Pump Station	1,307.68
Total 6611 · U Utilities	5,084.89
6600 · Repairs & Maintenance - Other	0.00
Total 6600 · Repairs & Maintenance	9,279.16

HILTON CREEK COMMUNITY SERVICES DISTRICT

Profit & Loss

July through August 2023

	<u>Jul - Aug 23</u>
6615 · Equipment Rental	
Equip. Use - Avail/Standby Fee	750.00
Equip. Use - Guaranteed Hours	500.00
6615 A · Equipment Use - Plant Projects	<u>0.00</u>
Total 6615 · Equipment Rental	<u>1,250.00</u>
Total Expense	<u>92,859.02</u>
Net Ordinary Income	10,731.65
Other Income/Expense	
Other Income	
Interest Income	<u>3,760.93</u>
Total Other Income	3,760.93
Other Expense	
8010 · Other Expenses	<u>0.00</u>
Total Other Expense	<u>0.00</u>
Net Other Income	<u>3,760.93</u>
Net Income	<u><u>14,492.58</u></u>

HILTON CREEK COMMUNITY SERVICES District
Budget to Actual
August 31, 2023

REVENUE	Proposed SEWER Budget	July	August	Year To Date	Over (Under)
		0.0833	0.1667		
General Operating Revenue:					
Property Taxes <u>Transferred</u> to Operations ESTIMATE	231,000.00	31,000.00		31,000.00	(200,000.00)
Sewer Operation & Maintenance Revenue:					
Sewer Use Fees ESTIMATE	446,900.00	26,362.10	29,069.47	55,431.57	(391,468.43)
Sewer Capital Improvement Revenue: Moved					
Investment Revenue					
Interest on Investments	0.00				(0.00)
Transfer From Reserves	0.00				(0.00)
Transfer From Other Funds	0.00				(0.00)
Other Revenue	0.00				(0.00)
Late Charges	0.00				(0.00)
<hr/>					
TOTAL REVENUES	677,900.00	57,362.10	29,069.47	86,431.57	(591,468.43)
EXPENSES					
ADMINISTRATION EXPENSES					
Administration Fee				-	-
Transfer out to Emergency Reserves				-	
Transfer out to Capital Improvement Projects				-	
Mono County Admin Fee (Book Entry)	4,500.00			-	(4,500.00)
***Depreciation Expense (Book Entry Only)	90,000.00	7,500.00	7,500.00	15,000.00	(75,000.00)
SUBTOTAL	94,500.00	7,500.00	7,500.00	15,000.00	(79,500.00)

	Proposed SEWER Budget	July	August	Year To Date	Over
Estimated EMPLOYEE BENEFITS					
Medical Reimbursement - Director (5)	11,696.00			-	(11,696.00)
Medical Reimbursement - GM	1,800.00			-	(1,800.00)
Medical Reimbursement - OIT	4,496.00			-	
Medical Reimbursement - Secretary	3,200.00			-	
Health Insurance (1) General Manager	25,000.00				(25,000.00)
Health Insurance (1) Base Rate OIT	25,000.00	1,938.30	1,938.12	3,876.42	(21,123.58)
Health Insurance - Retired (2)	3,300.00	276.03	275.91	551.94	(2,748.06)
Retirement Benefits - Employer Contributions GM	9,233.35			-	(9,233.35)
Retirement Benefits - Employer Contributions OIT (10.1%)	6,100.00			-	(6,100.00)
*** Retirement Benefits - Employee Contributions GM	7,000.00		1,013.12	1,013.12	
***Retirement Benefits - Employee Contributions OIT	4,700.00		772.40	772.40	
***457 - Employee Contributions	0.00		330.03	330.03	330.03
457 Employer Contributions GM	1,980.00			-	(1,980.00)
457 Employer Contributions OIT	1,980.00			-	(1,980.00)
Add Compensation - Directors	9,900.00		785.15	785.15	(9,114.85)
Add Compensation - Secretary	1,980.00		146.70	146.70	(1,833.30)
SUBTOTAL	117,365.35	2,214.33	5,261.43	7,475.76	(92,279.11)
PAYROLL					
Salaries & Employee Benefits:			850.00	850.00	
Director's Gross Salary					
+ \$3,000 Special Meetings if they occur	8,100.00			-	(8,100.00)
General Manager Salary	91,419.30			-	(91,419.30)
OIT	61,000.00		4,198.03	4,198.03	(56,801.97)
OIT Overtime	10,000.00		1,870.20	1,870.20	
OIT Additional Duties Pay	13,500.00		1,478.53	1,478.53	
OIT Operations Stand by Time	7,000.00		450.00	450.00	
Chief Plant Operator - Part Time	55,000.00		6,475.00	6,475.00	(48,525.00)
CPO Operations Stand by Time	7,000.00		-	-	
Perdiem	25,000.00	1,000.00	1,855.00	2,855.00	(22,145.00)
Secretarial Gross Salary Part Time	36,000.00		4,476.89	4,476.89	(31,523.11)
Payroll Taxes	26,000.00	76.50	1,366.83	1,443.33	(24,556.67)
SUBTOTAL	340,019.30	1,076.50	23,020.48	24,096.98	(283,071.05)

	Proposed SEWER Budget	July	August	Year To Date	Over	
OPERATIONS						
Liability Insurance	9,000.00	8,396.08		8,396.08	(603.92)	
Worker's Comp Insurance	8,100.00	5,624.42		5,624.42	(2,475.58)	
Accounting	10,800.00			-	(10,800.00)	
Legal Fees	5,000.00			-		
Rate Study Avail Fees & Connection Fees	36,000.00			-		
Dues & Subscriptions	2,610.00		930.00	930.00	(1,680.00)	
Travel -Non Litigation	900.00			-	(900.00)	
License and Fees	30,000.00			-	(30,000.00)	
Educational Expenses	8,100.00			-	(8,100.00)	
Telephone	3,240.00	42.41	255.00	297.41	(2,942.59)	
Office Expenses	9,000.00	561.24	805.87	1,367.11	(7,632.89)	
Rent/Property Lease	500.00			-		
Contingency Admin Operations	10,000.00			-	(10,000.00)	
	SUBTOTAL	133,250.00	14,624.15	1,990.87	16,615.02	(75,134.98)
REPAIRS & MAINTENANCE						
Auto Expenses	4,500.00		142.87	142.87	(4,357.13)	
Contract Services	5,000.00			-	(5,000.00)	
Lab Testing	6,500.00	90.00	389.55	479.55	(6,020.45)	
Plant - General Repairs & Maintenance	15,000.00		938.73	938.73	(14,061.27)	
Tools & Equipment - Non Capital	20,000.00		2,507.62	2,507.62	(17,492.38)	
SCADA	15,000.00			-	(15,000.00)	
Plant - Pond Maintenance	5,350.00			-	(5,350.00)	
Plant - Sludge Removal	9,000.00		125.50	125.50	(8,874.50)	
Sewer Lines - Vactor & General Maintenance	25,000.00			-	(25,000.00)	
Supplies	900.00			-	(900.00)	
Water	1,200.00	300.00		300.00	(900.00)	
SCE - Plant	30,000.00		3,477.21	3,477.21	(26,522.79)	
SCE - Pump Station	11,000.00		1,307.68	1,307.68	(9,692.32)	
Heavy Equipment & Snow Removal Plant	15,000.00		1,250.00	1,250.00	(13,750.00)	
Repairs & Maintenance Contingency	10,198.00			-	(10,198.00)	
	SUBTOTAL	173,648.00	390.00	10,139.16	10,529.16	(163,118.84)

	Proposed SEWER Budget	July	August	Year To Date	Over
LONG TERM LIABILITY					
Debt - So Cal Ren - In Capital	16,600.00			-	(16,600.00)
CalPERS Unfunded Liability	21,150.00	19,142.10		19,142.10	
Leave Payout (Vac & SL)	17,000.00			-	
SUBTOTAL	54,750.00	19,142.10	-	19,142.10	(16,600.00)
SUBTOTAL ALL EXPENSES					
	913,532.65	44,947.08	47,911.94	92,859.02	(709,703.98)
LESS ADJUSTMENTS					
***Non-Budget Items Expense	106,200.00	7,500.00	9,615.55	17,115.55	(89,084.45)
**** Vacant GM Position	129,432.65	-	-	-	(129,432.65)
TOTAL ADJUSTED EXPENSES	677,900.00	37,447.08	38,296.39	75,743.47	(602,156.53)

10% Juniper Drive Cost Share has been calculated out
of SewerC Budget

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT

09/08/23

Profit & Loss

Accrual Basis

August 2023

	Aug 23
Ordinary Income/Expense	
Expense	
500- OPERATING EXPENSES	
503 A Dues & Subscriptions	70.00
504 - Employee Benefits	
504-A - Retirement	112.56
504-AA-457 Employer Contributio	36.67
504-B - Health Insurance	245.99
Total 504 - Employee Benefits	395.22
512 - SNOW REMOVAL	11,250.00
64900 · 507 - Office Expense	
60400 · 502 - Bank Service Charges	3.00
64900 · 507 - Office Expense - Other	78.41
Total 64900 · 507 - Office Expense	81.41
66000 · 508 - Payroll Expenses	
508-B - Gross Payroll - Sec.	892.14
508 D - 10% Director Gross	181.70
Additional Compensation	36.67
Gross Salary - OIT/Maint Tech	1,319.17
OIT OVERTIME	0.00
Total 66000 · 508 - Payroll Expenses	2,429.68
67200 · 511 - Repairs and Maintenance	
60200 · 514- Automobile Expense	15.87
Total 67200 · 511 - Repairs and Maintenance	15.87
68100 · 515 - Telephone Expense	23.63
Total 500- OPERATING EXPENSES	14,265.81
Total Expense	14,265.81
Net Ordinary Income	-14,265.81
Other Income/Expense	
Other Income	
600 - OTHER INCOME	
601- Interest Income	2,345.25
Total 600 - OTHER INCOME	2,345.25
Total Other Income	2,345.25
Net Other Income	2,345.25
Net Income	-11,920.56

**JUNIPER DRIVE
Budget to Actual
August 31, 2023**

REVENUE	BUDGET	July	August	Year to Date	Over (Under)
		Month 1	Month 2		{+ or -}
Road Maintenance Revenue:					
Maintenance Fees Collected	50,000.00	6,389.16	2,615.14	9,004.30	(40,995.70)
Maintenance Fees Collected Through Sewer Fund	35,000.00	1,163.27	3,417.34	4,580.61	(30,419.39)
Combined Maintenance Fees Collected	85,000.00	7,552.43	6,032.48	13,584.91	(71,415.09)
Interest - LAIF	-	31.74		31.74	31.74
Interest - County Investment Pool	-		2,345.25	2,345.25	2,345.25
Transfer	-			-	-
Late Fees	-			-	-
TOTAL REVENUES	170,000.00	7,584.17	8,377.73	15,961.90	(140,453.19)
EXPENSES					
ADMINISTRATION EXPENSES					
Administration Fee	-			-	-
SUBTOTAL	-	-	-	-	-
EMPLOYEE BENEFITS					
Medical Reimbursement - Director	1,300.00			-	(1,300.00)
Medical Reimbursement - Employee	851.00			-	(851.00)
Health Insurance - Base	3,000.00	215.37	245.99	461.36	(2,538.64)
Health Insurance - Retired	400.00	30.67		30.67	(369.33)
Retirement Benefits - Employer Contributions	700.00	33.80	112.56	146.36	(553.64)
457 Employer Contributions	220.00		36.67	36.67	(183.33)
Sec Additional Compensation	220.00		36.67	36.67	(183.33)
SUBTOTAL:	6,691.00	279.84	431.89	711.73	(5,979.27)
PAYROLL					
Salaries & Employee Benefits:					
Director's Gross Salary	1,500.00		181.70	181.70	(1,318.30)
Manager Gross Salary	0.00			-	(0.00)
OIT Gross Salary + Add Duties Pay	8,500.00		1,319.17	1,319.17	(7,180.83)
OIT Overtime (JD OT Only)	7,000.00			-	-
Leave Buy Out	1,900.00			-	-
Secretarial Gross Salary	4,000.00		892.14	892.14	(3,107.86)
SUBTOTAL	22,900.00	-	2,393.01	2,393.01	-
OPERATIONS					
Liability Insurance	1,000.00	932.90		932.90	(67.10)
Worker's Comp Insurance	900.00	624.94		624.94	(275.06)
PERS Unfunded Liability	2,350.00	2,093.10		2,093.10	(256.90)
Accounting	1,200.00			-	(1,200.00)
Legal				-	-
Dues & Subscriptions	290.00		70.00	70.00	(220.00)
Travel -Non Litigation	100.00			-	(100.00)
License and Fees	0.00			-	(0.00)
Office Expenses	2,000.00	111.00	81.41	192.41	(1,807.59)
Educational Expenses	810.00			-	(810.00)
Telephone	360.00		23.63	23.63	(336.37)
Contingency	10,000.00			-	(10,000.00)
SUBTOTAL	19,010.00	3,761.94	175.04	3,936.98	(15,073.02)
REPAIRS & MAINTENANCE					
Auto Expenses	800.00		15.87	15.87	(784.13)
Contract Services				-	-
Snow Removal Contract	25,000.00			-	(25,000.00)
Snow Removal Beyond Contract	20,000.00		11,250.00	11,250.00	(8,750.00)
Supplies	0.00			-	(0.00)
Repairs & Maintenance	50,000.00			-	(50,000.00)
Transfer to Juniper Drive Investment Account	74,200.00			-	(74,200.00)
SUBTOTAL:	170,000.00	-	11,265.87	11,265.87	(158,734.13)
Debt Service:					
TOTAL EXPENSES	218,601.00	4,041.78	14,265.81	18,307.59	(179,786.42)
Year to Date Available Revenue				15,961.90	
Year to Date Expenses				18,307.59	
Net Available Revenue				(2,345.69)	

HILTON CREEK COMMUNITY SERVICES DISTRICT
Capital Reserve Transaction Detail Report
July through August 2023

Type	Date	Memo	Account	Split	Debit	Credit
Jul 23						
Transfer	07/05/2023	Connection F...	12000 · 3 B of Ameri...	10000 · 1 Bank...	7,343.00	
Deposit	07/31/2023	July 2023	12000 · 3 B of Ameri...	Interest Income	1.35	
Jul 23					7,344.35	0.00
Aug 23						
Transfer	08/23/2023	Funds Transf...	12000 · 3 B of Ameri...	10000 · 1 Bank...	420.00	
Deposit	08/31/2023	August 2023	12000 · 3 B of Ameri...	Interest Income	1.35	
Aug 23					421.35	0.00
TOTAL					7,765.70	0.00

HILTON CREEK COMMUNITY SERVICES District
Preliminary Capital Improvement Budget FY 2023 2024
Thursday, August 31, 2023

REVENUE	August 0.1667	Year To Date
General Capital Reserve Funds		
Balance FWD	159,399.06	-
Sewer Connection Fees	14,686.00	-
Availability Fees	1,050.00	-
Sewer Connection Inspection Fees	100.00	-
Investment Interest		-
<i>Potential Reserves Allocation</i>	42,456.40	42,456.40
<i>Transfer from Other Funds</i>	0.00	-
TOTAL REVENUES	217,691.46	42,456.40
EXPENSES		
Capital Improvement Projects - 5 Year Plan		
Clarifier 2 Parts (Paid in FY 2021/2022 Budget)		
Clarifier 2 - Labor	20,000.00	-
Clarifier 1 Parts	50,000.00	-
Clarifier 1 Labor	22,000.00	-
Aeration Blowers = Oxygen **	91,806.00	-
Drying Beds / Sludge Dewatering	150,000.00	
Emergency Generator - Plant	150,000.00	
Sewer Lines Camera	15,000.00	-
District Vehicle	75,000.00	-
Capital Purchases - Failed Equipment	0.00	-
Capital Off Road Vehicle - Manhole Access	0.00	-
So Cal Ren Laon	91,806.00	-
	0.00	-
	0.00	-
	0.00	-
	0.00	-
	0.00	-
	0.00	-
SUBTOTAL	665,612.00	-

DEFICIT (447,920.54)

**Pendng TXF from General Fund*

HILTON CREEK COMMUNITY SERVICES DISTRICT
Investment Accounts Report FY 2023 2024
August 31, 2023

Mono County & LAIF REVENUE	July 0.0833	August 0.1667	Year To Date	Last Fiscal Year	Delta
Investment Pool Revenue					
Property Taxes Recorded in County Investment Pool					
Secure Property Tax			-	147,570.63	(147,570.63)
Unsecure Property Tax			-		-
Excess ERAF		35,606.29	35,606.29	40,124.36	(4,518.07)
Unitary			-	4,444.25	(4,444.25)
LAIF			-		-
Total Property Tax Received	-	35,606.29	35,606.29	192,139.24	(156,532.95)
Fund Interest - Sewer Fund			-	10,292.15	(10,292.15)
Fund Interest - Juniper Drive			-	7,485.19	(7,485.19)
Tax Fund Interest 100% Sewer Fund			-	9,330.14	(9,330.14)
Other Tax Fund Interest 100% Sewer Fund			-	425.76	(425.76)
LAIF Interest - Sewer Fund			-	86.36	(86.36)
LAIF Interest - Juniper Drive			-	80.64	(80.64)
Total Interest	-	-	-	27,700.24	(27,700.24)
Delinquent Accounts Payments			-	2,354.96	(2,354.96)
Miscellaneous			-		-
Total Miscellaneous	-	-	-	2,354.96	(2,354.96)
Total Investment Pool Revenue	-	35,606.29	35,606.29		
Investment Transferred					
Funds Transferred from Hilton Creek - Mono					
			-		-
Funds Transferred from Juniper Drive - Mono					
			-		-
Funds Transferred From Capital - Mono					
			-		-
Funds Transferred from Hilton Creek - LAIF					
			-		-
Funds Transferred from Juniper Drive - LAIF					
			-		-
Funds Transferred From Capital - LAIF					
			-		-
Total Investments Transferred	-	-	-	-	-
Transfers and Expenses					
Property Tax Admin Fee			-	3,212.00	(3,212.00)
Property Taxes Transferred to Operations	31,000.00		31,000.00	81,998.00	(50,998.00)
Property Taxes Transferred to Capital			-		-
Property Taxes Transferred to Juniper			-		-
Delinquent Account Payments TXF to Operations			-	2,354.96	(2,354.96)
Miscellaneous Adjustments			-	(248.87)	248.87
Total Outgoing	31,000.00	-	31,000.00	87,316.09	(56,316.09)
Net Investment Pool Revenue	(31,000.00)	-	(31,000.00)		
Funds Earmarked for Reserves, Capital and Operating					
			Running Tot		
Emergency Reserves	25,000.00		42,456.40	17,456.40	25,000.00
Capital Reserves	25,000.00		42,456.40	17,456.40	25,000.00
Operation Reserves	25,000.00		25,000.00		25,000.00
PERS UAL	25,000.00		25,000.00		25,000.00
Personnel Leave Liabilities	25,000.00		25,000.00		25,000.00
Total Earmarked Funds	125,000.00	-	159,912.80	34,912.80	125,000.00
Net Investment Funds	(156,000.00)	-	(190,912.80)	69,825.60	250,000.00

HCCSD Mono County Investment Pool

Profit & Loss

09/08/23

July 2022 through June 2023

Accrual Basis

	<u>Jul '22 - Jun 23</u>
Ordinary Income/Expense	
Income	
DELINQUENT ACCOUNT PAYMENTS	2,354.96
Interest	
Fund Interest	17,893.73
Tax Fund Interest	309.37
Total Interest	<u>18,203.10</u>
TAX REVENUE	
Excess ERAF	40,124.36
Secure Property Tax	147,570.63
Unitary	4,444.25
Unsecure Property Tax	9,330.14
Total TAX REVENUE	<u>201,469.38</u>
Total Income	<u>222,027.44</u>
Expense	
Delinquent Account Payment Txf	2,354.96
HOPTR Adjustments	-248.87
Property Tax Admin Fee	3,212.00
Transfer	
Operations Transfer- General	60,000.00
Pension Transfer	21,998.00
Total Transfer	<u>81,998.00</u>
Total Expense	<u>87,316.09</u>
Net Ordinary Income	<u>134,711.35</u>
Net Income	<u><u>134,711.35</u></u>

HCCSD Mono County Investment Pool

Balance Sheet

As of August 31, 2023

	<u>Aug 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Mono County Investment Pool	833,419.11
Total Checking/Savings	<u>833,419.11</u>
Total Current Assets	<u>833,419.11</u>
TOTAL ASSETS	<u>833,419.11</u>
LIABILITIES & EQUITY	
Equity	
Owners Equity	828,812.82
Net Income	4,606.29
Total Equity	<u>833,419.11</u>
TOTAL LIABILITIES & EQUITY	<u>833,419.11</u>

HCCSD Mono County Investment Pool

Profit & Loss

July through August 2023

	<u>Jul - Aug 23</u>
Ordinary Income/Expense	
Income	
TAX REVENUE	
Excess ERAF	35,606.29
Total TAX REVENUE	<u>35,606.29</u>
Total Income	35,606.29
Expense	
Transfer	
Operations Transfer- General	31,000.00
Total Transfer	<u>31,000.00</u>
Total Expense	<u>31,000.00</u>
Net Ordinary Income	<u>4,606.29</u>
Net Income	<u><u>4,606.29</u></u>

HILTON CREEK COMMUNITY SERVICES DISTRICT
County Investment Pool Activity Detail Report
 July through August 2023

Type	Date	Name	Memo	Split	Debit	Credit
Jul 23						
Transfer	07/10/2023		Funds Transf...	10000 · 1 Bank...		31,000.00
Deposit	07/31/2023		FY 2022 2023...	Mono County T...	2,105.21	
Jul 23					2,105.21	31,000.00
Aug 23						
Check	08/31/2023		FY 2022 2023...	Interest Income		1.32
Deposit	08/31/2023		FY 2022 2023...	Interest Income	3,601.03	
Deposit	08/31/2023		HOPTR	Mono County T...	246.49	
Deposit	08/31/2023		HOPTR Intere...	Interest Income	2.38	
Deposit	08/31/2023		Excess ERAF	Mono County T...	17,669.91	
Deposit	08/31/2023		ERAF 2022	Mono County T...	35,606.29	
Deposit	08/31/2023		Tax Fund Intr...	Interest Income	116.39	
Aug 23					57,242.49	1.32
TOTAL					59,347.70	31,001.32

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09/08/23

Accrual Basis

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
Mono Country Inv. Pool Transactions
July 2023 through June 2024

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Jul '23 - Jun 24 Deposit	08/31/2023			FY 2022 2023...	Mono County Treas...		601- Interest In...	2,345.25	
Jul '23 - Jun 24								<u>2,345.25</u>	<u>0.00</u>

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

September 06, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

HILTON CREEK COMMUNITY SERVICES DISTRICT

SECRETARY OF THE BOARD
3222 CROWLEY LAKE DR.
CROWLEY LAKE, CA 93546

[Tran Type Definitions](#)



Account Number: 16-26-001

August 2023 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	9,870.49
Total Withdrawal:	0.00	Ending Balance:	9,870.49

JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
LAIF Fiscal Year Transactions
July 2023 through June 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Split</u>	<u>Debit</u>	<u>Credit</u>
Jul '23 - Jun 24 Deposit	07/14/2023		FY 2022 2023...	102 - LAIF	601- Interest In...	37.14	
Jul '23 - Jun 24						<u>37.14</u>	<u>0.00</u>

HILTON CREEK COMMUNITY SERVICES DISTRICT
Revenue Report FY 2023 2024
August 31, 2023

	<u>July</u>	<u>August</u>	<u>Year To</u>	
	<u>May & June</u>	<u>May & June</u>	<u>Date</u>	
Sewer Operation & Maintenance Revenue:				
Previous Month's Outstanding (Even Month's Only)		34,852.77		
Sewer Use Fees Billed	61,279.95	2,233.13	63,513.08	From PNL
Late & Admin Fees Charges Billed	346.17		346.17	From PNL
Other Charges Billed			-	From PNL
Total Charged	61,626.12	37,085.90	98,712.02	
Sewer Fees Collected	26,773.35	28,680.10	55,453.45	Cashflow open and use credit amount
Late & Admin Fees Collected		182.49	182.49	
Other Collections			-	
*Total Collected	26,773.35	28,862.59	55,635.94	
Less Prepaid	(2,259.01)	(4,667.74)	(6,926.75)	Customer Balance
Total Net Collections	24,514.34	24,194.85	48,709.19	
Outstanding Collections Sewer Use Fees	34,506.60	8,405.80	42,912.40	
Outstanding Collections - Late & Admin Fees	346.17	(182.49)		
Percent Collected	40%	65%	49%	
<i>*Payment associated with Invoice Date</i>				

	<u>July</u>	<u>August</u>	<u>Year To</u>	
	<u>May & June</u>	<u>May & June</u>	<u>Date</u>	
Juniper Drive Revenue				
Previous Month's Outstanding (Even Month's Only)		7,132.64		
Road Maintenance Fees Billed	14,555.06		14,555.06	
Late Fees Charges	-		-	
Other Charges			-	
Total Charged	14,555.06	7,132.64	21,687.70	
Road Maintenance Fees Collected	6,979.74	5,979.92	12,959.66	
Late Fees Collected	442.68	28.19	470.87	
Other Collections			-	
*Total Collected	7,422.42	6,008.11	13,430.53	
Less Prepaid	(85.10)	(367.04)	(452.14)	
Total Net Collections	7,337.32	5,641.07	12,978.39	
Juniper Outstanding Road Maintenance Fees	7,575.32	(5,979.92)	1,595.40	
Outstanding Collections - Late & Admin Fees	(442.68)	(28.19)		
Percent Collected	50%	79%	60%	
<i>*Payment associated with Invoice Date</i>				

HILTON CREEK COMMUNITY SERVICES DISTRICT

District Funds Transfer Transactions

July 2023 through June 2024

Type	Date	Memo	Account	Debit	Credit
Jul 23					
Transfer	07/05/2023	Connection Fee - Adkins A6033015 - Sierra Springs	10000 · 1 Bank of America-Chec...		7,343.00
Transfer	07/05/2023	Connection Fee - Adkins A6033015 - Sierra Springs	12000 · 3 B of America-Capital ...	7,343.00	
Transfer	07/10/2023	Funds Transfer - Operating Expenses - FY 2023 PERS UAL - S...	10000 · 1 Bank of America-Chec...	31,000.00	
Transfer	07/10/2023	Funds Transfer - Operating Expenses - FY 2023 PERS UAL - S...	13000 · 4 Mono Co Treasury Inv....		31,000.00
				38,343.00	38,343.00
Aug 23					
Transfer	08/07/2023	Funds Transfer Snow Removal	10000 · 1 Bank of America-Chec...	11,250.00	
Transfer	08/07/2023	Funds Transfer Snow Removal	17000 · Juniper Dr SZB Clearing...		11,250.00
Transfer	08/23/2023	Funds Transfer Clear Account Including Snow Removal	10000 · 1 Bank of America-Chec...	10,552.66	
Transfer	08/23/2023	Funds Transfer Availability Fees FY 2022 2023	10000 · 1 Bank of America-Chec...		420.00
Transfer	08/23/2023	Funds Transfer Avail Fees FY 2022 2023	12000 · 3 B of America-Capital ...	420.00	
Transfer	08/23/2023	Funds Transfer Clear Account Including Snow Removal	17000 · Juniper Dr SZB Clearing...		10,552.66
				22,222.66	22,222.66
Sep 23					
Transfer	09/01/2023	Funds Transfer Operating Expenses - Payroll and Vactoring	10000 · 1 Bank of America-Chec...	35,000.00	
Transfer	09/01/2023	Funds Transfer Operating Expenses - Payroll and Vactoring	13000 · 4 Mono Co Treasury Inv....		35,000.00
				35,000.00	35,000.00
Oct 23					
Nov 23					
Dec 23					
Jan 24					
Feb 24					
Mar 24					
Apr 24					
May 24					
Jun 24					

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09/10/23

Accrual Basis

HILTON CREEK COMMUNITY SERVICES DISTRICT
District Funds Transfer Transactions
July 2023 through June 2024

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
TOTAL				<u>95,565.66</u>	<u>95,565.66</u>

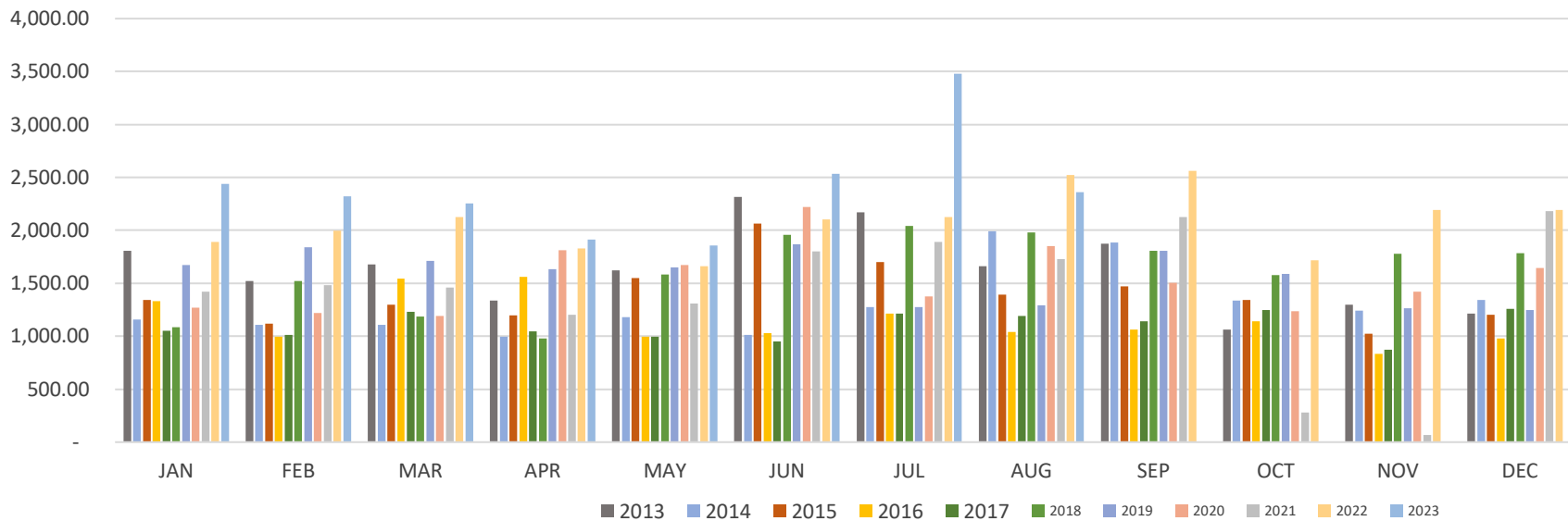
JUNIPER DRIVE SPECIAL ZONE OF BENEFIT
Fund Transfer Transactions
July 2023 through June 2024

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
Jul '23 - Jun 24					
Transfer	08/07/2023	Funds Transf...	101 - Checking - B o...		11,250.00
Transfer	08/07/2023	Funds Transf...	JDSZB Wash Account	11,250.00	
Transfer	08/23/2023	Funds Transf...	101 - Checking - B o...		10,552.66
Transfer	08/23/2023	Funds Transf...	JDSZB Wash Account	10,552.66	
Transfer	08/28/2023	Reverse 8/23/...	JDSZB Wash Account		10,552.66
Transfer	08/28/2023	Reverse 8/23/...	101 - Checking - B o...	10,552.66	
Jul '23 - Jun 24				<u>32,355.32</u>	<u>32,355.32</u>

HILTON CREEK CSD PLANT SCE ELECTRIC BILLS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	1,807.29	1,522.48	1,680.87	1,335.15	1,621.01	2,317.05	2,169.45	1,661.44	1,871.40	1,061.05	1,300.27	1,215.51
2014	1,159.40	1,105.89	1,105.96	998.57	1,180.62	1,015.24	1,274.09	1,992.96	1,882.55	1,337.29	1,241.11	1,345.37
2015	1,344.08	1,117.86	1,296.95	1,198.81	1,551.49	2,063.42	1,699.59	1,394.97	1,471.93	1,344.89	1,026.53	1,204.75
2016	1,330.52	995.19	1,543.03	1,563.37	998.18	1,029.09	1,211.52	1,040.58	1,065.69	1,140.95	830.92	978.51
2017	1,049.12	1,015.01	1,229.32	1,046.69	995.55	952.91	1,212.89	1,192.97	1,139.88	1,247.67	870.98	1,257.64
2018	1,084.24	1,519.62	1,185.24	980.79	1,585.18	1,958.72	2,039.38	1,980.39	1,804.35	1,579.83	1,778.21	1,782.52
2019	1,671.33	1,837.85	1,711.43	1,632.48	1,649.44	1,867.10	1,273.14	1,294.31	1,807.81	1,587.41	1,264.56	1,246.17
2020	1,269.72	1,220.72	1,189.09	1,813.11	1,673.46	2,222.14	1,374.75	1,852.97	1,506.67	1,237.67	1,422.08	1,644.73
2021	1,418.22	1,481.29	1,462.87	1,205.59	1,308.92	1,802.50	1,893.58	1,730.03	2,126.50	279.15	68.30	2,181.00
2022	1,891.71	1,994.83	2,124.45	1,826.94	1,662.05	2,105.34	2,125.08	2,525.43	2,563.23	1,719.03	2,193.01	2,193.11
2023	2,441.54	2,322.66	2,252.72	1,913.41	1,859.59	2,532.82	3,477.21	2,358.34				

SCE Plant Electric Costs
2019 - Present



Plant Electric Use Comparison							PEAK HOURS PLANT			
	FY 2022-2023		FY 2023-2024		Difference		ON PEAK	MID PEAK	OFF PEAK	SPR OFF
	Kwh	Cost	Kwh	Cost	Kwh	Cost				
JUL	10406	2125.08	15030	3477.21	4624	1352.13	2118	1108	11804	
AUG	13062	2525.43	10174	2358.34	-2888	-167.09	1551	575	8048	
SEP	13448	2563.23			-13448	-2563.23				
OCT	10413	1719.03			-10413	-1719.03				
NOV	13501	2193.01			-13501	-2193.01				
DEC	13020	2193.11			-13020	-2193.11				
JAN	13245	2441.54			-13245	-2441.54				
FEB	12718	2322.66			-12718	-2322.66				
MAR	12910	2252.72			-12910	-2252.72				
APR	10437	1913.41			-10437	-1913.41				
MAY	10298	1859.59			-10298	-1859.59				
JUN	10452	2532.82			-10452	-2532.82				

Pump Station Use Comparison							PEAK HOURS PUMP			
	FY 2021-2022		FY 2022-2023		Difference		ON PEAK	MID PEAK	OFF PEAK	SPR OFF
	Kwh	Cost	Kwh	Cost	Kwh	Cost				
JUL	2751	737.95	4943	1307.68	2192	569.73	751	377	3815	
AUG	2762	758.52	3348	996.18	586	237.66	574	230	2544	
SEP	3098	822.66			-3098	-822.66				
OCT	3069	618.61			-3069	-618.61				
NOV	3840	711.44			-3840	-711.44				
DEC	4175	853.36			-4175	-853.36				
JAN	4095	928.76			-4095	-928.76				
FEB	3899	740.11			-3899	-740.11				
MAR	4254	830.09			-4254	-830.09				
APR	5594	1171.26			-5594	-1171.26				
MAY	5192	1046.49			-5192	-1046.49				
JUN	4356	1216.66			-4356	-1216.66				

SUMMER COST PERIODS (June 1 to Sept 30)

PEAK	WEEKDAYS	WEEKENDS & HOLIDAYS
ON	4-9 PM	
MID		4-9PM
OFF	12 AM - 4 PM 9 PM - 12 AM	12 AM TO 4 PM 9 PM - 12 AM

WINTER COST PERIODS (Oct 1 to May 31)

PEAK	WEEKDAYS	WEEKENDS & HOLIDAYS
MID	4-9 PM	4-9 PM
OFF	12 AM - 8 AM 9 PM - 12 AM	12 AM TO 8 AM 9 PM - 12 AM
SUPER OFF	8 AM-4PM	8 AM-4PM

Fiscal Year Summary
 July 1, 2022 to June 30, 2023
 Equipment Use

	Sewer		Juniper		Total	
	Hours	Cost	Hours	Cost	Hours	Cost
July	7.50	897.50	-	22,500.00	7.50	25,000.00
August	5.50	387.50	-	-	5.50	387.50
September	-	-	-	-	-	-
October	-	-	-	-	-	-
November	-	-	-	-	-	-
December	-	-	-	-	-	-
Contract Hours Exceeded	-	-	-	-	-	-
January	-	-	-	-	-	-
February	-	-	-	-	-	-
March	-	-	-	-	-	-
April	-	-	-	-	-	-
May	-	-	-	-	-	-
June	-	-	-	-	-	-
Fiscal Year Total	13.00	1,285.00	-	22,500.00	13.00	25,387.50

Total Reimbursement

Notes:

Contact Agreement = \$25,000 for 60 hours of work. After 60 hours, hourly rates apply
 60 hour criteria met in December

Juniper Drive to be reimbursed for sewer costs over \$2,500 within the 60 hour limit

Snow Activity



[Home](#) ->> [PMIA](#) ->> PMIA Average Monthly Effective Yields



POOLED MONEY INVESTMENT ACCOUNT

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.260	0.246	0.261	0.261	0.267
2015	0.262	0.266	0.278	0.283	0.290	0.299	0.320	0.330	0.337	0.357	0.374	0.400
2016	0.446	0.467	0.506	0.525	0.552	0.576	0.588	0.614	0.634	0.654	0.678	0.719
2017	0.751	0.777	0.821	0.884	0.925	0.978	1.051	1.084	1.111	1.143	1.172	1.239
2018	1.350	1.412	1.524	1.661	1.755	1.854	1.944	1.998	2.063	2.144	2.208	2.291
2019	2.355	2.392	2.436	2.445	2.449	2.428	2.379	2.341	2.280	2.190	2.103	2.043
2020	1.967	1.912	1.787	1.648	1.363	1.217	0.920	0.784	0.685	0.620	0.576	0.540
2021	0.458	0.407	0.357	0.339	0.315	0.262	0.221	0.221	0.206	0.203	0.203	0.212
2022	0.234	0.278	0.365	0.523	0.684	0.861	1.090	1.276	1.513	1.772	2.007	2.173
2023	2.425	2.624	2.831	2.870	2.993	3.167	3.305*	3.434				

* Revised



DEPARTMENT OF FINANCE

COUNTY OF MONO

Gerald A. Frank, CGIP
Assistant Finance Director
Treasurer-Tax Collector

Janet Dutcher, CPA, CGFM, MPA
Finance Director

Kimberly Bunn
Assistant Finance Director
Auditor-Controller

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Date: August 8, 2023
To: Honorable Board of Supervisors
Treasury Oversight Committee
Treasury Pool Participants
From: Gerald Frank
Subject: Quarterly Investment Report

The Treasury Pool investment report for the quarter ended June 30, 2023 is attached pursuant to Government Code §53646(b) and includes the following reports:

- **Portfolio Holdings by Security Sector** - includes, among other information, the type of investment, issuer, date of maturity, par value, dollar amount invested in all securities and market value as calculated by Union Bank, in accordance with Government Code §53646(b)(1).
- **Distribution by Asset Category – Market Value** – Provides a graphic to make it easy to see the asset allocation by type of security.
- **Distribution by Maturity Range – Face Value** – Provides a bar graph to see the maturities of the various investments and gives the reader a sense of the liquidity of the portfolio.
- **Treasury Cash Balances as of the Last Day of the Most Recent 14 Months** – Shows growth in the current mix of cash and investments when compared to prior months and particularly the same time last year. Additionally, the section at the bottom shows maturity by month for all non-same day investments.
- **Mono County Treasury Pool Quarterly Yield Comparison** – Shows, at a glance, the county pool performance in comparison to two-year US Treasuries and the California Local Agency Investment Fund (LAIF).
- **Mono County Treasury Pool Participants** – Provides a graphic to make it easy to see the types of pool participants.

The County also has monetary assets held outside the County Treasury including:

- The Sheriff’s Department has two accounts: The Civil Trust Account and the Sheriff’s Revolving Fund. The balances in these accounts as of June 30, 2023 were \$32,619 and \$3,573 respectively.
- Mono County’s PAPEBT (Public Agencies Post-Employment Benefits Trust) fund with PARS had a balance of \$26,841,120 as of June 30, 2023. This is a trust for the purpose of pre-funding both pension obligations and/or other post-employment benefits.

The Treasury was not in compliance with the Mono County Investment Policy on June 30, 2023. A Pfizer Corporate Bond was purchased on 6/2/2023, which ended up being issued from outside the United States. This noncompliance was Identified on 7/11/2023 and the investment was sold on 7/14/2023 bringing the Treasury back into compliance. The Treasury immediately enacted a corrective action plan to mitigate this from happening again.

Weighted Average Maturity (WAM) as of June 30, 2023 was 588 days.

It is anticipated that the County Treasury will be able to meet the liquidity requirements of its pooled participants for the next six months.

The investments are presented at fair market value in accordance with Government Accounting Standards Board (GASB) Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Pools. On the last day of the quarter, on a book basis, the portfolio totaled \$192,060,449 and the market value was \$185,641,032 (calculated by US Bank) or 96.66% of book value. Market value does not include accrued interest, which was \$634,189 on the last day of the quarter.

Investment Pool earnings are as shown below:

Quarter Ending	9/30/2022	12/31/2022	3/31/2023	6/30/2023
Average Daily Balance	173,018,306	192,343,209	197,809,246	203,934,310
Earned Interest (including accruals)	803,608.25	1,188,344	1,397,903	1,579,007.13
Earned Interest Rate	1.8427%	2.4512%	2.8660%	3.1056%
Number of Days in Quarter	92	92	90	91
Interest Received (net of amortized costs)	738,659	1,108,487	1,352,037	1,543,885
Administration Costs	\$11,701	\$12,298	\$20,770	\$11,750
Net Interest for Apportionment	\$726,958	\$1,096,189	\$1,331,267	\$1,532,135



Mono County

Portfolio Holdings by Security Sector

As of June 30, 2023

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Cash												
00000000000000000000	00000000000000000000	00000000	4,851,614.05	4,851,614.05	4,851,614.05	3.043	3.043	00A	0000	0000	0.00	2.52
Sub Total / Average Cash			4,851,614.05	4,851,614.05	4,851,614.05	3.043	3.043		1		0.00	2.52
Local Government Investment Pools												
00000000000000000000	00000000000000000000	00000000	37,492,430.35	37,492,430.35	37,492,430.35	5.212	5.212	00A	0000	0000	0.00	19.46
Sub Total / Average Local Government Investment Pools			37,492,430.35	37,492,430.35	37,492,430.35	5.212	5.212		1		0.00	19.46
Money Market Mutual Funds												
00000000000000000000	00000000000000000000	00000000	16,000,000.00	16,000,000.00	16,000,000.00	4.680	4.680	00A	0000	0000	0.00	8.30
Sub Total / Average Money Market Mutual Funds			16,000,000.00	16,000,000.00	16,000,000.00	4.680	4.680		1		0.00	8.30
CD Negotiable												
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	3,053.00	3.300	3.300	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	4,083.40	4.550	4.550	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	3,740.00	0.750	0.750	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	4,334.05	4.700	4.700	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	4,030.00	4.400	4.400	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	48,000.00	48,000.00	45,070.08	5.000	5.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	4,040.08	3.000	3.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	3,808.74	4.500	4.500	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	45,000.00	45,000.00	44,000.00	3.000	3.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	3,400.735	0.800	0.800	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	3,330.00	0.500	0.500	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	45,000.00	45,000.00	43,334.00	3.500	3.500	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	44,000.00	44,000.00	43,700.75	3.300	3.400	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	3,757.00	0.750	0.750	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	4,505.00	0.850	0.850	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	4,500.00	0.850	0.850	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	47,000.00	47,000.00	4,0575.00	3.000	3.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	3,7583.35	4.000	4.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	3,805.45	4.500	4.500	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	48,000.00	48,000.00	45,077.84	5.000	5.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	47,000.00	47,000.00	0.00	0.000	0.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	47,000.00	47,000.00	0.00	0.000	0.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	48,000.00	48,000.00	3,740.70	4.000	4.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	44,000.00	44,000.00	3,350.70	4.000	4.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	44,000.00	44,000.00	3,500.00	4.500	4.500	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	44,000.00	44,000.00	3,400.80	4.350	4.350	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	47,000.00	47,000.00	3,7507.70	0.500	0.500	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	45,000.00	45,000.00	3,575.30	0.000	0.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	4,733.30	0.800	0.800	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	48,000.00	48,000.00	0.078.04	0.750	5.004	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	3,003.00	0.350	0.350	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	48,000.00	48,000.00	0.00	0.000	0.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	3,005.50	0.000	0.000	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	44,000.00	44,000.00	3,5484.40	4.450	4.450	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	3,430.07	0.500	0.500	00000000	0000	0000	0.00	0.13
00000000000000000000	00000000000000000000	00000000	4,000.00	4,000.00	4,747.04	3.400	3.400	00000000	0000	0000	0.00	0.13



Mono County

Portfolio Holdings by Security Sector

As of June 30, 2023

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Meridian Credit 4.4 7/0/8	53050A00	7/0/3	4,000.00	4,000.00	4,003.00	4.400	4.400	7/0/8	0	BBB	870.48	0.3
Meridian Credit 4.85 0/0/5	53803000	4/0/0	4,000.00	4,000.00	3,508.54	0.850	0.850	0/0/5	570	BBB	3.00	0.3
Meridian Credit 4 4/0/4	50050A03	4/0/0	4,000.00	4,000.00	4,340.00	0.000	0.000	4/0/4	30	BBB	70.5	0.3
Meridian Credit 4.7 8/0/7	50000A00	8/0/0	4,000.00	4,000.00	3,057.75	0.700	0.700	8/0/7	3	BBB	33.3	0.3
Meridian Credit 3.45 0/0/3	50450WA08	0/0/8	4,000.00	4,000.00	4,730.05	3.450	3.450	0/0/3	3	BBB	4.45	0.3
Meridian Credit 4.5 4/0/8	50000300	4/0/3	4,000.00	4,000.00	3,500.8	4.500	4.500	4/0/8	74	BBB	3.88	0.3
Meridian Credit 3.55 8/0/3	50700AR00	8/0/8	45,000.00	45,000.00	43,383.00	3.550	3.550	8/0/3	3	BBB	0.00	0.3
Meridian Credit 0.7 0/0/4	40447000	0/0/0	4,000.00	4,000.00	3,537.70	0.700	0.700	0/0/4	438	BBB	534.84	0.3
Meridian Credit 0.5 3/0/4	40730A03	3/0/0	4,000.00	4,000.00	4,540.15	0.500	0.500	3/0/4	8	BBB	34.00	0.3
Meridian Credit 3.4 0/3/0/3	70540AM5	0/3/8	4,000.00	4,000.00	4,740.3	3.400	3.400	0/3/0/3	3	BBB	0.00	0.3
Meridian Credit 5 4/0/3	78800WA04	4/0/0	48,000.00	48,000.00	47,050.0	5.000	5.000	4/0/3	7	BBB	543.5	0.3
Meridian Credit 0.85 3/0/4	40470A00	3/0/0	4,000.00	4,000.00	4,470.15	0.850	0.850	3/0/4	57	BBB	330.5	0.3
Meridian Credit 0.5 3/3/0/5	40430A05	3/3/0	4,000.00	4,000.00	3,000.50	0.500	0.500	3/3/0/5	40	BBB	0.00	0.3
Meridian Credit 0.7 3/0/0/0	70300A00	3/0/0	4,000.00	4,000.00	3,000.37	0.700	0.700	3/0/0/0	85	BBB	0.73	0.3
Meridian Credit 0.0 0/0/0/0	70000A00	0/0/0	4,000.00	4,000.00	5,833.0	0.000	0.000	0/0/0/0	87	BBB	0.4	0.3
Meridian Credit 0.7 3/0/0/4	70570D00	8/0/0	48,837.5	44,000.00	3,880.0	0.000	0.03	7/3/0/4	3/7	BBB	0.00	0.3
Meridian Credit 4.35 4/3/0/8	70440A07	4/4/0/3	44,000.00	44,000.00	34,400.04	4.350	4.350	4/3/0/8	74	BBB	3.00	0.3
Meridian Credit 5 0/0/0/4	70050000	5/0/0/0	45,000.00	45,000.00	3,000.55	0.000	0.000	5/0/0/4	3/5	BBB	8.05	0.3
Meridian Credit 8 0/0/0/4	740307005	8/0/0/0	4,000.00	4,000.00	3,557.00	0.000	0.000	8/0/0/4	4/3	BBB	0.00	0.3
Meridian Credit 0.8 3/0/0/4	75470RA00	8/3/0/0	47,000.00	47,000.00	37,554.7	0.000	0.000	8/3/0/4	4/0	BBB	7.85	0.3
Meridian Credit 0.85 7/0/4	70040A00	4/4/0/0	45,000.00	45,000.00	33,000.05	0.000	0.700	0/0/4	5	BBB	3.85	0.3
Meridian Credit 0.75 4/0/0/4	70540D00	4/0/0/0	45,000.00	45,000.00	40,000.40	0.750	0.750	4/0/0/4	85	BBB	4.57	0.3
Meridian Credit 3 3/0/0/5	70770A03	3/7/0/0	4,000.00	4,000.00	3,000.00	0.000	0.000	3/0/0/5	3	BBB	0.5	0.3
Meridian Credit 3.5 8/0/0/7	80080007	8/0/0/0	4,000.00	4,000.00	3,000.45	3.500	3.500	8/0/0/7	508	BBB	358.5	0.3
Meridian Credit 4.4 3/0/0/8	80070DA03	3/0/0/3	4,000.00	4,000.00	3,000.88	4.400	4.400	3/0/0/8	7	BBB	0.00	0.3
Meridian Credit 4.35 0/0/0/8	78470A00	0/0/0/3	4,000.00	4,000.00	3,500.0	4.350	4.350	0/0/0/8	5	BBB	0.75	0.3
Meridian Credit 4.5 5/0/0/8	85503MAA0	5/0/0/3	4,000.00	4,000.00	4,000.70	4.500	4.500	5/0/0/8	70	BBB	53.4	0.3
Meridian Credit 3.0 0/0/0/3	85083050	0/0/0/8	45,000.00	45,000.00	43,000.15	3.000	3.000	0/0/0/3	5	BBB	773.00	0.3
Meridian Credit 0.4 0/0/0/4	85048AM5	4/0/0/0	4,000.00	4,000.00	4,370.00	0.000	0.000	4/0/0/4	87	BBB	3.07	0.3
Meridian Credit 5 0/0/0/3	80777AA4	0/0/0/0	48,000.00	48,000.00	47,000.0	5.000	5.000	0/0/0/3	7	BBB	0.00	0.3
Meridian Credit 4.5 4/0/0/5	807050D0	4/7/0/0	48,000.00	48,000.00	3,000.47	0.450	0.450	4/0/0/5	57	BBB	7.05	0.3
Meridian Credit 3.8 5/0/0/7	307800M7	8/5/0/0	4,000.00	4,000.00	3,000.47	3.000	3.000	8/5/0/7	4/7	BBB	545.75	0.3
Meridian Credit 0.5 5/0/0/4	88403000	5/0/0/0	45,000.00	45,000.00	33,470.75	0.500	0.500	5/0/0/4	5/4	BBB	47.00	0.3
Meridian Credit 0.4 0/0/0/0	80035M00	4/0/0/0	48,000.00	48,000.00	3,000.78	0.000	0.000	4/0/0/0	0/7	BBB	4.00	0.3
Meridian Credit 0.8 8/0/0/4	80570007	8/0/0/0	4,000.00	4,000.00	3,000.7	0.800	0.800	8/0/0/4	4/7	BBB	70.5	0.3
Meridian Credit 4.5 3/0/0/7	80780MA07	3/0/0/0	44,000.00	44,000.00	3,387.0	4.500	4.500	3/0/0/7	4	BBB	3.55	0.3
Meridian Credit 5 0/0/0/3	80840MAM0	0/0/0/0	48,000.00	48,000.00	47,000.0	5.000	5.000	0/0/0/3	7	BBB	543.5	0.3
Meridian Credit 3.45 0/0/0/3	00348008	0/4/0/8	4,000.00	4,000.00	4,555.80	3.450	3.450	0/0/0/3	0	BBB	4.00	0.3
Meridian Credit 4.8 3/0/0/0	00084A03	3/8/0/3	4,000.00	4,000.00	4,500.75	4.800	4.800	3/0/0/0	83	BBB	7.03	0.3
Meridian Credit 0.5 0/0/0/5	00083W07	7/0/0/0	4,000.00	4,000.00	3,450.8	0.500	0.500	0/0/0/5	588	BBB	58.8	0.3
Meridian Credit 4.5 3/0/0/8	004008D0	3/7/0/3	4,000.00	4,000.00	4,000.57	4.500	4.500	3/0/0/8	7	BBB	3.08	0.3
Meridian Credit 3.45 8/0/0/7	00350R04	8/0/0/0	4,000.00	4,000.00	3,744.30	3.450	3.450	8/0/0/7	5/8	BBB	4.4	0.3
Meridian Credit 4.8 4/0/0/5	00348DA03	4/4/0/3	4,000.00	4,000.00	4,000.85	4.800	4.800	4/4/0/5	4	BBB	4.00	0.3
Meridian Credit 0.8 0/0/0/4	00535000	0/0/0/0	4,000.00	4,000.00	4,500.00	0.800	0.800	0/0/0/4	37	BBB	5.8	0.3
Meridian Credit 4.45 0/3/0/7	00080005	0/30/0/0	4,000.00	4,000.00	4,000.15	4.450	4.450	0/30/0/7	553	BBB	880.37	0.3
Meridian Credit 0.05 8/0/0/4	00880008	8/0/0/0	4,000.00	4,000.00	3,540.4	0.050	0.050	8/0/0/4	4/0	BBB	7.8	0.3
Sub Total / Average CD Negotiable			32,184,542.98	32,213,000.00	30,897,762.68	3.008	3.042		828		91,448.39	16.72
Commercial Paper												
Meridian Credit 0.7 4/0/3	00470M000	0/0/0/0	8,050.07	0,000,000.00	8,440.00	0.000	5.004	7/4/0/3	4	Moody	0.00	0.5
Sub Total / Average Commercial Paper			998,051.67	1,000,000.00	998,440.00	0.000	5.204		14		0.00	0.52



Mono County

Portfolio Holdings by Security Sector

As of June 30, 2023

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Corporate Bonds												
3M	88570003		504,040.00	500,000.00	470,000.00	0.000	0.487	04/05/25	5.5	MoodAA	3,777.78	0.00
Apple Inc 0.7	037833AA		484,470.40	500,000.00	450,735.00	0.700	0.800	08/00/24	54	MoodAA	0,380.50	0.00
Apple Inc 3.45	037833AA		500,000.00	500,000.00	400,570.00	3.450	0.800	05/04/24	30	MoodAA	0,587.50	0.00
Archer-Daniels-Midland Co 0.04	044000RA		400,000.00	500,000.00	477,850.00	0.000	0.050	04/04/24	48	MoodAA	0,005.00	0.00
Archer-Daniels-Midland Co 3.4	044000RA		470,050.03	500,000.00	407,500.00	3.400	4.400	00/08/27	74	MoodAA	7,030.50	0.00
Archer-Daniels-Midland Co 4.3	044000AR4		500,000.00	500,000.00	500,000.00	4.000	4.500	03/08/28	70	MoodAA3	7,000.78	0.00
Deere & Co 0.05	044000R7		400,380.00	500,000.00	448,045.00	0.050	0.000	07/00/28	83	MoodAA	0,008.58	0.00
Deere & Co 0.05	044000R7		505,385.33	500,000.00	484,085.00	0.050	0.800	05/05/27	5.5	MoodAA	0,005.00	0.00
Deere & Co 0.05	044000R7		478,000.00	500,000.00	478,000.00	0.000	4.000	05/08/27	00	MoodAA	0,045.83	0.00
Deere & Co 0.05	044000R7		400,000.00	500,000.00	435,500.00	0.000	0.000	04/00/23	70	MoodAA	0,047.00	0.00
Deere & Co 0.05	044000R7		507,000.00	500,000.00	480,000.00	0.700	0.700	00/05/24	5.3	MoodAA	5,075.00	0.00
Deere & Co 0.05	044000R7		500,000.00	500,000.00	480,000.00	0.000	4.000	03/05/25	857	MoodAA	0,047.00	0.00
Deere & Co 0.05	044000R7		400,000.00	500,000.00	400,000.00	0.800	0.550	08/05/25	08	MoodAA	355.50	0.00
Deere & Co 0.05	044000R7		400,000.00	500,000.00	400,000.00	4.450	4.478	05/08/28	785	MoodAA	0,534.03	0.00
Deere & Co 0.05	044000R7		503,400.00	507,000.00	407,000.00	3.500	4.000	00/08/23	70	MoodAA3	8,500.00	0.00
Deere & Co 0.05	044000R7		500,000.00	500,000.00	457,400.00	0.000	0.875	00/07/23	03	MoodAA3	3,000.00	0.00
Deere & Co 0.05	044000R7		500,000.00	500,000.00	447,000.00	0.050	0.075	08/00/28	084	MoodAA	0,087.50	0.00
Deere & Co 0.05	044000R7		500,000.00	500,000.00	400,000.00	3.350	3.050	05/04/28	08	MoodAA	8,000.78	0.00
Deere & Co 0.05	044000R7		400,000.00	500,000.00	400,000.00	3.450	3.484	00/03/28	80	MoodAA	4,887.50	0.00
Deere & Co 0.05	044000R7		507,000.00	500,000.00	400,000.00	0.450	0.000	05/00/25	08	MoodAA3	0,000.00	0.00
Deere & Co 0.05	044000R7		400,000.00	500,000.00	400,000.00	0.050	0.000	00/05/27	57	MoodAA	4,500.00	0.00
Deere & Co 0.05	044000R7		400,000.00	500,000.00	400,000.00	3.400	3.448	04/00/23	04	MoodAA	7,300.00	0.00
Sub Total / Average Corporate Bonds			10,957,569.44	11,007,000.00	10,450,052.91	2.527	2.593		898		87,703.01	5.71
Municipal Bonds												
Arden	00555W		574,000.00	700,000.00	000,000.00	0.300	3.450	08/00/28	000	MoodAA	3,844.00	0.30
Arden	080450		000,000.00	000,000.00	000,000.00	0.000	0.000	08/00/28	000	MoodAA	0,000.00	0.00
Arden	088030		400,000.00	500,000.00	474,775.00	0.500	3.450	08/00/25	70	MoodAA	5,484.03	0.00
Arden	008030		500,000.00	500,000.00	000,000.00	0.580	0.580	08/00/24	30	MoodAA	0,000.00	0.00
Arden	008030		500,000.00	500,000.00	000,000.00	0.050	0.050	08/00/25	70	MoodAA	0,000.00	0.00
Arden	030304		400,000.00	500,000.00	400,000.00	3.000	3.000	00/07/23	043	MoodAA3	0,000.00	0.00
Arden	03077D		584,500.00	000,000.00	000,000.00	0.000	0.000	00/07/23	058	MoodAA	0,000.00	0.00
Arden	0774R		350,000.00	350,000.00	300,000.00	0.800	0.800	08/00/25	70	MoodAA	0,000.00	0.00
Arden	0378A		500,000.00	500,000.00	480,000.00	0.800	0.800	00/04/23	337	MoodAAA	7,000.00	0.00
Arden	00878		500,000.00	500,000.00	478,300.00	3.400	3.400	08/00/27	043	MoodAAA	7,000.00	0.00
Arden	050433		305,785.00	305,000.00	000,000.00	0.540	0.300	08/00/24	30	MoodAA	0,000.00	0.00
Arden	0758		504,000.00	500,000.00	448,405.00	0.300	0.050	08/00/23	008	MoodAA3	0,754.43	0.00
Arden	035755		000,000.00	300,000.00	000,000.00	0.000	3.000	08/00/27	043	MoodAA	0,000.00	0.00
Arden	04087A		500,000.00	500,000.00	400,000.00	0.700	0.550	00/03/23	54	MoodAA	0,000.00	0.00
Arden	045000		500,000.00	500,000.00	400,000.00	0.000	0.000	08/00/23	30	MoodAA	4,000.00	0.00
Arden	054000		000,000.00	000,000.00	000,000.00	0.000	0.853	05/00/25	70	MoodAA	885.00	0.04
Arden	054458		500,000.00	500,000.00	400,000.00	0.000	0.000	00/04/23	40	MoodAA	550.00	0.00
Arden	058840		500,000.00	500,000.00	480,000.00	0.000	0.000	07/00/24	30	MoodAA	4,000.00	0.00
Arden	00070M		500,000.00	700,000.00	400,000.00	0.000	3.450	08/00/25	70	MoodAA	0,730.08	0.00
Arden	030308		500,000.00	500,000.00	444,805.00	0.000	0.000	08/00/23	008	MoodAA3	0,000.00	0.00
Arden	07008D		500,000.00	500,000.00	450,000.00	0.000	0.000	05/00/23	003	MoodAA3	0,000.00	0.00
Arden	075047		000,000.00	700,000.00	000,000.00	0.000	3.500	00/00/25	000	MoodAA	0,000.00	0.00
Arden	075047		500,000.00	500,000.00	454,000.00	0.734	0.734	00/00/25	70	MoodAA	0,000.00	0.00
Arden	07003D		430,000.00	500,000.00	438,445.00	0.700	5.300	00/00/27	058	MoodAA	0,047.00	0.00
Arden	07775M		350,000.00	350,000.00	337,500.00	0.000	0.000	08/00/24	30	MoodAA3	0,000.00	0.00



Mono County Portfolio Holdings by Security Sector As of June 30, 2023

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
00000500000400	330A0308	408000	78304	0000000.00	4430.00	050	0708	000004	5	MoodA	38.8	0.5
00000540000000	330A008	400000	0000000.00	0000000.00	0430.00	050	050	400000	034	MoodA	48.0	0.5
0000037500800000	330A078	008000	0000000.00	0000000.00	0350.00	0375	0375	008000	000	MoodA	38.0	0.5
000005400500703	330A000	005000	0000000.00	0000000.00	00030.00	0540	0540	005007	0305	MoodA	30.5	0.5
0000000700703	330A000	007000	0000000.00	0000000.00	0300.00	000	000	007007	0307	MoodA	800.00	0.5
0000087538004	330A700	007000	0008077	0000000.00	70050.00	0875	005	38004	5	MoodA	5833.33	0.5
0000087503005	330A5R35	700000	78843.58	755000.00	7400.00	0875	0483	03005	74	MoodA	05.0	0.3
00000305700003	330A0R05	700000	0000000.00	0000000.00	0800.00	005	005	700003	00	MoodA	38008	0.5
00000375008003	330A070	004000	0000030	0000000.00	00740.00	0375	087	008003	000	MoodA	0050	0.5
00000305008003	330A07D3	000000	000035	0000000.00	000000.00	0500	0500	008003	000	MoodA	38.8	0.5
00000375000008	330A000	408003	0050783	0000000.00	7800.00	0375	03854	40008	074	MoodA	8750.00	0.5
000004500000700	330AR0A3	500000	0000000.00	0000000.00	0000.00	0000	0000	500007	040	MoodA	3777.78	0.5
000004570000704	330A0A5	700000	0000000.00	0000000.00	75030.00	0500	0500	700007	0487	MoodA	8000.00	0.5
0000047538004	330A008	003000	0005303	0000000.00	05030.00	0475	083	38004	5	MoodA	4777.78	0.5
0000050800805	330A000	008003	0000000.00	0000000.00	0850.00	0000	0000	008008	0704	MoodA	00007	0.5
0000030000803	330A0M3	300003	3700375	3700375	300834	0000	0000	300008	07	MoodA	4050	0.0
000000000000003	330A000	000000	8880303	000000.00	83370.00	0750	008	000000	04	MoodA	737.50	0.47
000M00508003	337A0W5	304000	07447.5	0000000.00	0000.00	050	000	08003	70	MoodA	777.78	0.5
000M005300800500	3340W03	008000	0000000.00	0000000.00	0570.00	0530	0530	008005	85	MoodA	0078	0.5
000M005700800500	3340W00	008000	0000000.00	0000000.00	08040.00	0570	0570	008005	83	MoodA	0083.33	0.5
000M00070000500	3340C00	700000	0000000.00	0000000.00	0540.00	000	000	700005	753	MoodA	33.33	0.5
000M035570000403	33400040	700000	0000000.00	0000000.00	7700.00	0355	0355	700004	3	MoodA	5800	0.5
000MA05500800000	33500R0	008000	0000000.00	0000000.00	8000.00	0550	0550	008000	043	MoodA	3000	0.5
000MA00570400500	3300400	704000	0000000.00	0000000.00	00340.00	005	005	704005	745	MoodA	8804	0.5
000MA0770400500	3300407	704000	0000000.00	0000000.00	0000.00	0700	0700	704005	755	MoodA	3033.33	0.5
000MA07403000500	3300400	030000	75000.00	75000.00	7308070	0740	0740	030005	73	MoodA	0.00	0.4
000MA0875000003	33500043	008000	0007084	0000000.00	04870.00	0875	000	000003	74	MoodA	805.00	0.5
Sub Total / Average US Agency			58,775,817.71	58,820,932.75	55,962,890.14	2.138	2.290		817		311,757.56	30.53
US Treasury												
000000000375003005	0080004	000000	83030	0000000.00	00370.00	0375	000	003005	05	MoodA	0.00	0.5
0000000000500000	0080003	300000	0000305	0000000.00	8080.00	0500	0800	008000	074	MoodA	057.00	0.5
00000000005430007	0080003	530000	0005404	0000000.00	8000.00	0500	000	430007	0400	MoodA	88.80	0.5
0000000000075530000	0080000	000000	0007700	0000000.00	80040.00	0750	0830	530000	000	MoodA	4.75	0.5
00000000000050030000	00800D3	000000	0007455	0000000.00	8000.00	005	005	003000	0000	MoodA	84.8	0.5
00000000000050030000	00800D3	000500	000844.80	0000000.00	8000.00	005	003	003000	0000	MoodA	84.8	0.5
00000000000050030007	0080078	003000	0004300	0000000.00	0580.00	0500	004	003007	0300	MoodA	005.47	0.5
00000000000050030004	0080007	303000	000088	0000000.00	54040.00	0500	050	003004	0458	MoodA	3705	0.5
00000000000050030000	0080000	003000	0000088	0000000.00	0000.00	005	0074	003000	0088	MoodA	4040.30	0.5
000000000000750030004	0080008	007000	0008043	0000000.00	0400.00	0750	050	003004	003	MoodA	0.00	0.5
000000000000050000	0080004	000500	0005705	0000000.00	0400.00	0000	000	000500	0034	MoodA	000.00	0.5
0000000000005330004	00800W7	004000	0007030	0000000.00	7000.00	005	045	003004	0075	MoodA	583.47	0.5
0000000000003058005	0080000	003003	0007485	0000000.00	0580.00	005	004	005005	0077	MoodA	0054.0	0.5
Sub Total / Average US Treasury			12,876,271.17	13,000,000.00	11,970,430.00	1.385	1.814		954		40,253.54	6.75
Total / Average			192,060,448.74	192,694,977.15	185,641,032.38	3.047	3.210		588		634,188.55	100.00



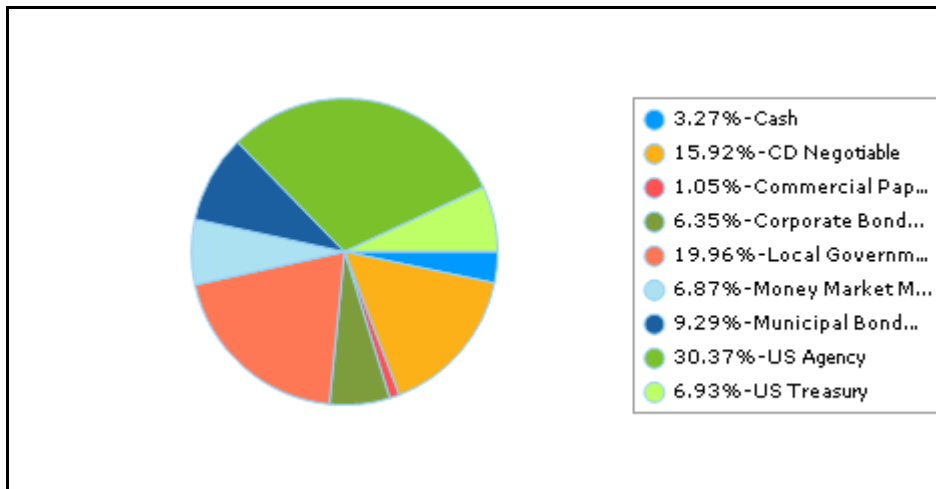
Mono County Distribution by Asset Category - Market Value Investment Portfolio

Begin Date: 3/31/2023, End Date: 6/30/2023

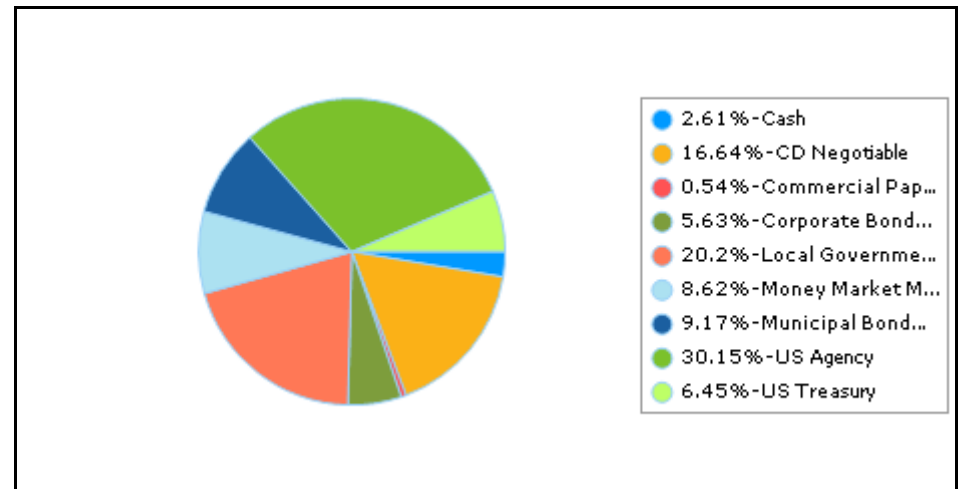
Asset Category Allocation

Asset Category	Market Value 3/31/2023	% of Portfolio 3/31/2023	Market Value 6/30/2023	% of Portfolio 6/30/2023
Cash	6,184,303.77	3.27	4,851,614.05	2.61
CD Negotiable	30,102,574.72	15.92	30,897,762.68	16.64
Commercial Paper	1,977,210.00	1.05	998,440.00	0.54
Corporate Bonds	12,002,878.00	6.35	10,450,052.91	5.63
Local Government Investment Pools	37,737,999.12	19.96	37,492,430.35	20.20
Money Market Mutual Funds	13,000,000.00	6.87	16,000,000.00	8.62
Municipal Bonds	17,558,247.50	9.29	17,017,412.25	9.17
US Agency	57,432,991.85	30.37	55,962,890.14	30.15
US Treasury	13,099,690.00	6.93	11,970,430.00	6.45
Total / Average	189,095,894.96	100.00	185,641,032.38	100.00

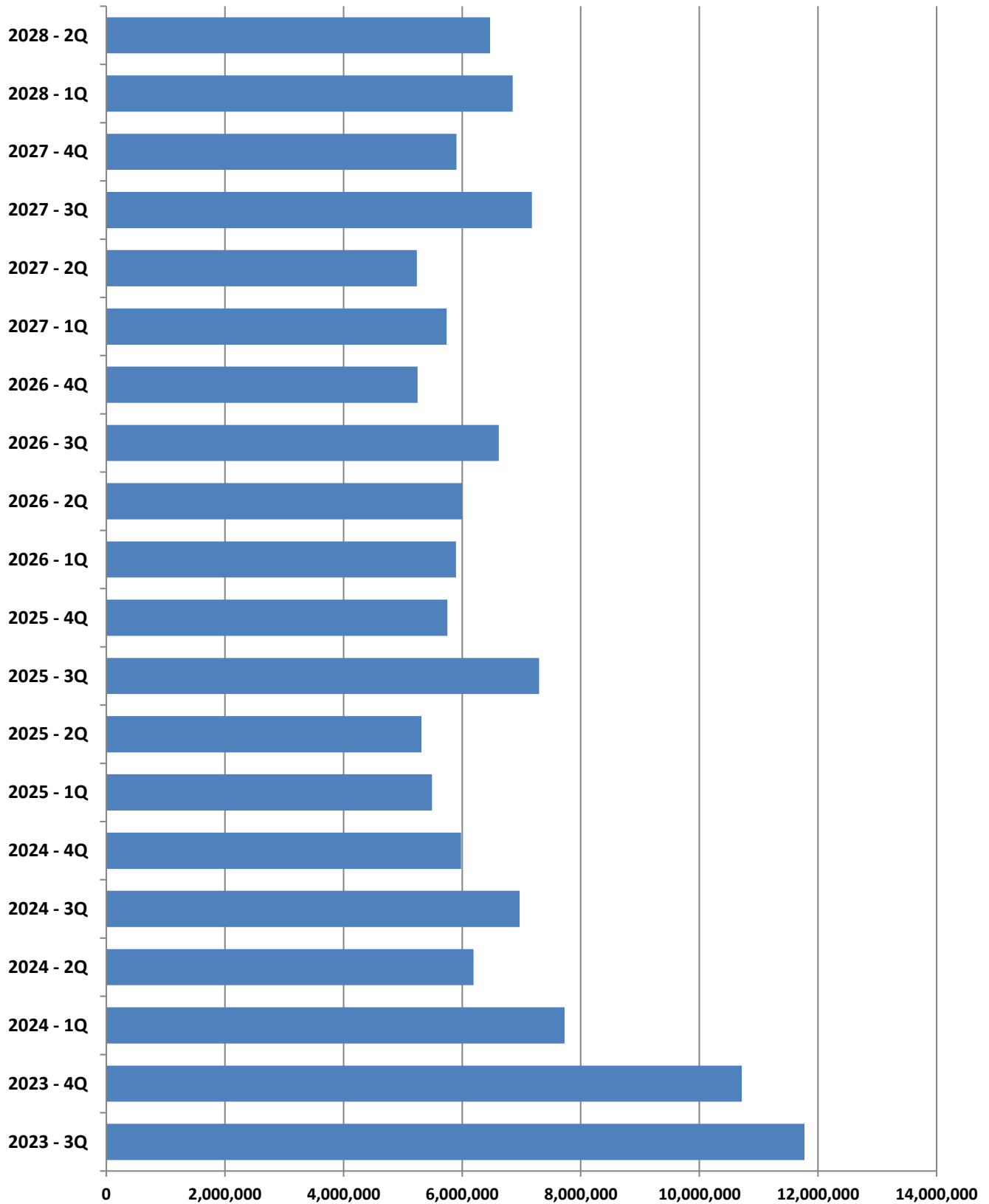
Portfolio Holdings as of 3/31/2023



Portfolio Holdings as of 6/30/2023

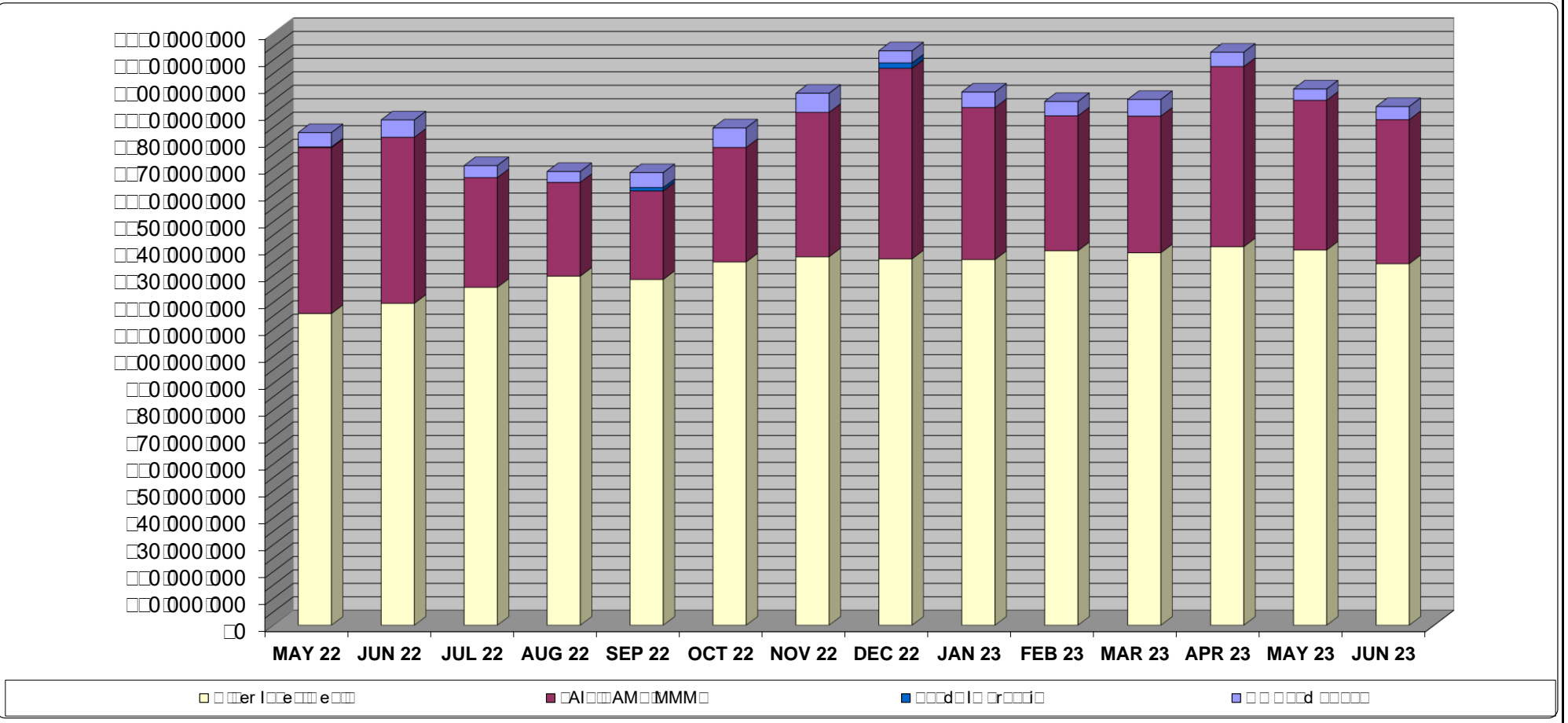


Maturity Distribution As of 6/30/2023



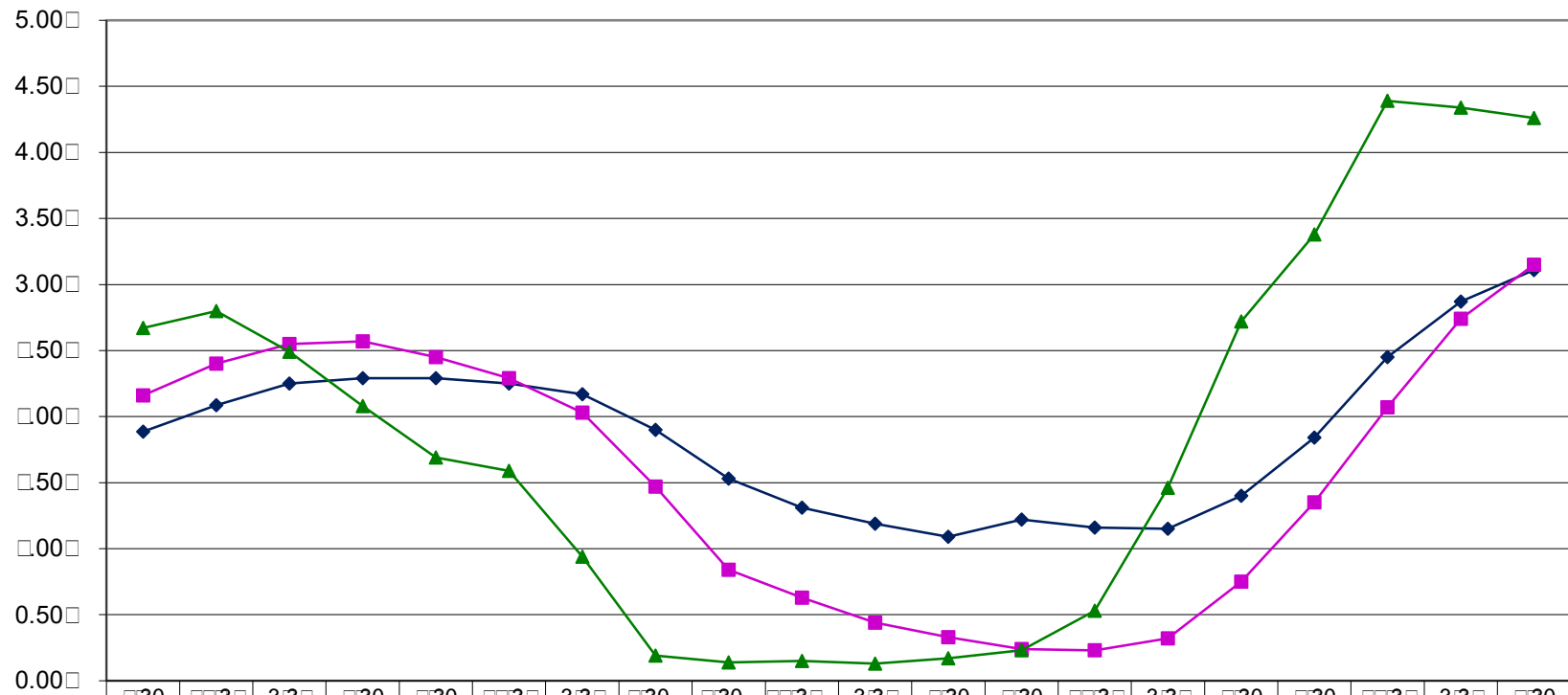
TREASURY CASH BALANCES AS OF THE LAST DAY OF THE MOST RECENT 14 MONTHS

	MAY 22	JUN 22	JUL 22	AUG 22	SEP 22	OCT 22	NOV 22	DEC 22	JAN 23	FEB 23	MAR 23	APR 23	MAY 23	JUN 23
U.S. Treasury Bills	53,855	447,738	443,438	407,730	553,400	755,400	700,500	447,050	574,005	537,008	84,304	53,008	405,740	485,004
U.S. Treasury Notes	45,000				45,000			000,000						
U.S. Treasury Bonds	885	4,000	757,303	348,008	88,804	507,505	53,305	707,375	448,805	508,300	737,000	000,000	55,808,333	534,430
Other Investments	5,830,000	45,000	5,570,000	7,400	848,000	34,000	3,040,000	3,350,000	35,880,000	3,500,000	38,300,000	40,350,000	3,430,000	34,350,000
TOTAL	83,084,700	87,735,400	70,750,800	85,300,400	858,300	84,753,000	7,000,000	3,377,400	8,077,030	4,544,888	5,383,303	80,000	3,437,574	4,477,000



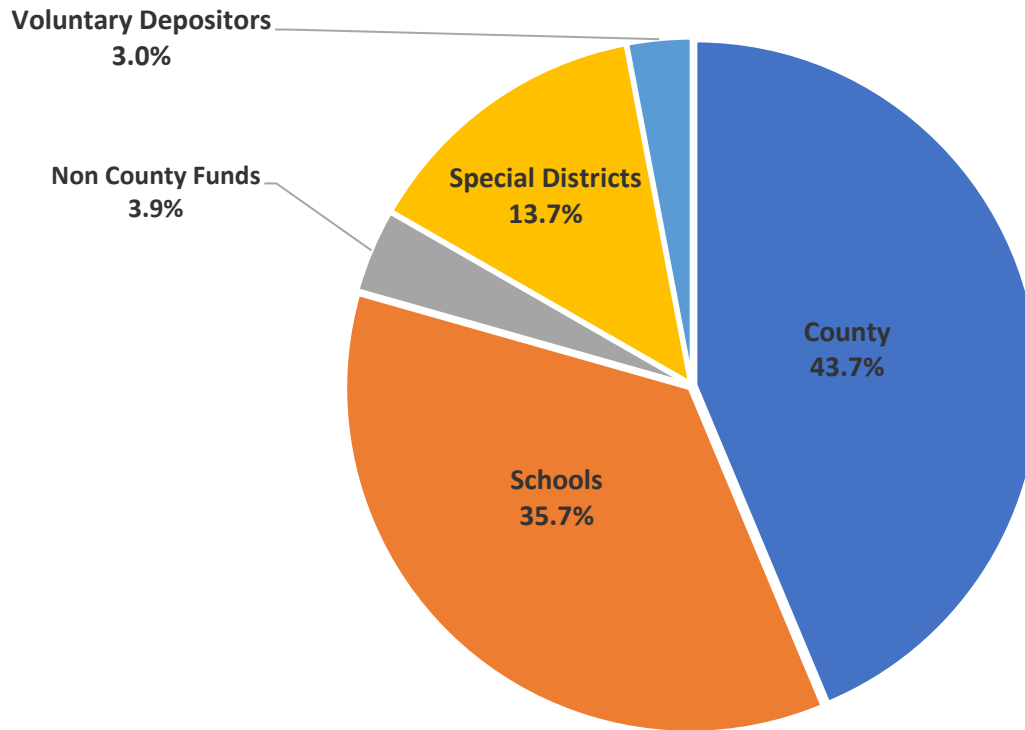
MATURITIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
0-3							3,747,000.00	3,780,000.00	4,300,000.00	3,743,000.00	3,480,000.00	5,400,000.00	33,480,000.00
3-6	73,000,000.00	740,000.00	3,400,000.00	4,000,000.00	4,000,000.00	74,000,000.00	000,000.00	37,400,000.00	4,000,000.00	4,400,000.00	488,000.00	000,000.00	800,000.00
6-12	4,000,000.00	000,000.00	45,000,000.00	4,000,000.00	770,000.00	550,000.00	348,000.00	3,300,000.00	500,000.00	44,000,000.00	500,000.00	000,000.00	3,850,000.00
1-5	3,000,000.00	500,000.00	48,000,000.00	4,000,000.00	500,000.00	000,000.00	47,000.00	45,000.00	474,000.00	3,000,000.00	48,000.00		3,758,000.00
7-10	3,000,000.00	43,000.00	4,000.00	34,000.00	4,000.00	500,000.00	000,000.00	443,000.00	747,000.00	000,000.00	3,500.00	73,000.00	4,058,000.00
10-15	75,000.00	43,000.00	7,375	33,000.00	3,000.00	48,000.00							3,530,750
TOTAL													\$134,350,932.75

MAR 2008 - MAR 2013
 AR(1) - D(1) - MA(1)



◆	0.85	1.05	1.25	1.25	1.25	1.15	0.90	0.53	0.30	0.20	0.15	0.20	0.15	0.15	0.40	0.84	1.45	2.87	3.10	
■	0.15	0.40	0.55	0.57	0.45	0.25	0.03	0.47	0.84	0.30	0.44	0.33	0.30	0.30	0.75	0.35	0.07	0.74	3.15	
▲	0.70	0.80	0.45	0.08	0.35	0.45	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.53	0.45	0.70	3.38	4.30	4.34	4.25

Investment Pool Participants as of 6/30/2023



The Pool is comprised of monies deposited by mandatory and voluntary participants. Mandatory participants include the County of Mono, School Districts, and Special Districts. Voluntary participants are those agencies that are not required to invest their monies in the County Pool and do so only as an investment option.

Districts Participating in Pool

Antelope Valley Fire Protection District, Antelope Valley Water District, Birchim Community Service District, Bridgeport Fire Protection District, Bridgeport Public Utility District, Chalfant Valley Fire Protection District, County Service Area #1, County Service Area #2, County Service Area #5, Hilton Creek Community Services District, June Lake Fire Protection District, Lee Vining Fire Protection District, Lee Vining Public Utility District, Long Valley Fire Protection District, Mammoth Community Service District, Mammoth Lakes Mosquito Abatement District, Mono City Fire Protection District, Mono County Resource Conservation District, Paradise Fire Protection District, Tri-Valley Ground Water Management District, Wheeler Crest Community Service District, Wheeler Crest Fire Protection District, White Mountain Fire Protection District.

Districts Not Participating in Pool

Inyo-Mono Resource Conservation District, June Lake Public Utility District, Mammoth Lakes Community Water District, Mammoth Lakes Fire Protection District, Southern Mono Healthcare District.

**HILTON CREEK COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING**

August 8, 2023

5:00 P.M.

**CROWLEY LAKE COMMUNITY CENTER
58 PEARSON ROAD, CROWLEY LAKE, CALIFORNIA**

Minutes

1. Steve Shipley called the meeting to order at 5:03 p.m.

A. ROLL CALL

Members Present: Cindy Adamson, Windsor Czeschin, Devin Preston and Steve Shipley

Members Absent: Isabel Connolly

Staff Present: Lorinda Beatty, Billy Czeschin and Keith Hafner

Guests: Pam Bold – High Sierra Energy

2. ADDITIONS TO AGENDA – None

3. PUBLIC COMMENT - None

4. CONSENT AGENDA

A. Financial Reports

1. Consideration & Approval of Disbursements List

B. Review Acceptance of Monthly Financial Reports

1. Account Balances – All Funds

2. Budget Report: YTD Actual to Budget Report July, 2023

3. District Fund Transfers - July 2023

3. Southern California Edison Report

4. Equipment Use Hours

C. Approval of Minutes

1. Minutes of the Special Board meeting of June 7, 2023

2. Minutes of the Regular Board meeting of Jun 13, 2023

3. Minutes of the Regular Board meeting of July 11, 2023

Motion: To accept the Consent Agenda as presented.

Moved by Ms. Czeschin, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Preston	Mr. Shipley
Aye	Absent	Aye	Aye	Aye

5. SEWER FACILITIES UPDATE - GENERAL MANAGER UPDATE

A. General Manager Report on Status of Facilities and Operational

Mr. Hafner reported that there was a power outage for 6-7 hours early last month, the plant is still recovering from that outage. Treatment and samples look good but there is a problem with oxygen being injected into the plant but not much coming out. The problem is being investigated. Lines to have vactoring and tving done soon.

1. Plant Automation update

Two cameras are in place and testing a hot spot and the development of a web page to monitor the lift station. The hot spot fails when the doors are shut, and the area is taking on too much heat from direct sunlight, which might contribute to other problems experienced at the lift station.

2. Clarifier #2

Mr. Hafner reported that 50% of the holes are drilled. Mr. Hafner also reminded staff that their hours need to be logged with capital project.

3. Blower

Mr. Hafner reported that the area is being prepared for the new blower.

4. Wells

Last quarterly examples all look good. Well logs were received from the County so that they can be uploaded to the state.

5. Manholes

Mr. Hafner reported the E5 has been cleared of brush which enabled staff to mark the sewer line for SCE power pole replacement. Mr. Czeschin noted that this line goes behind Crowley Lake Circle and Elderberry Lane and property owners have pushed their fences beyond the property line and the easement and onto other properties. Our line is currently under a hot tub, a garden and other personal property and when we have to access that line, their property. Ms. Beatty will draft a letter to property owners.

6. Drying Beds

No Updates on the drying beds.

7. Regular Testing

Flows are still high, just below 130,000 a day, which is nearly double, the BOD is only 140 which is ½ of where it should be indicating that there is still a lot of infiltration/inflow.

6. NEW BUSINESS

A. Blower Bid/Resolution Sample / Discussion

Ms. Beatty reported that the attorney recommended that the Board us the Bid process in contrast to the RFP. Ms. Beatty presented the Board with an alternative to the bid process since this is an energy conservation project and suggested Government Code Section 4217.10 to 4217.12 allowing the District to move forward without going

to bid. This process will require the District to hold a public hearing at a regularly scheduled Board meeting. Mr. Beatty has provided her research to County Counsel which will review and provide direction.

B. Grant Funding

Mr. Shipley reported that he has not heard anything new regarding funding due to storm and flood damage that would apply to the District.

C. Potential Housing Density

There are two large lots that have the potential for commercial or high-density construction. Ms. Beatty will inquire about potential escrow and report back.

7. OLD BUSINESS

A. FY 2023-2024 Budget Update

Ms. Beatty provided a preliminary budget and advised that a special meeting will be needed for other items and the Board will have more time to review the preliminary budget.

B. Availability Fees

Ms. Beatty reported that according to our ordinance it is \$10 per acre and is rounded up to the acre. Ms. Beatty has not had a response from RDN.

C. Part Time Assistant

Mr. Czeschin feels that hiring another person would be counter-productive until he is certified as an operator 3. Ms. Czeschin suggested having laborers come in from the temp agency to handle specific jobs as needed.

8. NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS - None

9. BOARD MEMBER COMMENTS/REPORTS - None

10. ANNOUNCEMENTS

A. Special Board Meeting August 15, 2023 at 5:30 pm

B. Regular Board Meeting September 12, 2023, at 5:00 p.m.

Motion: To Adjourn the August 8, 2023 Regular Board Meeting into closed session a 6:15 p.m.

Moved by Ms. Adamson, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Preston	Mr. Shipley
Aye	Absent	Aye	Aye	Aye

11. CLOSED SESSION

A. Public Employees Performance Evaluation – Chief Plant Operator Unrepresented (Government Code §54957)

Motion: To Adjourn the August 8, 2023 Regular Board Meeting into closed session a 6:15 p.m.

Moved by Ms. Adamson, Second by Ms. Czeschin

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Preston	Mr. Shipley
Aye	Absent	Aye	Aye	Aye

Motion: To Adjourn the August 8, 2023 into closed session at 6:47 p.m.

Moved by Ms. Czeschin, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Preston	Mr. Shipley
Aye	Absent	Aye	Aye	Aye

The Board announced that due to additional responsibilities placed upon the Chief Plant Operator a one-time bonus will be provided for Fiscal Year 2023-2024.

12. ADJOURNMENT

Motion: To Adjourn the August 8, 2023 Special Board Meeting at 6:47p.m.

Moved by Ms. Czeschin, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Preston	Mr. Shipley
Aye	Absent	Aye	Aye	Aye

The meeting was adjourned at 6:47 pm.

**HILTON CREEK COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING
AUGUST 15, 2023
5:30 P.M.
CROWLEY LAKE PARK
3605 CROWLEY LAKE DRIVE, CROWLEY LAKE, CALIFORNIA
Minutes**

1. **Steve Shipley called the meeting to order at 5:38 p.m.**

A. ROLL CALL

Members Present: Cindy Adamson, Windsor Czeschin, Devin Preston and Steve Shipley
Members Absent: Isabel Connolly
Staff Present: Lorinda Beatty and Billy Czeschin
Guests: None

2. **ADDITIONS TO AGENDA – None**

3. **PUBLIC COMMENT – None**

4. **ADOPT REOLUTION 2023-03 FEE SCHEDULE**

Motion: To adopt Resolution 2023-03 Fee Schedule incorporating changes recommended by legal Counsel.

Moved by Ms. Adamson, Second by Mr. Preston

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Preston	Mr. Shipley
Aye	Absent	Aye	Aye	Aye

5. **ADOPT PRELIMINARY BUDGET 2023-2024**

Motion: To accept FY 2023-2024 Preliminary Budget as presented.

Moved by Ms. Czeschin, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Preston	Mr. Shipley
Aye	Absent	Aye	Aye	Aye

6. **BLOWER BID UPDATE –** A public hearing will be held at the Regular Board Meeting on September 12, 2023 per Government Code Section 417.10 to 4217.12.

7. **NEW ITEMS/ADDITIONS FOR FUTURE AGENDAS –** Mr. Czeschin would like to discuss ordinances.

8. **BOARD MEMBER COMMENTS/REPORTS - None**

9. **ANNOUNCEMENTS**

A. Regular Board Meeting September 12, 2023, at 5:00 p.m.

10. CLOSED SESSION

A. Public Employees Performance Evaluation – Board Secretary/Finance Officer Unrepresented (Government Code §54957)

There was no closed session.

11. ADJOURNMENT

Motion: To Adjourn the August 15, 2023 Special Board Meeting at 6:05 p.m.

Moved by Ms. Czeschin, Second by Ms. Adamson

Ms. Adamson	Ms. Connolly	Ms. Czeschin	Mr. Preston	Mr. Shipley
Aye	Absent	Aye	Aye	Aye

The meeting was adjourned at 6:05 pm.

NOTICE OF PUBLIC HEARING

HILTON CREEK COMMUNITY SERVICES DISTRICT

AWARD OF AN ENERGY CONSERVATION CONTRACT(S)

PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 4217.10 to 4217.12

NOTICE IS HEREBY GIVEN that at 5 pm or soon thereafter as the matter can be heard, on Tuesday, September 12, 2023 at the Crowley Lake Community Center, 58 Pearson Road, Crowley Lake, California, the Hilton Creek Community Services District will conduct a public hearing as required by California Government Code Section 4217.10 to 4217.12, at which it will hear and consider information concerning a proposal to award an energy services construction contract(s) for energy efficiency improvements to the Hilton Creek Community Services District Sewer Facility.

Those wishing to comment on the proposed project may either appear in person at the public hearing or submit written comments, which must be received by the District no later than 3 p.m. on September 12, 2023. Written comments should be sent to 3222 Crowley Lake Drive, Crowley Lake, California 93546 Attention: Lorinda Beatty.

Post Marks Not Accepted

Published: August 22, 2023

RESOLUTION 2023-__
HILTON CREEK COMMUNITY SERVICES DISTRICT

**A RESOLUTION OF THE HILTON CREEK COMMUNITY
SERVICES DISTRICT TO ENTER INTO AN ENERGY SERVICE
CONTRACT WITH**

**FOR RETROFIT DESIGN, INSTALLATION AND
COMMISSIONING OF
BLOWER AND DISSOLVED OXYGEN CONTROLS
AT THE HILTON CREEK COMMUNITY SERVICES DISTRICT
SEWER PLANT**

WHEREAS, Government Code section 4217.10 to 4217.12, et seq., authorizes a public agency to enter into an energy service contract with respect to energy conservation equipment based on terms that the public agency's governing board determines are in the best interest of the public agency if the governing board finds that the anticipated cost to the public agency for the energy provided by the energy conservation facility will be less than the anticipated marginal cost of the public agency in the absence of those purchases;

WHEREAS, the District consulted with SoCalREN to produce a study ("Energy Analysis") analyzing energy conservation measures that the District could implement to save money ("Project");

WHEREAS, based upon the Energy Analysis and presentation by the District's staff and its consultants, the cost to the District for _____ to provide and install the Project will be less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of the Projects being implemented;

WHEREAS, _____ has proposed to the District certain procedures for the design and installation of the Project as defined in Government Code section 4217.11

WHEREAS, the District has determined that the District's payment to _____ for implementation of the Project is anticipated to be offset by lower or reduced energy purchases or other benefits provided under

the terms of a contract between the District and _____
 (“Contract”) pursuant to Government Code section 4217.12 (a)(1)

WHEREAS, on September 12, 2023, pursuant to Government Code Section 4217.10 to 4217.12 et. seq., the Hilton Creek Community Services District Board held a public hearing at a regularly scheduled Board meeting, with respect to the energy savings to be provided by the Project and the District entering into the Contract; and

WHEREAS, the District desires to enter into the Contract with _____ to provide, install, and maintain the Project pursuant to the terms and conditions of the Contract.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE HILTON CREEK COMMUNITY SERVICES DISTRICT OF MONO COUNTY FINDS, DECLARES, RESOLVES AND ORDERS AS FOLLOWS:

1. The District held a public hearing at a regularly scheduled meeting of the Board for which notice was given not less than two weeks in advance.
2. The District will fund the Contract as part of the zero percent loan provided by Los Angeles County.
3. Pursuant to Government Code section 4217.12 the anticipated cost for the energy conservation measures under the proposed Contract with _____ will be less than the anticipated marginal cost to the District of electrical or other energy that would have been consumed by the District in the absence of these measures.
4. The District’s payment to _____ is anticipated to be offset by lower or reduced energy purchase or other benefits provided under the Contract.
5. Based upon all available information, including but not limited to the Energy Analysis and pursuant to Government Code section 4217.12 the Board hereby determines that it is in the best interest of the District to enter into the Contract with _____ for

implementation of the Project A form of Contract being approved by the Board is on file in the District's Office.

- 6. The District and designees are authorized to take all steps and perform all actions necessary to enter into the Contract, and to take any actions deemed necessary to protect the interests of the District.

PASSED, APPROVED AND ADOPTED by the Hilton Creek Community Services District Board at its regularly scheduled meeting held on the 12th, day of September, 2023 by the following vote, to wit:

AYES: C. Adamson___ I. Connolly___ W. Czeschin___ D. Preston___ S. Shipley___
NOES: C. Adamson___ I. Connolly___ W. Czeschin___ D. Preston___ S. Shipley___
ABSENT: C. Adamson___ I. Connolly___ W. Czeschin___ D. Preston___ S. Shipley___
ABSTAIN: C. Adamson___ I. Connolly___ W. Czeschin___ D. Preston___ S. Shipley___

Steve Shipley, Chair
Hilton Creek Community Services District

ATTEST:

Lorinda Beatty, Board Secretary

GEARLESS TURBO BLOWER SCOPE

CUSTOMER: Hilton Creek Community Services District

DATE: August 29, 2023

QUOTE NO.: ALR093

EQUIPMENT: Gearless Turbo Single Stage Centrifugal Blower, MAX25

SUPPLIER: LONE STAR BLOWER

REV.1

LONE STAR BLOWER
8883 West Monroe Road
Houston, Texas 77061
TEL: 832-532-3112

Contact: Amber Roberts (aroberts@lonestarturbo.com, 832-982-8877)

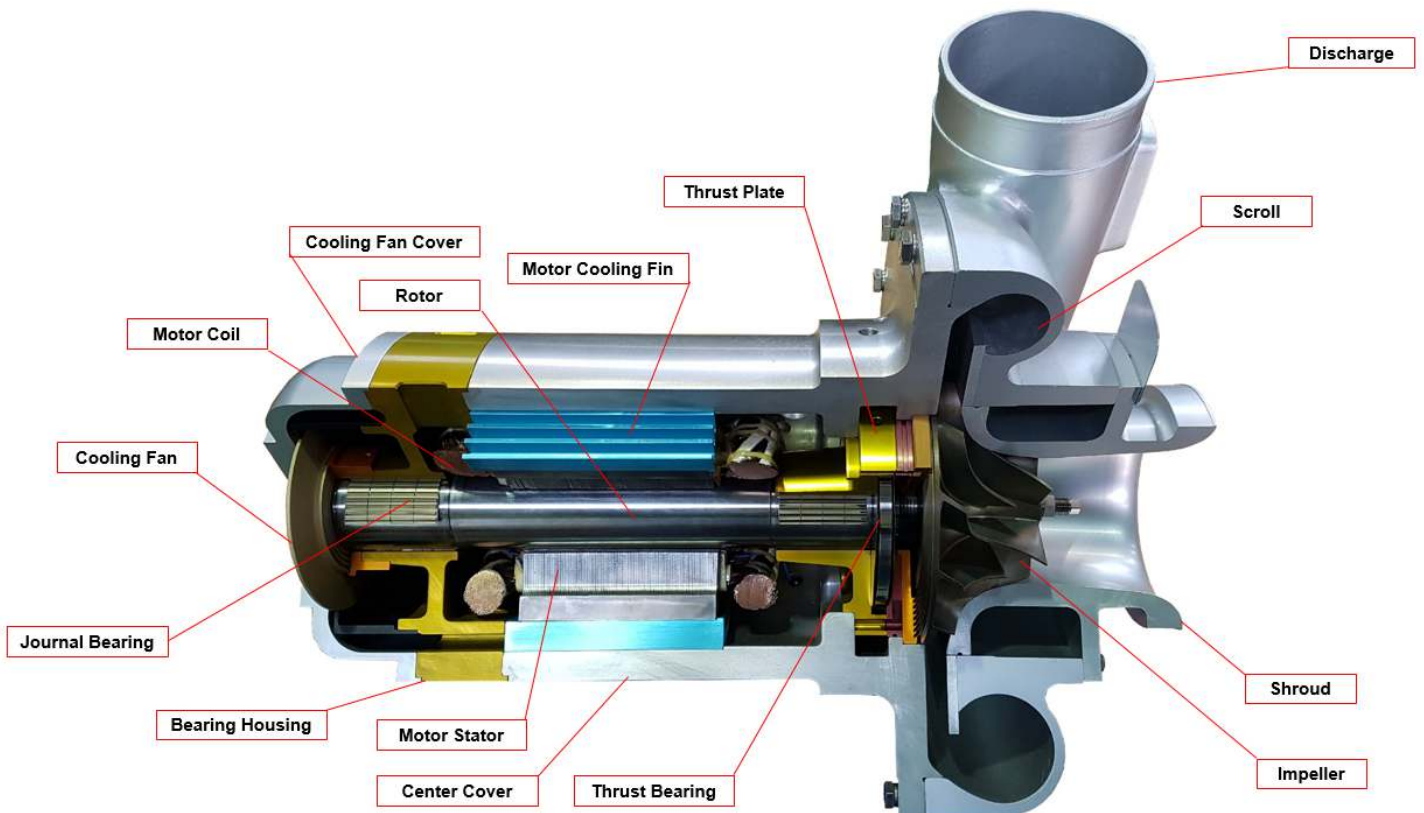
1.1 APPLICATION

APPLICATION	Aeration
QTY	One (1)
DESIGN FLOW PER BLOWER	400 SCFM
DESIGN PRESSURE	5.0 PSIG
DESIGN TEMPERATURE	105°F
DESIGN RH%	50%
SITE ELEVATION	6,000-7000 ft
BLOWER HP	25 HP
BLOWER MODEL	MAX25-C060

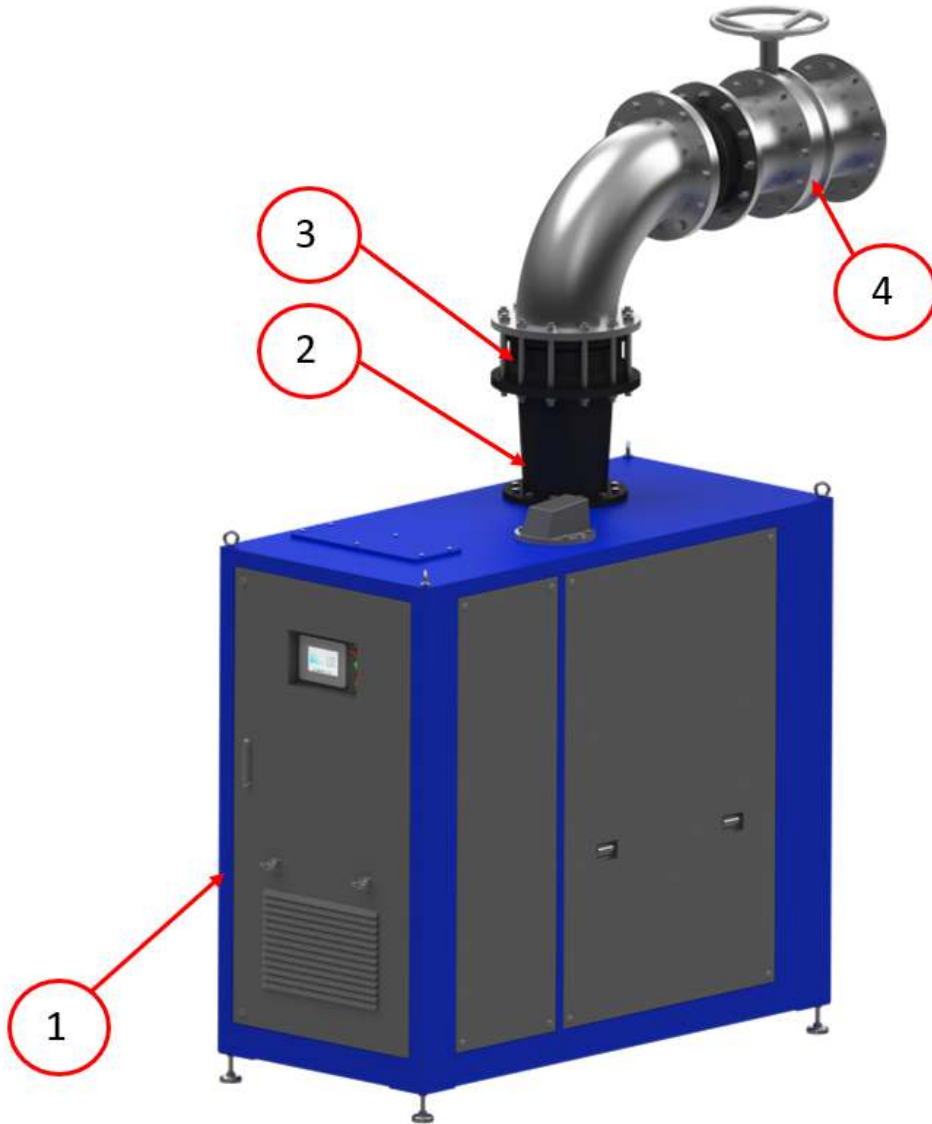
1.2 BLOWER DESIGN

The Gearless Air Bearing Turbo Blower design has rapidly evolved over the past 10 years. Lone Star offers the largest product range (20 to 1,000 HP) of gearless turbo blowers with over 4,000 units installed. The Gearless Turbo Blower offers:

- 20 to 40% more energy efficiency compared to other technologies
- 75 to 85 dba
- 1/3 the floor space compared to other technologies
- Oil Free Compression
- Low Maintenance
- Easy Installation – Plug & Play



1.3 TYPICAL LAYOUT*



- 1. DT Series Turbo Blower
- 3. Check Valve

- 2. Diffuser Adapter / Cone
- 4. Isolation Valve

* Above layout drawing is reference only and does not depict the actual layout for this proposed project. Detailed submittal drawings will be issued upon an order being placed.

To: Hilton Creek Community Services District

Quotation No.: ALR093

The following is a price summary for this quotation.

OPTION 1- DESCRIPTION	QTY	EXTENDED
DT Series Blowers, MAX25-C060	1	\$45,750
Blower Accessory Package	1	Included
Blower Instrumentation Package	1	Included
Local Control Panel	1	Included
Testing	1	Included
Packaging	1	Included
Field/Startup Services	Lot	Included
Freight DAP Jobsite	Lot	Included
ARRA/Buy America Compliance*	Lot	Included
GRAND TOTAL		\$45,750

* Blower quoted is in compliance with ARRA and the original Buy America Acts. New BABA Act requirements are still being evaluated, and at this time we cannot ensure compliance until further guideline clarifications are provided regarding American Steel and other component content requirements.

OPTIONS	Lot	Included
Startup services provided virtually in lieu of onsite. Technical Support will be provided remotely via virtual conferencing and/or telephone support. For this size blower, this is typical.	1 day onsite, includes travel & per diem	Deduct \$5,400
Remove ARRA/Buy America Compliance		Deduct \$6,200

SCOPE OF SUPPLY: Any work or equipment beyond the scope of this proposal will be performed or provided only after customer approval and acceptance by Lone Star Blower. No assumption should be made that anything not specifically defined is included.

PRICE: The price quoted is for all items purchased at one time. Partial orders may be subject to a price adjustment.

PAYMENT TERMS: 25% upon Approval of Submittals; 70% upon delivery or readiness for shipping; 5% upon successful startup or latest 8 weeks after delivery. Terms subject to credit approval.

FREIGHT: Shipping Cost DAP Jobsite (INCOTERMS® 2010) is offered as add. Customer can arrange their own freight or Lone Star Blower can provide at the above costs.

APPROVAL DRAWINGS: 2-4 Weeks after acceptance of order.

SHIPMENT: 16-18 Weeks after receipt of Signed Submittal Drawings.

WARRANTY: A 12-month warranty will begin upon successful completion of startup and certification for full-scale operation by Lone Star Blower, or 18 months from shipment, whichever occurs first. Under no circumstances will the warranty begin upon "beneficial use", completion of the project, or acceptance of the equipment as determined by the engineer or end user. Any and all warranty terms and conditions detailed in the proposal herein shall supersede and/or supplement the warranty language denoted in the Lone Star Blower terms and conditions.

STARTUP: Startup/Field Services are included.

TERMS & CONDITIONS: Attached is a copy of our standard terms & conditions.

Technical Offer – DT Series Blowers

Customer	Hilton Creek Community Services District
Date	August 29, 2023

Lone Star Blower gearless centrifugal turbo air blowers, accessories and controls with variable frequency drive control for efficiency optimization and minimized power consumption. This scope of supply is offered in accordance with Lone Star Standard Specifications.

Standard Major Skid Components:

(1) MAX25-C060 Series Lone Star Packaged Blower with TurboMAX technology including variable frequency drive, high efficiency PSMS Motor rated for 480/3/60 and suitable for continuous and/or intermittent operation. Package is **UL certified** and includes:

- Sound Enclosure
- 7075 Anodized Aluminum Alloy Impeller, Anodized
- Oil Free Air Foil Bearings
- High Efficiency VFD (UL Listed)
- Interconnecting Piping
- Louver Intake
- Discharge Cone
- Blow-Off Valve/Silencer
- Vibration Isolating Feet

Each Blower Package includes the following instrumentation:

- Inlet Filter Differential Pressure Transmitter
- Inlet Air Temperature Transmitter
- Discharge Air Pressure Transmitter
- Discharge Air Temperature Transmitter
- Differential Pressure Transmitter
- Motor Winding Temperature Sensors

Each Blower Package includes the following Control System as a standard:

- Allen Bradley MicroLogix PLC
- 7" Color OIT

Paint: Blower will include manufacturer's standard finish. Powder Coated, White and Gray.

Technical Offer – Blower Accessory Package

Customer	Hilton Creek Community Services District
Date	August 29, 2023

Lone Star Blower offers all required accessories for a complete system.

Inlet Accessories:

Inlet Filter (integral to blower enclosure)

Discharge Accessories (Shipped Loose; for each blower, for installation by Customer):

Discharge Expansion Joint, EPDM Material

Discharge Butterfly Valve, Wafer, Cast Iron Body w/EPDM Seat

Discharge Check Valve, Wafer w/EPDM Seat

Technical Offer – Testing

Customer	Hilton Creek Community Services District
Date	August 29, 2023

Lone Star Blower performs mechanical testing under full load for all new blowers. The standard mechanical test includes balance report & vibration analysis. In addition to mechanical testing, the following witness test is included:

- Blower ASME Performance Test

Technical Offer – Packaging & Freight

Customer	Hilton Creek Community Services District
Date	August 29, 2023

Lone Star Blower ships from our Houston, Texas, USA factory. Freight DAP Jobsite (INCOTERMS 2010) is included. Equipment will be shrink wrapped & labeled.

Technical Offer – Field/Startup Services

Customer	Hilton Creek Community Services District
Date	August 29, 2023

Lone Star Blower has a fully trained and experienced service group which will perform field service, equipment commissioning and onsite repairs. Startup and Training Services for Blowers is included.

Technical Offer – Comments/Clarifications

Customer	Hilton Creek Community Services District
Date	August 29, 2023

ITEMS NOT INCLUDED: Fittings, Piping Hardware, Elbows, Harmonic Filters, Equipment Installation, Equipment Wiring and anything not listed in the above scope of supply shall be provided by others.

Compressor Datasheet

General information

Customer	Hilton Community Services District	Model	: MAX25-C060
Project		C-Number	: X25C060S5P0
Process	: Activated Sludge	Quantity	: Total 2 (Duty:1 & Stand-by:1)
User Info	:	Last Saved Date	: 2022-Jun-06 11:18:59

Operating Conditions

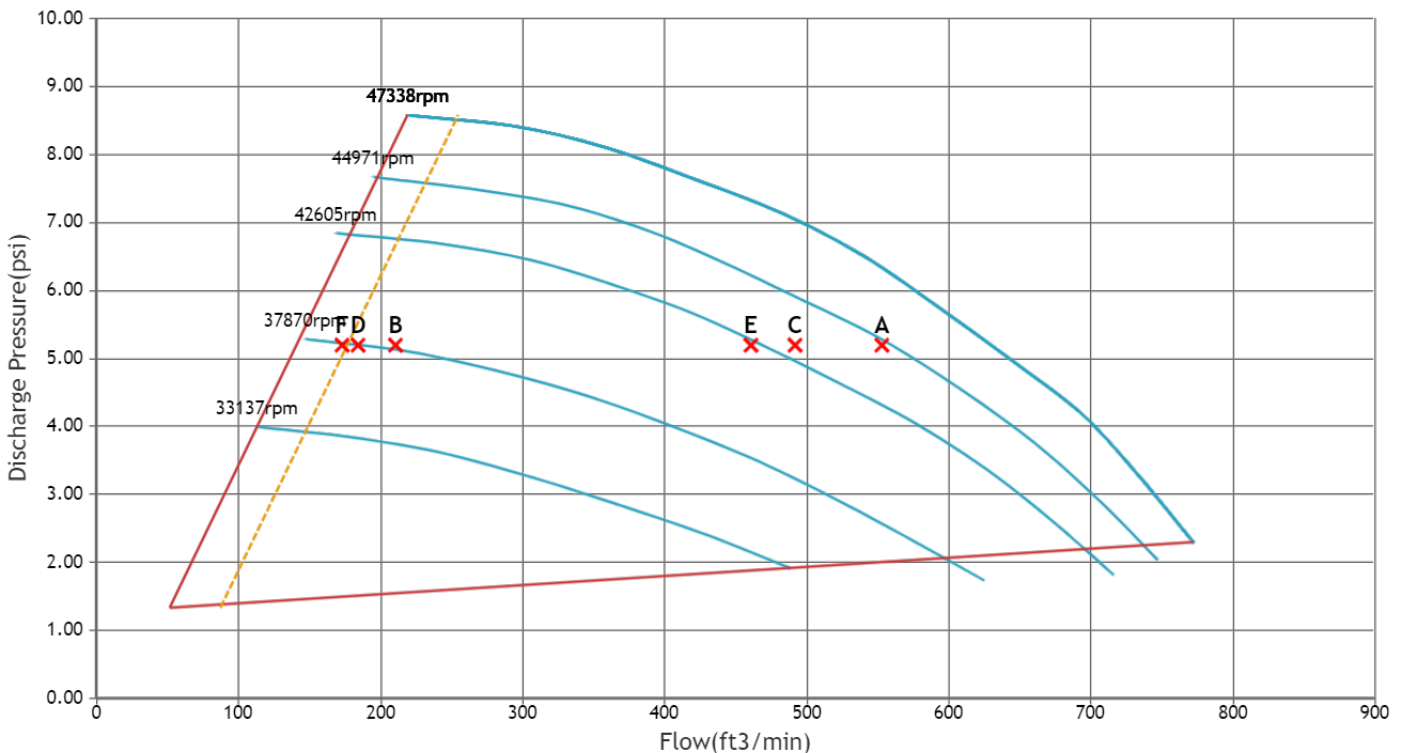
		A	B	C	D	E	F
Operating point		A	B	C	D	E	F
Atmospheric pressure	psi.a	11.34	11.34	11.34	11.34	11.34	11.34
Pressure loss factor	psi.a	0.2	0.2	0.2	0.2	0.2	0.2
Elevation	ft	7000	7000	7000	7000	7000	7000
Relative humidity	%	50	90	50	50	10	10
Inlet temperature	°F	105	105	50	50	20	20
Inlet flow (Actual)	ACFM	552.6	210.5	491.6	184.2	461.0	172.9
Inlet flow (68.0°F, 14.70psi, 36%)	SCFM	400.0	150.0	400.0	150.0	400.0	150.0
Inlet flow (0.0°C, 1.01325bar.g, 0.0%)	Nm3/min	10.5	3.9	10.5	3.9	10.5	3.9
Mass Flow	Kg/s	0.227	0.085	0.227	0.085	0.227	0.085
Discharge pressure	psi.g	5.0	5.0	5.0	5.0	5.0	5.0

Performance

Rise to Surge	psi.g	3.05	0.15	2.76	0.15	2.47	0.15
Turn down ratio	%	74.8	34.1	73.3	28.6	72.6	26.7
Temperature rise	°F	112.76	137.06	101.34	127.26	95.16	120.9
Discharge temperature	°F	217.76	242.06	151.34	177.26	115.16	140.9
Wire Power(total)	kW	15.1	7.1	13.3	6.3	12.5	6

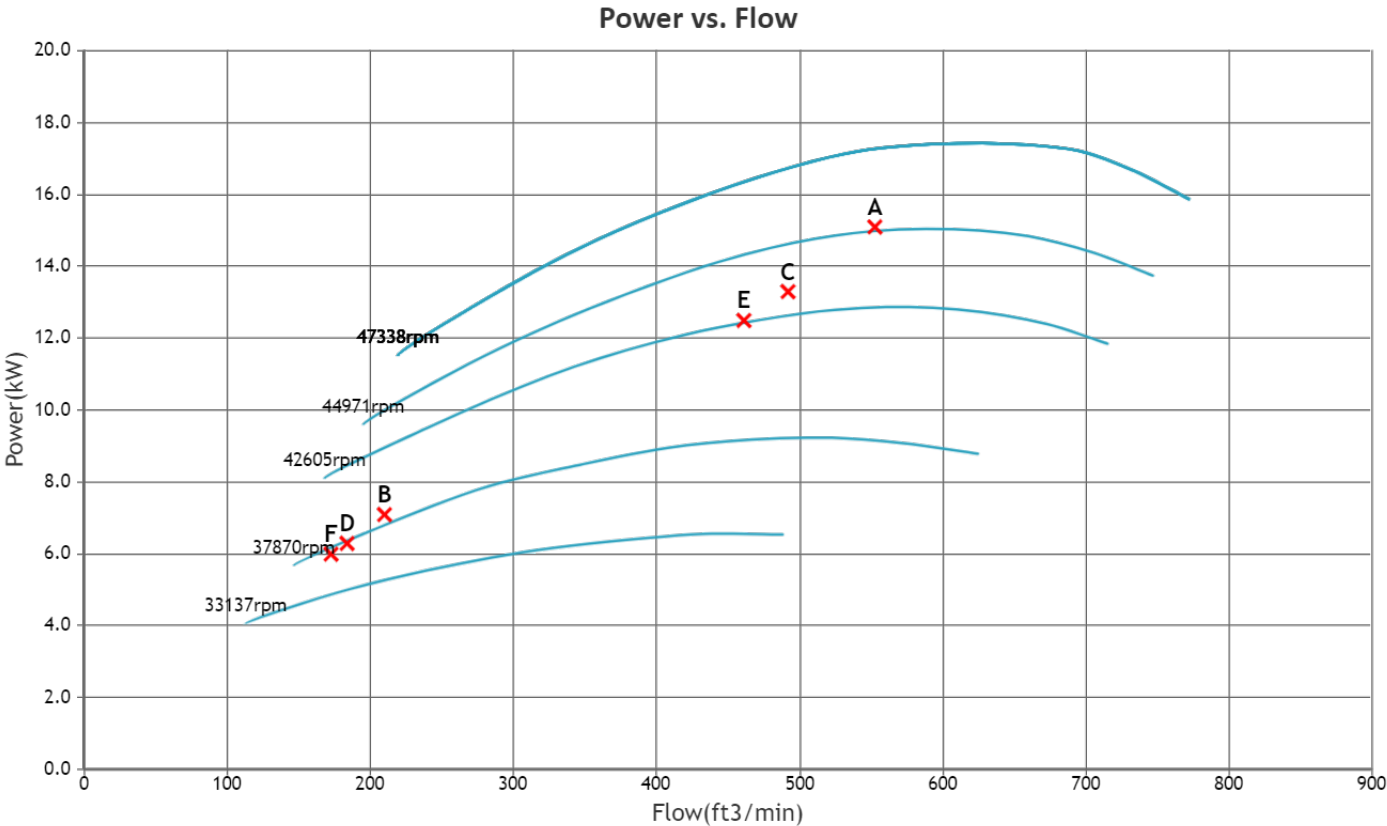
Performance Map

Discharge Pressure vs. Flow



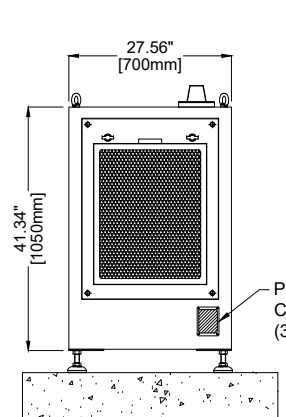
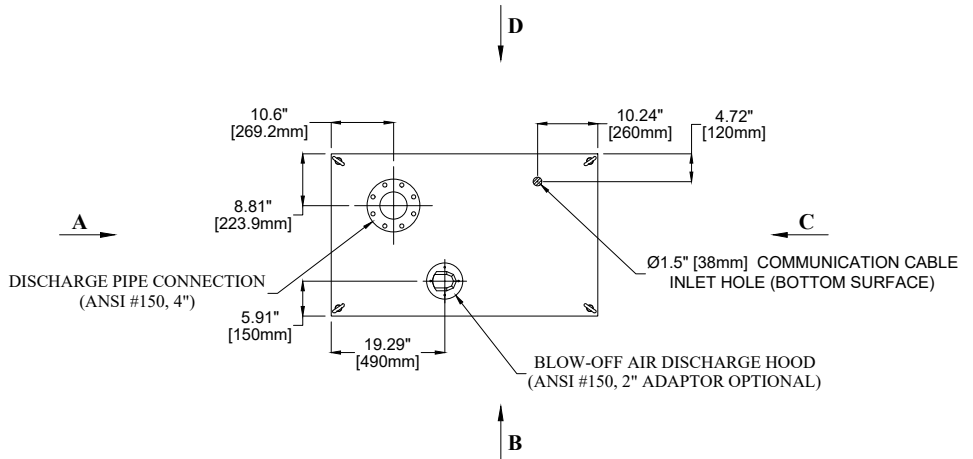
Compressor Datasheet

Performance Map

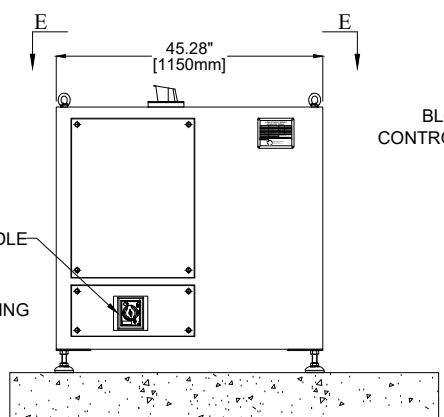


REVISION HISTORY			
REV	DESCRIPTION	DATE	APPROVED

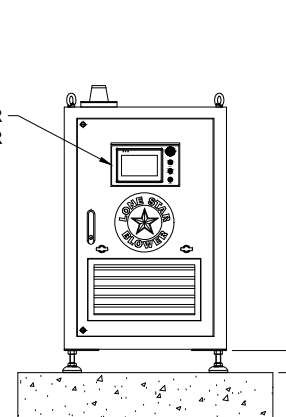
VIEW "E-E"
(LOOKING DOWNWARD)



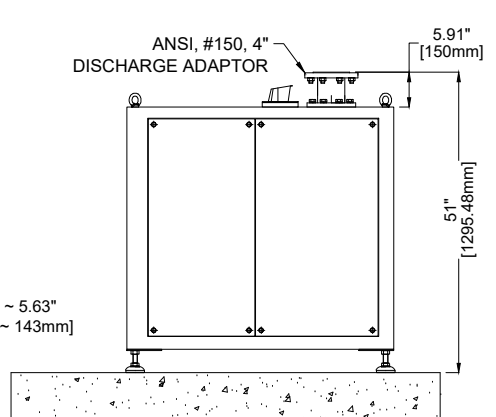
VIEW "A"
(REAR SIDE)



VIEW "B"
(LEFT SIDE)



VIEW "C"
(FRONT SIDE)

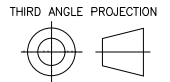


VIEW "D"
(RIGHT SIDE)

MODELS	WEIGHT
MAX25-C060	550 LBS (250 KG)

UNLESS OTHERWISE SPECIFIED
DO NOT SCALE

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DRAWING IS FOR REFERENCE ONLY UNLESS SPECIFIED AS RELEASED.		
APPROVALS		
DRAWN	JMC	02/18/2020
CHECK		
ENGINEER		
MANUFACTURING		
CONTROL		
APPROVED		

	LONE STAR BLOWER		
	TITLE DT SERIES – LOUVER OPTION BLOWER MAX25-C060		
SIZE A	CAGE CODE -	DWG NUMBER MAX25-C060L	REV 0
SCALE		SHEET 1 OF 1	



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 Fax: + 832 532 3115
 www.lonestarblower.com

Lone Star Blower, Inc

TERMS & CONDITIONS OF SALE
TERMS AND CONDITIONS OF SALE

1. GENERAL: All goods herein "Seller" or "Sellers" shall be deemed to be the property of Seller until they are delivered to the buyer. The term "Equipment" shall mean all goods and equipment, including but not limited to, tools, parts, and accessories, which are sold by Seller to the buyer. All goods and equipment sold by Seller are sold "as is" without any warranty, express or implied. All goods and equipment sold by Seller are sold "as is" without any warranty, express or implied. All goods and equipment sold by Seller are sold "as is" without any warranty, express or implied. All goods and equipment sold by Seller are sold "as is" without any warranty, express or implied.

2. DELIVERY: The time of delivery shall be the time when the goods are delivered to the buyer. The time of delivery shall be the time when the goods are delivered to the buyer. The time of delivery shall be the time when the goods are delivered to the buyer. The time of delivery shall be the time when the goods are delivered to the buyer.

3. TITLE and RISK OF LOSS: Title and risk of loss shall pass to the buyer upon delivery of the goods. Title and risk of loss shall pass to the buyer upon delivery of the goods. Title and risk of loss shall pass to the buyer upon delivery of the goods. Title and risk of loss shall pass to the buyer upon delivery of the goods.

4. TAXES: Buyer shall be responsible for all applicable state and federal taxes. Buyer shall be responsible for all applicable state and federal taxes. Buyer shall be responsible for all applicable state and federal taxes. Buyer shall be responsible for all applicable state and federal taxes.

5. PAYMENT: Payment shall be made within 30 days of the invoice date. Payment shall be made within 30 days of the invoice date. Payment shall be made within 30 days of the invoice date. Payment shall be made within 30 days of the invoice date.

6. INSTALLATION: Seller shall provide installation services for the equipment. Seller shall provide installation services for the equipment. Seller shall provide installation services for the equipment. Seller shall provide installation services for the equipment.

7. START-UP, OTHER SERVICE: All services for the equipment shall be provided by Seller. All services for the equipment shall be provided by Seller. All services for the equipment shall be provided by Seller. All services for the equipment shall be provided by Seller.

8. INSURANCE: Buyer shall be responsible for obtaining insurance for the equipment. Buyer shall be responsible for obtaining insurance for the equipment. Buyer shall be responsible for obtaining insurance for the equipment. Buyer shall be responsible for obtaining insurance for the equipment.



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9. RETURN POLICY: Products and accessories are non-refundable. Arrangements for return are at the customer's expense. A return must be made within 30 days of receipt. Returned items must be in original condition and undamaged. Original order or invoice must be included with return. Return shipping is the customer's responsibility.

10. CANCELLATION: Customer may cancel any order within 30 days of purchase. If a customer cancels an order, they must pay for return shipping. If a customer cancels an order after 30 days, they must pay for return shipping and a restocking fee. Cancellation requests must be made in writing to the company. Cancellation requests for orders placed within 30 days of purchase will be processed within 10 business days. Cancellation requests for orders placed more than 30 days before will be processed within 30 business days. Cancellation requests for orders placed within 30 days of purchase will be processed within 10 business days. Cancellation requests for orders placed more than 30 days before will be processed within 30 business days.

11. WARRANTY Lonestar Blower warrants that the products are free from defects in materials and workmanship under normal use and service for a period of 1 year. This warranty does not cover damage caused by misuse, abuse, neglect, or accidents. Lonestar Blower warrants that the products are free from defects in materials and workmanship under normal use and service for a period of 1 year. This warranty does not cover damage caused by misuse, abuse, neglect, or accidents.

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THE ABOVE-STATED WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, WHETHER WRITTEN, ORAL, IMPLIED, OR OTHERWISE. SELLER HEREBY EXPRESSLY DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSE.

12. CONFIDENTIALITY: In connection with the order and/or terms and conditions of purchase and order and/or terms and conditions of sale ("Purchase Order") or other document or agreement ("Receipt Order"), "Confidential Information" means any information related to the business or operations of the Buyer or the Seller or the Seller's customers, suppliers, or other business partners, including but not limited to the Buyer's or the Seller's confidential information, trade secrets, know-how, or other confidential information, and/or any information that is confidential or otherwise protected by law. The Seller shall not disclose, disseminate, or otherwise make available to any third party any Confidential Information, and shall not use any Confidential Information for any purpose other than the purpose for which it was provided to the Seller. The Seller shall also not use any Confidential Information to compete with the Buyer or to otherwise harm the Buyer's interests. The Seller shall also not use any Confidential Information to disclose or otherwise make available to any third party any Confidential Information, and shall not use any Confidential Information to compete with the Buyer or to otherwise harm the Buyer's interests. The Seller shall also not use any Confidential Information to disclose or otherwise make available to any third party any Confidential Information, and shall not use any Confidential Information to compete with the Buyer or to otherwise harm the Buyer's interests. The Seller shall also not use any Confidential Information to disclose or otherwise make available to any third party any Confidential Information, and shall not use any Confidential Information to compete with the Buyer or to otherwise harm the Buyer's interests.

13. INTELLECTUAL PROPERTY: All rights in and to any intellectual property (including patents, trademarks, copyrights, trade secrets, and other intellectual property) contained in or related to the Seller's products, services, or processes are reserved to the Seller. The Seller shall not be held liable for any infringement of any third party's intellectual property rights, and shall not be held liable for any loss of profits or other damages resulting from any such infringement. The Seller shall also not be held liable for any loss of profits or other damages resulting from any such infringement. The Seller shall also not be held liable for any loss of profits or other damages resulting from any such infringement.

14. PATENT INDEMNITY: Seller shall defend and hold Buyer harmless from and against all claims, damages, losses, and expenses, including reasonable attorneys' fees, arising out of or resulting from any infringement by Seller or its products, services, or processes of any third party's patent rights, and shall also not be held liable for any loss of profits or other damages resulting from any such infringement. The Seller shall also not be held liable for any loss of profits or other damages resulting from any such infringement. The Seller shall also not be held liable for any loss of profits or other damages resulting from any such infringement.

15. SOFTWARE: If the software or other information contained in or related to the Seller's products, services, or processes is provided to the Buyer under a license or other agreement, the Buyer shall be bound by the terms and conditions of such license or other agreement, and shall not be held liable for any loss of profits or other damages resulting from any such infringement. The Seller shall also not be held liable for any loss of profits or other damages resulting from any such infringement.

16. EXPORT CONTROL: The Buyer shall be responsible for obtaining any necessary export licenses, permits, or other approvals required for the export of the Seller's products, services, or processes to any foreign country, and shall not be held liable for any loss of profits or other damages resulting from any such infringement. The Seller shall also not be held liable for any loss of profits or other damages resulting from any such infringement.



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All equipment or related items are sold as is without warranty of any kind, express or implied, including but not limited to the implied warranties of merchantability and fitness for a particular purpose. Lone Star Blower disclaims any liability for damages, including consequential, special, or punitive damages, arising from the use of any equipment or related items.

17. FORCE MAJEURE: Neither party is obligated to perform its obligations under this Agreement if the other party fails to perform its obligations under this Agreement for a continuous period of 30 days. The party that fails to perform its obligations under this Agreement for a continuous period of 30 days shall be deemed to have breached this Agreement and shall be liable for all damages, including consequential, special, or punitive damages, arising from the breach.

18. LIMITATION OF LIABILITY:

In no event shall Lone Star Blower's liability for damages, including consequential, special, or punitive damages, arising from the use of any equipment or related items, be limited by any limitation of damages, including consequential, special, or punitive damages, arising from the use of any equipment or related items.

Lone Star Blower's liability for damages, including consequential, special, or punitive damages, arising from the use of any equipment or related items, shall be limited to the amount of the purchase price of the equipment or related items. Lone Star Blower shall not be liable for damages, including consequential, special, or punitive damages, arising from the use of any equipment or related items, if the equipment or related items were used in a manner that was not intended or authorized by Lone Star Blower.

19. MISCELLANEOUS:

19.1 This Agreement shall be governed by the laws of the State of Texas. The parties agree to submit to the jurisdiction of the courts of the State of Texas for the resolution of any disputes arising from this Agreement.

19.2 The parties agree that this Agreement shall be binding and enforceable upon the parties and their heirs, assigns, and legal representatives. The parties agree that this Agreement shall be binding and enforceable upon the parties and their heirs, assigns, and legal representatives.

19.3 Neither party shall be liable for damages, including consequential, special, or punitive damages, arising from the use of any equipment or related items, if the equipment or related items were used in a manner that was not intended or authorized by Lone Star Blower.

19.4 Lone Star Blower shall not be liable for damages, including consequential, special, or punitive damages, arising from the use of any equipment or related items, if the equipment or related items were used in a manner that was not intended or authorized by Lone Star Blower.

19.5 Neither party shall be liable for damages, including consequential, special, or punitive damages, arising from the use of any equipment or related items, if the equipment or related items were used in a manner that was not intended or authorized by Lone Star Blower.

19.6 The parties agree that this Agreement shall be binding and enforceable upon the parties and their heirs, assigns, and legal representatives. The parties agree that this Agreement shall be binding and enforceable upon the parties and their heirs, assigns, and legal representatives.

19.7 The parties agree that this Agreement shall be binding and enforceable upon the parties and their heirs, assigns, and legal representatives. The parties agree that this Agreement shall be binding and enforceable upon the parties and their heirs, assigns, and legal representatives.

19.8 All disputes arising from this Agreement shall be resolved by arbitration. The parties agree to submit to the jurisdiction of the arbitrator for the resolution of any disputes arising from this Agreement.

19.9 Neither party shall be liable for damages, including consequential, special, or punitive damages, arising from the use of any equipment or related items, if the equipment or related items were used in a manner that was not intended or authorized by Lone Star Blower.

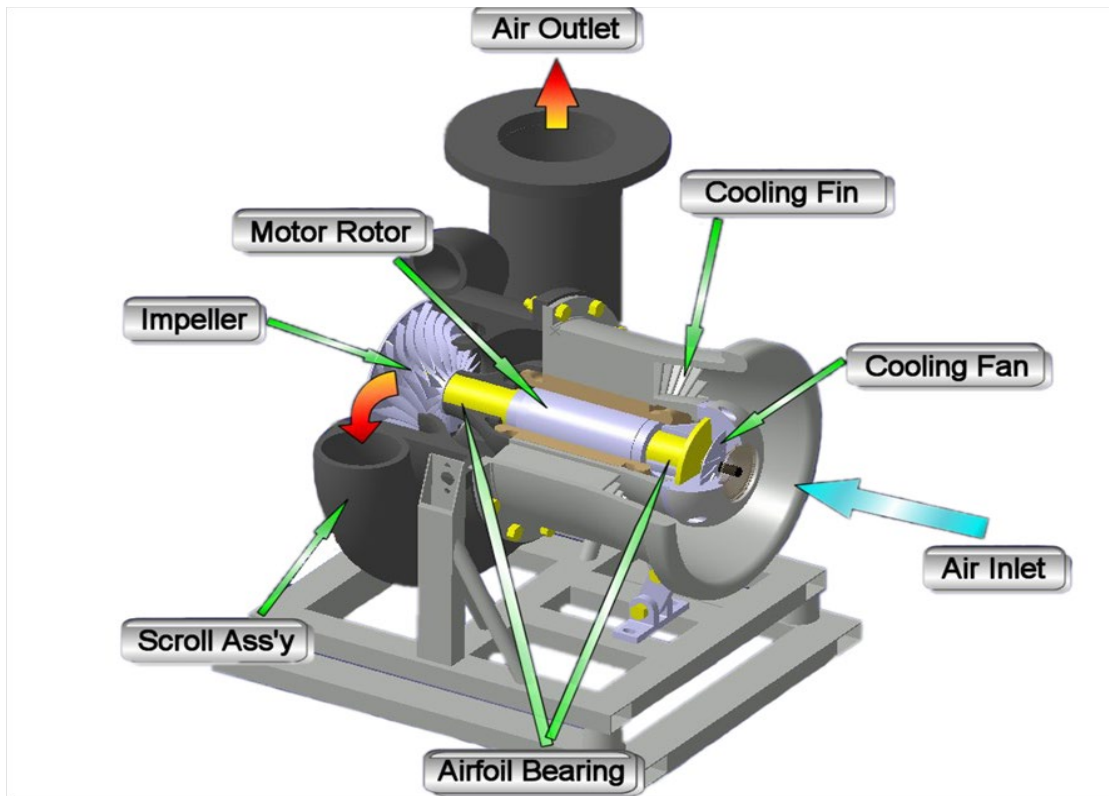
APG-Neuros Turbo Blower Scope of Supply Proposal

Hilton Creek, CA

Prepared By APGN Inc. dba APG-Neuros

September 1, 2023

Proposal Reference# 012541-3178R3



APG-Neuros Turbo Blower Core

Hilton Creek, CA - APG- Neuros Turbo Blower - Performance Data				
Ambient Conditions				
Application	Aeration			
Blower Installation Location	Indoor			
Working Fluid	Air			
Elevation	7000			ft
Ambient Pressure	11.34			psia
Customer Design Requirements	DP1	DP2	DP3	
Inlet Losses	0.20	0.20	0.20	psig
Inlet Temperature	105.0	50.0	20.0	°F
Relative Humidity	50	50	10	%
Duty Discharge Pressure	5.00	5.00	5.00	psig
Flow Rate per Blower	400	400	400	SCFM
Blower Units on Duty	1	1	1	Units
Available Blower Performance				
Model	NX30-C060			
Rated Motor Output Power	30			HP
Power @ Design Condition per Blower	17.5	15.1	14.1	bhp
Wire-to-Air Power @ Design Condition per Blower	14.0	12.1	11.3	kW
Maximum Air Flow @ Duty Discharge Pressure per Blower	461	522	542	SCFM
Minimum Air Flow @ Duty Discharge Pressure per Blower	162	183	190	SCFM
Turndown from Maximum to Minimum	64.9%	64.9%	64.9%	%
Discharge Temperature @ Design Condition	201.7	132.7	96.7	°F
Maximum Discharge Pressure	8.20	8.20	8.20	psig
Rise-to-Surge	3.20	3.20	3.20	psig
Note:				
<i>SCFM defined at 68 Deg F, 14.696 psia and 36% relative humidity</i>				
<i>Wire power figures are reported based on ASME PTC-10 Performance Test Code standard</i>				
<i>Noise Level : +/- 2dB</i>				

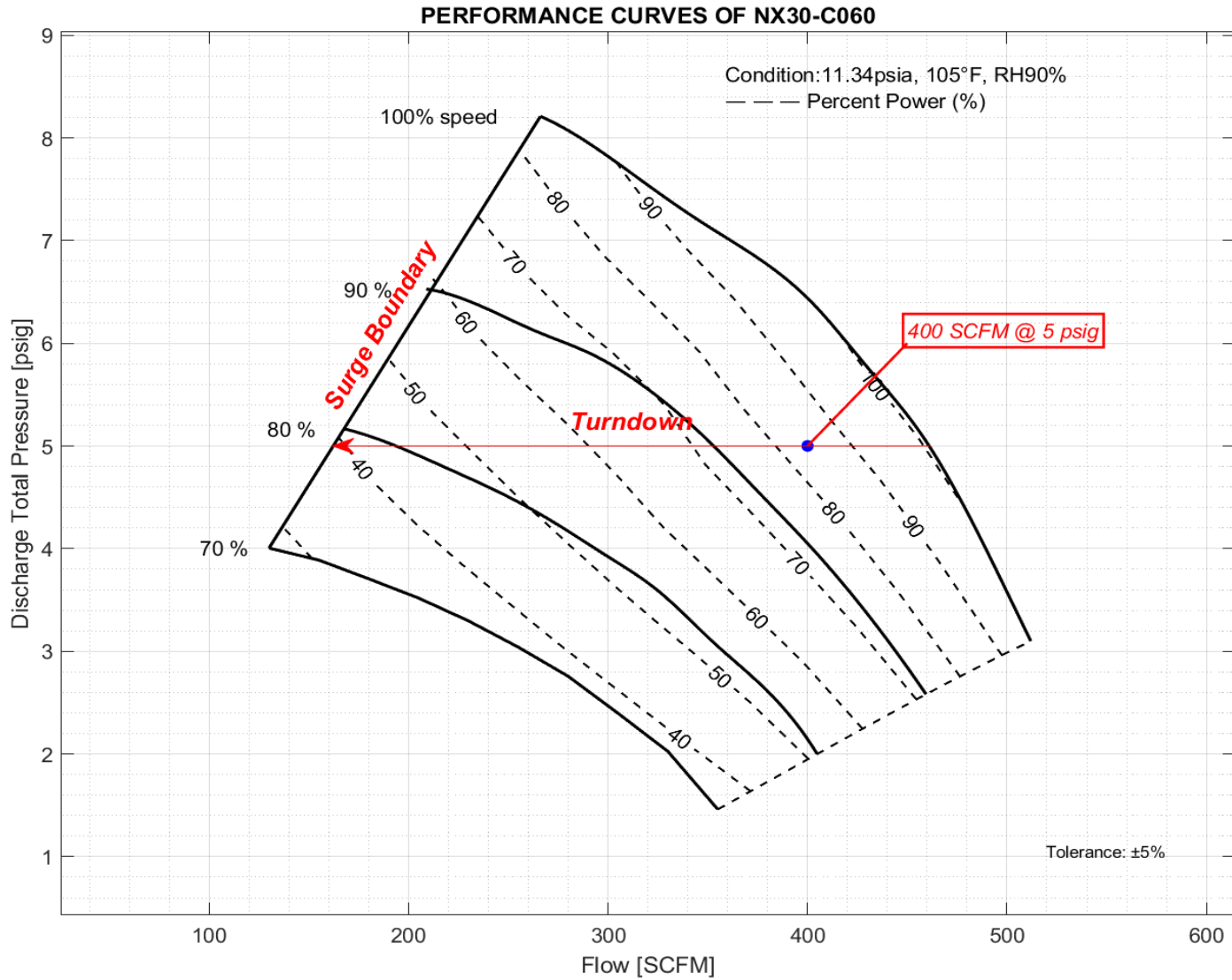


Hilton Creek, CA - APG- Neuros Turbo Blower - Performance Data

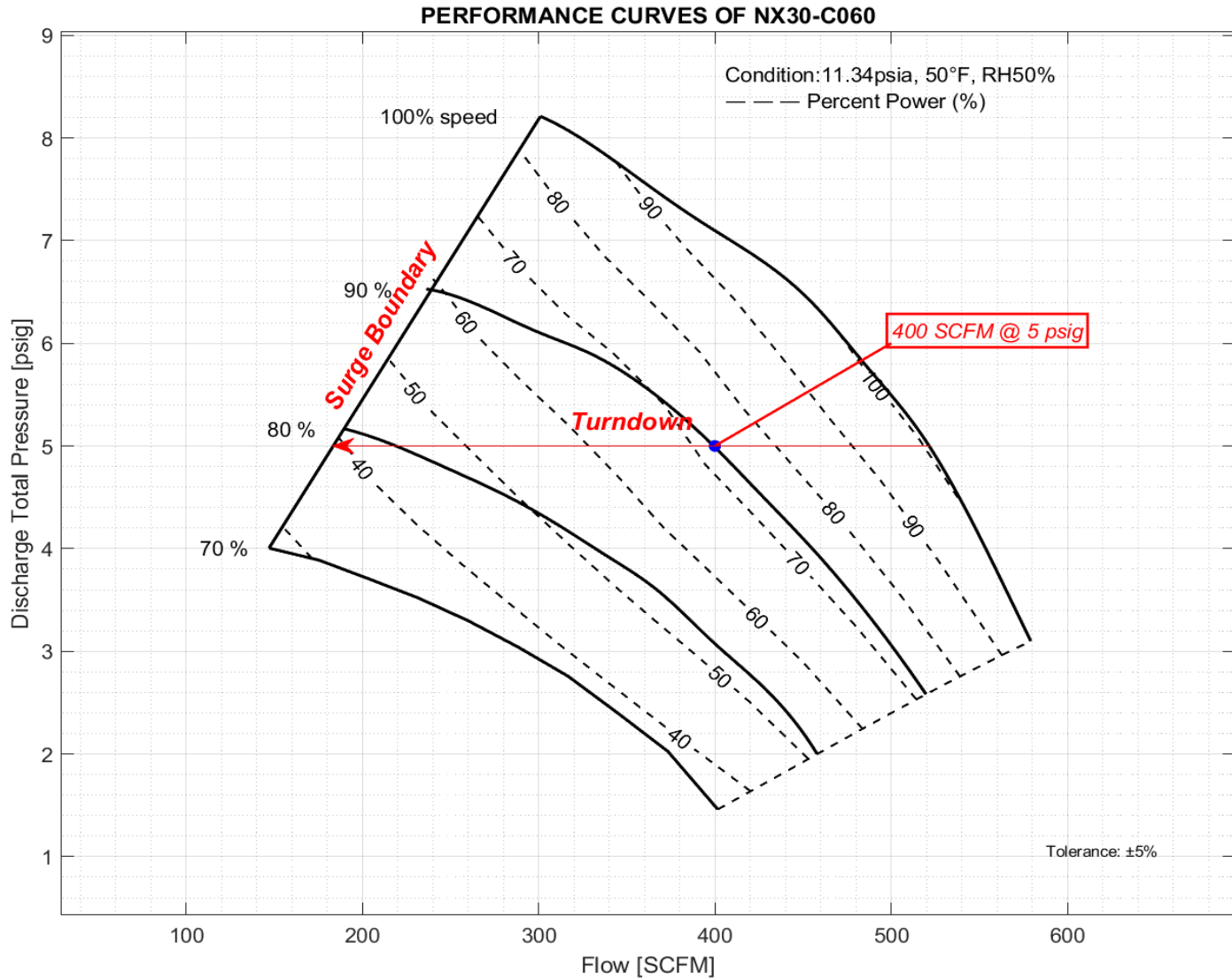
Dimensions and Specification

Blower Length	42	Inches
Blower Width	30	Inches
Blower Height	43	Inches
Weight per Unit	905	lbs.
Blower Inlet Air Entry type	Louvered	
Discharge Flange Size	4	Inches
Maximum Noise Level @ 3 feet	75	dBA
Input Voltage/Phase/Frequency	480/3/60	V/Phase/Hz
Full Load Amperage	32	Amps

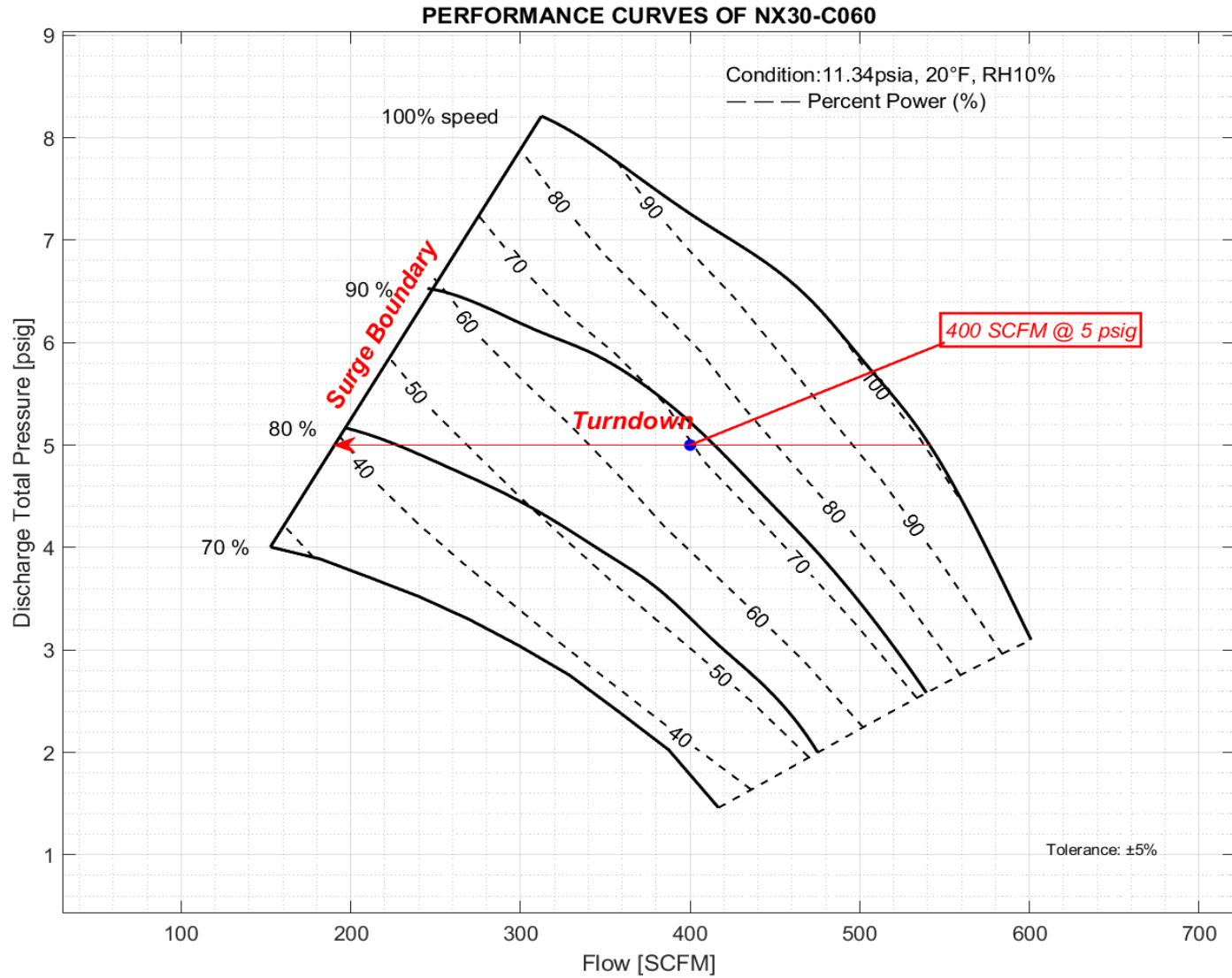
Hilton Creek, CA - APG - Neuros Turbo Blower - Performance Curves



Hilton Creek, CA - APG - Neuros Turbo Blower - Performance Curves



Hilton Creek, CA - APG - Neuros Turbo Blower - Performance Curves





Hilton Creek, CA - APG - Neuros Turbo Blower - Price & Summary

Budgetary Price (U.S. Dollars, 2023 Economy Year)

September 1, 2023

Proposal Reference# 012541-3178R3

Item	Blower Equipment <i>(See Scope for more information)</i>	QTY		Unit Price (USD)	Total Price (USD)
1	NX30 High Speed Turbo Blower	1	<i>Included</i>	\$ 42,400.00	\$ 42,400.00
	4" Discharge Check Valve	1			
	Sound Dampening Enclosure	1			
	Integrated Variable Frequency Drive (VFD) for Electronic Speed Variation	1			
	Integrated Local Control Panel	1			
	Integrated Suction Air Filter	1			
	Integrated Discharge Blow-Off Valve and Silencer	1			
	Integrated Dampening Supports	1			
	Factory Performance Test	1			
	Warranty Two (2) Years on Blower equipment	1			
Shipping (FOB Job Site)	1				

Item	Automatic DO Control Equipment (Two Aeration Basins)	QTY		Price (USD)	
2	Programming of DO Controller	1	<i>Included</i>	\$ 900.00	\$ 12,200.00
	YSI DO Probe	2	<i>Included</i>	\$ 1,924.00	
	YSI DO Controller with Ethernet Communication for Blower PLC	1	<i>Included</i>	\$ 3,670.00	
	YSI Junction Box, Cabling and Mounting Hardware	1	<i>Included</i>	\$ 2,982.00	
	Warranty Two (2) Years on DO equipment	1	<i>Included</i>	\$ -	
	Manuals and Remote Technical Support from YSI for equipment installation	1	<i>Included</i>	\$ -	
	Shipping (FOB Job Site)	1	<i>Included</i>	\$ 800.00	

Item	Turnkey Delivery <i>(based on the reviewed installation conditions)</i>			Price (USD)	
3	Stainless Steel Pipe and Pipe Fitting for Connection to Existing Discharge Pipe	<i>Included</i>	<i>Included</i>	\$ 15,500.00	\$ 17,300.00
	Installation of New Blower and Connection to Process Piping				
	Technical Assistance for Integration with Plant PLC/SCADA				
	Start-up, Commissioning of Blower & Automatic DO Control				
	Operation and Maintenance Training Services				
Installation of Automatic DO Control Equipment	<i>Included</i>	<i>Included</i>	\$ 1,800.00		
				Total Price	\$ 71,900.00

Notes

Taxes and Duties are Not Included

Lifting Equipment is Not Included (Site to provide access to lifting equipment if required)

Connection of Power Feed Cable to blower and Connection of cables to DO Equipment and conduits by Certified Electrician is Not Included (Site to provide Certified Electrician if required)



Hilton Creek, CA - APG - Neuros Turbo Blower - Scope of Supply

APGN Inc., agrees to sell to the Buyer, the equipment designated as included in this proposal subject to the Seller's General Terms and Conditions of Sales available upon request and special conditions outlined herein in this proposal.

1. Standard Turbo Blower Equipment (Included)

1.1 Blower Package

1. Blower Core with Permanent Magnet Synchronous Motor, Air Bearing and Forged Impeller
2. High Performance Variable Speed Drive / Inverter
3. PLC Based Local Control Panel for Control and Monitoring
4. Built In Inlet Air filter

2. Standard Documentation (Included)

Submittal Information & Shop Drawings: PDF Electronic File

1. Bill of Material
2. Installation Drawings
3. Electrical and Control Drawings
4. Operation and Maintenance Manual
5. Commissioning Instructions

3. Standard Tests (Included)

1. Standard Blower Package Functional Acceptance Test
2. Unwitnessed Factory Performance Test
3. Witnessed Factory Performance Test to be provided extra upon request.

4. Quality Assurance and Control and Product Certification

- A. APG-Neuros Quality Assurance program is ISO 9001 certified
- B. APG-Neuros Turbo Blower is UL / CSA/ CE certified

5. Proposal Validity and Seller Terms and Conditions

- A. Unless otherwise specified elsewhere in the Sales Agreements, the prices in this proposal are valid for sixty (60) days from the issue date on the cover page.
- B. This proposal, unless otherwise specified herein this document, is subject to the Seller Standard Terms and Conditions available upon request.
- C. The final selling price is subject to change contingent on final scope



Hilton Creek, CA - APG - Neuros Turbo Blower - Scope of Supply

6. Payment Terms:

10% on approval of purchase order
10% on issuance of Shop drawings
40% on release for production for material procurement
30% on equipment delivery to site
5% on issuance of preliminary O&M Manual
5% on completion of start-up and acceptance by owner
All invoices are to be paid Net 30 days

1.5% Interest charge per month will be added to past due accounts of 45 days and over

Letter of Credit listing draw of payments against above deliverables will apply for Sales outside US and Canada.

100 % of invoice amount shall be payable by bank wire transfer without deduction and to be paid Net 30 days after invoice date.

Payment shall not be dependent on the buyer being paid by any third parties or equipment acceptance by owner.

7. Delivery Lead time:

Submittal package will be provided within 1-2 weeks of acceptance of Order.

Shipment will be made 8-16 weeks after approval of Submittals

Add Five percent (5%) escalation to Price for each partial or full quarter that shipment is extended beyond one year after order acceptance.

APG-Neuros will bill if delivery does not occur within 45 days after completion of production and will store the equipment at no extra charge.

8. Warranty

A. Standard Warranty (INCLUDED)

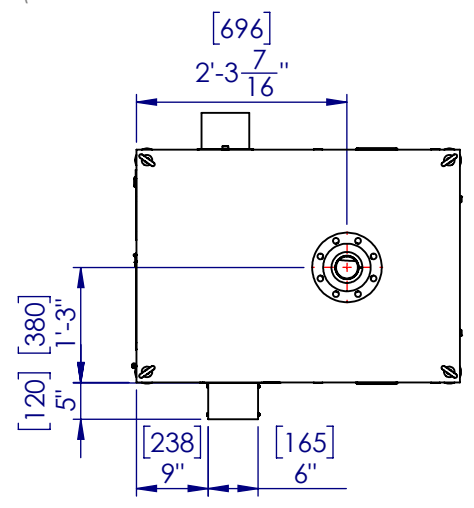
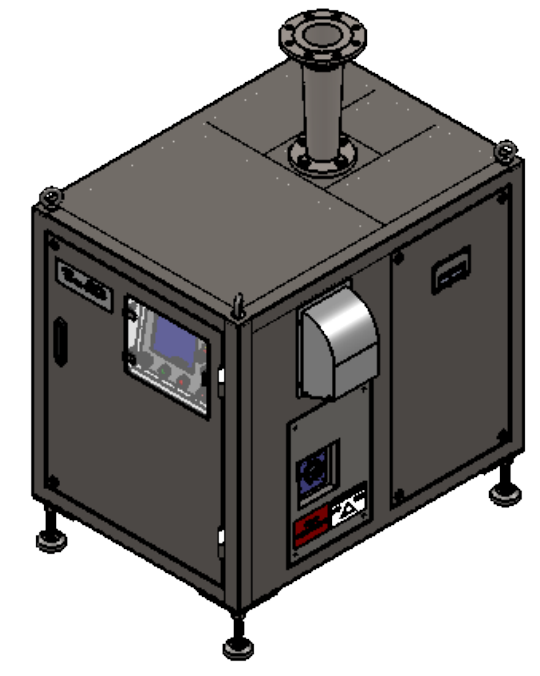
Two (2) years from commissioning date or thirty (30) months from delivery, whichever occurs first.

Warranty will begin upon successful completion of start-up and certification for full-scale operation by APG-Neuros, or Six (6) months after shipment, whichever occurs first.

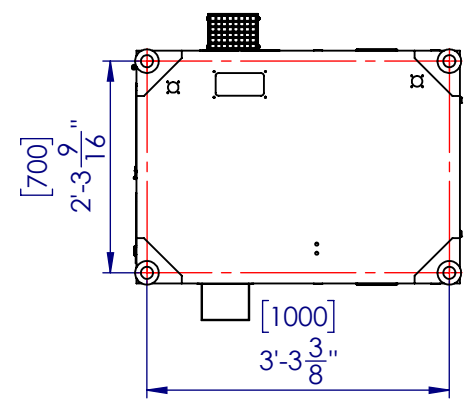
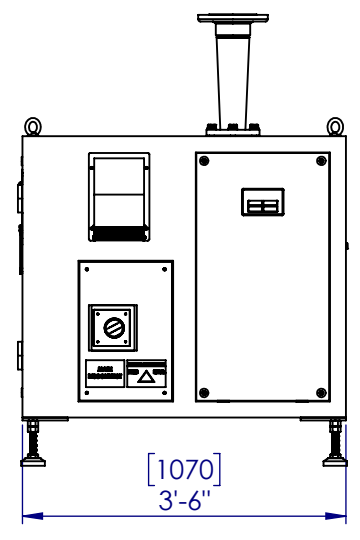
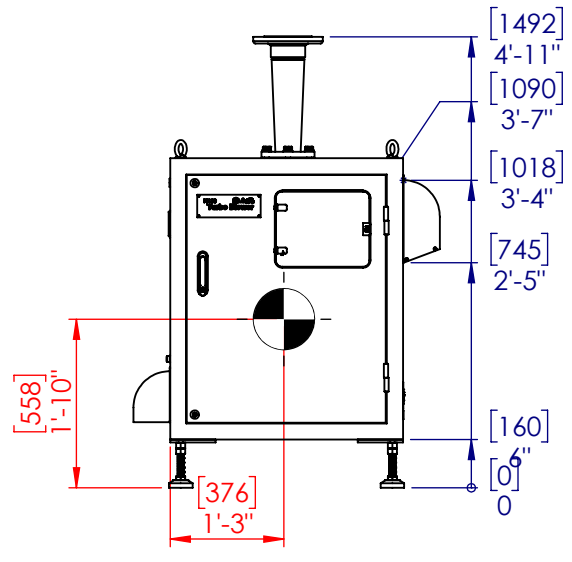
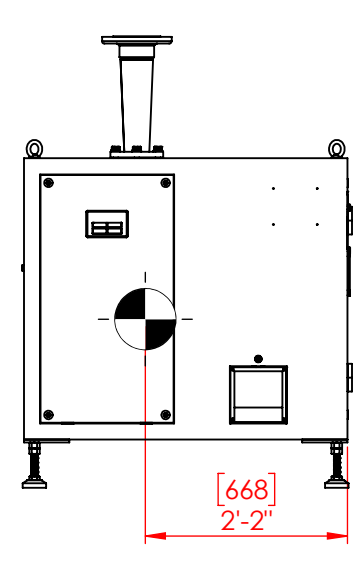
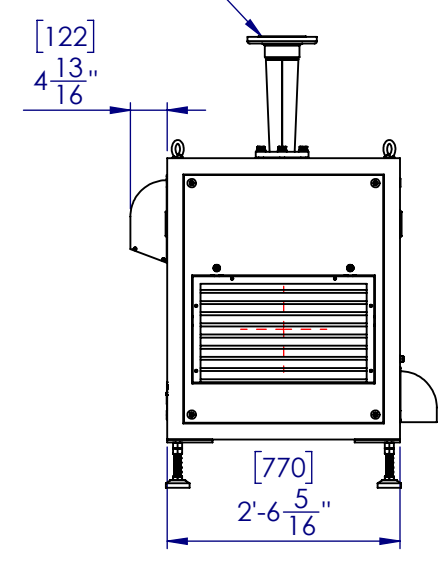
Under no circumstances will the warranty begin upon "beneficial use", completion of the project, or acceptance of the equipment as determined by the Engineer or End User.

NOTE 1

1. MATERIAL : CARBON STEEL
2. PAINT : PRIMER PAINTING : POWLAC EY ZINC (Chokwang-Paint), FILM THICKNESS more than 50 µm.
3. FINAL PAINTING : POWLAC PE100 LIGHT GRAY TX (FRZ089) (Chokwang-Paint), FILM THICKNESS more than 50 µm.
4. LIFTING INSTRUCTIONS : ONLY FROM LATERAL SIDE OR USE LIFTING SLINGS, NEVER FRONT OR BACK SIDE.
5. SYMBOL "⊕" INDICATES CENTER OF GRAVITY
6. THE CENTER OF GRAVITY FOR THIS DRAWING IS A NOMINAL VALUE
7. MINIMUM CLEARANCE REQUIRED FOR FILTER REMOVAL AND MAINTENANCE: 3.5 FT.
8. COOLING SYSTEM : FORCED AIR CONVECTION.
9. FOR CABLING, REFER TO ELECTRICAL RATING SHOWN ON BLOWER NAMEPLATE
10. WEIGHT APPROX.: 905 Lbs. INCLUDES ONLY THE COMPONENTS INSIDE THE BLOWER ENCLOSURE, BLOWER ACCESSORIES (DISCHARGE CONE, PNEUMATIC BOV, BOV SILENCER AND CHECK VALVE) **ARE NOT INCLUDED.**



ANSI 4" 150lb, RF-FLANGE



APGN INC.
 1270, Michèle-Bohec, Blainville,
 Québec, CANADA, J7C 5S4
 Tel: (450) 939-0799
 Fax: (450) 939-2115

UNLESS OTHERWISE NOTED :
 ALL DIMENSIONS ARE IN IN/MM

PROJECTION

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FOR : GENERAL ARRANGEMENT			
TITLE : NX30 TURBO BLOWER LEVELING FEET - LOUVER INLET			
PROJECT NO.	DRAWING NO. G-030154814-A	REV :	
DRAWN BY. A. BOR	02-01-2022	MASTER No. -	
CHECKED BY.		REFERENCE No. -	
APPR. BY.		SCALE : 1:25	DWG SIZE : B
FILE NAME : NX30-LF-IL-DC4			SHEET 1 OF 1